

**Regular Meeting**

**May 1, 2023**

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council Vice-President Edward M. Huber at 7:00 p.m. Vice-President Huber reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Borough Councillor Julie A. Munden provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

Councillor Edward M. Huber	Mayor Daniel L. Yocum
Councillor Matthew J. DiNenna	Junior Councillor Elijah S. Steglik
Councillor Daryl W. Littlefield	Junior Councillor Estrela T. Sadiboko
Councillor Julie A. Munden	
Councillor Donna M. Rogers	Borough Manager P. Michael Coll
Councillor Matthew R. Sholly	Solicitor Charlotte Hunsberger
Councillor Richard Walczak	Police Chief Brian Newhall
Councillor Courtnee Wampole	Public Works Director Steven Coll

Borough Council President Tracy W. Burke was absent from the meeting.

Consideration was given to the minutes of the April 3, 2023 Regular Borough Council Meeting and the April 17, 2023 Borough Council Work Session.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Matthew DiNenna, to approve the minutes of the April 3, 2023 Regular Borough Council Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the April 17, 2023 Borough Council Work Session Meeting as presented. The motion was approved.

Mayor Daniel Yocum presented and honored Thomas Quinn and Hope DeFrenes with a “Key to Souderton Borough” in recognition of the 30th Anniversary of the Montgomery Theater. Mayor Yocum read from a prepared statement:

“Picture Main Street Souderton in 1993. The town looked very different; far from the hub of new business and excitement that we currently see today. But Tom Quinn and Hope DeFrenes had a vision. A live theater in the heart of downtown Souderton.”

“Making creative use of the old Souderton Firehouse, Tom, Hope, and countless other volunteers and visionaries established the Montgomery Theater, transforming Souderton's hallow into a regional destination and bringing an energy to the town that it had not seen for decades. And now, THIRTY YEARS later, the Montgomery Theater has become an institution. Dramas, comedies, musicals, children's productions, movie premieres, and more have all graced the stages of the Montgomery Theater. The Theater was a trailblazer in putting Souderton on the map. As our community currently rides a wave of revitalization, we owe a deep debt of gratitude to Tom & Hope for seeing a vision and taking a gamble on this town long before many others did.”

“The Montgomery Theater also has a long-established partnership with Souderton Borough, which is something that you just don't see in many other places. It is a testament to the commitment and creative-thinking of past and present members of this Borough Council who have spent more than three decades bringing Souderton to where we are today. In fact, Former Mayor and First Lady John & Laurie Reynolds are being honored at the 30th Anniversary Celebration for their longtime and continued contributions to the Montgomery Theater.”

“Almost exactly 30 years ago to the day, the Montgomery Theater opened its doors to patrons from the Souderton area and far beyond, and continue to delight audiences decades later. Thank you Tom & Hope for your incredible passion and dedication. Thank you for providing culture and a touch of class to our town. Thank you for bringing joy to the thousands of people that have sat in your seats. And thank you for your continued commitment to the community in which you saw so much potential three decades ago.”

“For all your incredible contributions to Souderton and in honor of the 30th Anniversary of the Montgomery Theater, we would like to honor Tom and Hope tonight with a Key to the Borough.”

Tom Quinn and Hope DeFrenes introduced Kristin Heckler, Managing and Associate Artistic Director. Tom Quinn expressed his deepest appreciation for the recognition. He noted that for the first ten years they operated in the basement of the building. Souderton Borough partnered with Montgomery Theater to purchase and renovate the building as the very first downtown revitalization project. The Borough focused on arts and entertainment as a primary goal of their revitalization initiatives. The relationship with Souderton Borough remains very strong.

Police Chief Brian Newhall summarized the monthly report of police department activities. Chief Newhall noted that the Bus Patrol program with the Souderton Area School District has been implemented with ten violations referred to the department, of which five citations were issued.

The Borough Solicitor's report for the month of April, 2023 was submitted to Borough Council. The Borough Solicitor reviewed the notice of Zoning Violation regarding property at 163 S. Front Street. They prepared a draft of the Zoning Ordinance

Sign regulations amendments. The Borough Solicitor also responded to the Auditor's inquiry letter concerning the audit and financial statements for the 2022 calendar year.

Public Works Director Steven Coll circulated his monthly report to members of Borough Council. Crews devoted many hours on the construction of the plaza at the Freight Building. Construction of the rear retaining wall along the rails is nearly complete. Brush and leaf collection will begin this week throughout the Borough. Crews are scheduled to replace a few sewer laterals in the 400 block of Wile Avenue. The road will then be milled and a new base course will be paved. Crews will be moving to prepare the Community Pool for the summer season. Banners and flags will also be installed this month.

Borough Manager Michael Coll noted that the Souderton Planning Commission will meet on May 3, 2023 to formally consider the proposed land development plan revision to locate a Starbucks restaurant in the Towne Gate Commons development fronting East Broad Street. The Planning Commission will begin review of a new subdivision plan has been submitted by Gerald Peklak concerning properties at W. Reliance Road and Harleysville Pike. The plan is proposing to create a single family building lot on W. Reliance Road.

The Borough Manager reported on the scheduled business items for this meeting. Borough Council included funds in the 2023 Budget to purchase a used dump truck for the public works department. A proposal was received from C & S Lawn and Landscape to sell a 2006 Peterbilt dump truck, including a plow and tailgate salt spreader at a price of \$60,000. This truck was a municipal truck and is built to meet municipal use requirements. A recommendation has been made to approve this budgeted purchase. Phillips & Donovan Architects have reported that they are in the process of completing final plans and bid documents for the Municipal Building Renovations- Phase 1. Phase 1 will renovate the basement, crawl space, mechanical systems and construct the planned rear addition to provide police garage space and the new basement and administrative office entrance. A meeting with the architects is planned towards the end of May to develop a bid schedule and timeframe to receive formal bid proposals for review by Borough Council. Borough Council will then have formal costs to determine the feasibility of moving forward with the planned project. A motion is recommended to authorize the advertisement of bids for Phase 1 of the Municipal Building renovations.

Councillor Julie Munden reported there is a vacancy on the Souderton Civil Service Commission. Councillor Munden summarized the responsibilities of the Civil Service Commission in certifying an eligibility list of full time police officer candidates, overseeing promotional exams and hearing matters involving disciplinary actions. Letters of Interest will be received for the position over the next few months for consideration in the fall.

Councillor Munden further reported that our Consultant from the Lafayette College Meyner Center held a meeting with our Borough Manager on April 27, 2023 for the purpose of developing a job description for the new Borough Manager search in the fall. The Committee is scheduled to meet later this month.

Councillor Daryl Littlefield noted that Borough Council office hours are scheduled for Saturday, May 20, 2023 from 11:00 am to 1:00 pm in the lobby of the Souderton Municipal Building. Borough Council will have a table at the Souderton Connects Third Friday event on Friday, May 19, 2023.

Councillor Edward Huber that the Borough is in process of preparing the Souderton Community Pool for opening over the Memorial Day weekend. Memberships are on sale, noting that Sundays will continue to be open for members only.

Consideration was given to paying the bills for the month of April, 2023.

#### GENERAL FUND

Advance Auto Parts	\$31.83	Clemens Uniform Rental	\$200.68
Altek Business Systems, Inc.	151.96	Cope's Garage, Inc.	308.40
Altek Business Systems, Inc.	6,337.45	Delta Dental/Gettysburg Benefit	1,396.20
Bennington Pool Services, LLC	45,971.25	Dianna M. Fields	714.94
Bow Wow Waste Products	263.97	Freedom Systems Corp	420.00
CDI Lawn Equipment	535.49	General Code	1,195.00
Clemens Uniform Rental	192.83	George Allen Portable Toilets	50.00
Comcast	973.55	H & K Materials	453.87
Commonwealth Precast, Inc.	680.00	Home Depot	459.30
Cope's Garage, Inc.	1,979.91	Independence Blue Cross	19,724.79
Crystal Springs	91.41	IV Realty LLC	488.37
D. L. Beardsley, Ltd.	193.65	J P Mascaro & Sons	75,621.74
Davidheisers, Inc.	110.00	Maryjane Yoder	174.95
Freedom Systems Corp	420.00	Montg. Co. Planning Comm.	4,819.50
George Allen Portable Toilets	229.00	Moyer	2,848.05
Gilmore & Associates, Inc.	657.00	NAPA Auto Parts	138.89
Good Plumbing Heating A/C, Inc.	10,600.00	NetCarrier Telecom, Inc.	319.44
GT&E	2,881.31	North American Benefits Co.	1,570.99
Hajoca Corporation	2,333.86	PECO Energy	352.95
Home Depot	44.71	Penn-Holo Sales & Service	80.00
Independence Blue Cross	18,662.73	PPL Electric Utilities	190.19
J P Mascaro & Sons	75,552.77	Rodney Shoemaker Plumbing	106.00
John R. Young & Co.	469.70	Schlosser and Clauss	7,400.00
Komatsu America Corp	4,005.66	Something Better, Inc.	1,375.00
Landis Block & Nycecrete Co	28.25	Star Bright Car Wash	72.00
Landis Truck Graphics	725.00	Steven R. Coll	310.36
Lane-King of Prussia	384.00	Suburban Propane	312.83
Lawson Products, Inc.	647.49	TRM-Telford Recycling Material	230.00
LVL Engineering Group	424.16	Univest VISA	639.50
McDonald Uniform Company	15.52	Verizon	74.26
Megan Jarrell	7,348.81	Verizon Wireless	246.82

Montg Co Assoc Township Officials	\$75.00	Wise Electric	\$380.00
Moyer	3,862.86	21 <sup>st</sup> Century Media	210.23
Naceville Materials	2,360.14	Barnside Farm Compost Facility	25.04
Nationwide Trust 457 Company	7,330.65	C & S Lawn & Landscape	2,100.00
Nationwide Trust Company	3,794.64	Clemens Uniform Rental	93.49
North American Benefits Company	1,570.99	Comcast	936.98
North Penn Water Authority	317.52	Crystal Springs	73.92
P K Moyer & Sons, Inc.	2,487.00	George Allen Portable Toilets	525.00
Penn-Holo Sales & Service	54.00	Gilmore & Associates, Inc.	592.63
PA Chiefs of Police Association	150.00	J P Mascaro & Sons	75,867.17
PPL Electric Utilities	247.68	LVL Engineering Group	351.41
RR Donelley	84.70	Nationwide Trust 457 Co	8,446.97
Scott A. Seifert	592.50	Nationwide Trust Company	1,920.25
Souderton Ambulance Association	8,000.00	PA State CDL Testing Program	90.68
Souderton Community Dev. Corp	5,937.50	PECO Energy	230.01
Strategic Sourcing, Inc.	2,494.00	PA Chiefs of Police Assoc	150.00
Suburban Propane	546.42	Police Chiefs Assoc of Montg Co	200.00
Towne Answering Service	550.00	PPL Electric Utilities	109.13
TRM-Telford Recycling Material	345.00	Richter Office Supply	409.09
Univest Bank and Trust Co.	251,086.11	Styer Associates	1,850.00
Univest VISA	19.95	Suburban Propane	295.47
Univest VISA	792.56	Univest VISA	919.95
Univest VISA	128.01	Univest VISA	556.97
Unum Insurance Company	1,469.07	Univest VISA	72.67
Verizon Wireless	340.63	Unum Insurance Company	1,469.07
Armour & Sons Electric, Inc.	515.48	Wise Electric	930.00
Carquest	363.80		
CDI Lawn Equipment	76.47	Total General Fund	\$699,637.10

### SEWER FUND

A C Schultes Motor & Pump Repair	\$5,676.00	Independence Blue Cross	\$3,903.52
Bearing & Drive Solutions	95.55	J P Mascaro & Sons	5,806.86
Ciocca Ford of Souderton	2,026.88	Lawson Products, Inc.	462.13
Clemens Uniform Rental	137.70	Moyer	279.43
Comcast	193.39	NetCarrier Telecom, Inc.	110.53
Coyne Chemical	15,351.00	North American Benefits Co	312.30
D L Beardsley, Ltd.	205.50	NYCO Corporation	172.56
Essex Service Corporation	742.00	PENNTEC	675.00
EVOQUA Water Technologies	8,371.35	PPL Electric Utilities	23,012.35
FP Finance Program	359.00	Suburban Water Testing Labs	5,124.00
H2O Solutions, Inc.	199.55	USA Blue Book	1,538.19
Home Depot	19.97	Verizon	81.37
Independence Blue Cross	3,903.52	Wise Electric	176.00
J P Mascaro & Sons	9,238.73	CCP Industries, Inc.	1,254.77
Moyer	166.49	Clemens Uniform Rental	137.70
Nationwide Trust 457 Company	138.42	Comcast	193.39
North American Benefits Co	312.30	Coyne Chemical	8,044.00
North Penn Water Authority	357.29	Environmental Service & Equip.	55.00
NYCO Corporation	100.98	EVOQUA Water Technologies	4,934.25
PA DEP	3,750.00	Home Depot	45.88
Perkasie Regional Authority	1,937.50	J P Mascaro & Sons	3,654.26

PPL Electric Utilities	\$1,909.33	Markey Paper & Packaging, Inc.	\$72.94
Richter Office Supply	10.30	NAPA Auto Parts	84.89
Salvatore DeSimone	200.00	Nationwide Trust 457 Company	161.49
SC Engineers, Inc.	1,907.80	PENNTEC	50.00
Sigmatronics Inc.	1,902.80	PPL Electric Utilities	13,998.77
Unum Insurance Company	283.18	PWEA	600.00
USA Blue Book	763.08	Richter Office Supply	40.77
Y-Pers, Inc.	108.92	SC Engineers, Inc.	5,744.00
1 <sup>st</sup> Defense Fire Protection	150.00	Schaners Wastewater Products	3,210.87
Clemens Uniform Rental	45.90	Unum Insurance Company	283.18
Coyne Chemical	3,900.00	USA Blue Book	351.65
Delta Dental Gettysburg Benefit	308.60	Water Environment Federation	195.00
EVOQUA Water Technologies	4,143.15		
Home Depot	48.94	Total Sewer Fund	\$153,732.17

#### POOL FUND

Airgas National Carbonation	\$101.86	PECO Energy	\$182.64
Comcast	191.49	Air Vent Duct Cleaning, Inc.	380.00
North Penn Water Authority	951.78	Bennington Pool Services, LLC	45,971.25
Montgomery County Treasurer	195.00	C & S Lawn & Landscape	540.00
Airgas National Carbonation	107.97	Comcast	181.50
Good Plumbing Heating A/C, Inc.	169.50	Markey Paper & Packaging	622.43
Home Depot	195.54	Suburban Water testing Labs	2,250.00
NetCarrier Telecom, Inc.	90.84	Total Pool Fund	\$52,131.80

#### CAPITAL RESERVE FUND

CDI Lawn Equipment	\$14,772.00	Shelly Building Supply	\$8,321.49
Gilmore & Associates, Inc.	13,137.99	A M Goshow & Son, Inc.	2,660.00
James Mohan Construction	21,491.00	Bergey's Electric, Inc.	4,305.72
LVL Engineering Group	24.25	C & S Lawn & Landscape	60,000.00
Naceville Materials	2,584.84	Cooper Roofing Corp	13,650.00
Security Service Co., Inc.	3,443.00	Gilmore & Associates, Inc.	8,968.02
Shelly Building Supply	10,112.60	Good Plumbing Heating A/C, Inc	6,556.00
Shelly Building Supply	508.23	Green Terra Disposal	495.00
Sherwin Williams	363.46	Redi-Rock	14,866.00
Trout Brothers, Inc.	13,535.00	Security Service Co., Inc.	15,799.00
A M Goshow & Son, Inc.	7,403.45	Shelly Building Supply	124.82
Cooper Roofing Corp	7,800.00	Sherwin Williams	858.86
EC Fence & Iron Works, Inc.	1,424.00	TRM Telford Recycling Material	545.00
Good Plumbing Heating A/C. Inc.	4,508.00		
Naceville Materials	2,691.14	Total Capital Reserve Fund	\$240,948.87

#### LIQUID FUELS FUND

PPL Electric Utilities	\$89.10	PPL Electric Utilities	\$73.59
PPL Electric Utilities	7,615.54	Total Liquid Fuels Fund	\$7,778.23

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor

Donna Rogers, to authorize the payment of bills for the month of April, 2023 as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Courtnee Wampole, to authorize the payment of recurring expenses for the month of May, 2023, as presented. The motion was approved.

Vice-President Edward Huber opened the floor to the audience for public comment.

Members of the Board of Directors of Souderton Connects attended the Borough Council meeting and introduced Jessica Cimini, who was recently appointed to serve as the Souderton Connects Manager. Jessica Cimini extended appreciation to Souderton Borough Council and employees for their continued support. She noted that the first Third Fridays event for this year is fast approaching, Friday, May 19<sup>th</sup>. The event is expected to change slightly, but will follow previous formats.

There being no further public comment, Vice-President Edward Huber moved to the business portion of the meeting, beginning with the recommended truck purchase.

A motion was made by Councillor Matthew DiNenna, and seconded by Councillor Courtnee Wampole, to approve the purchase of a 2006 Peterbilt dump truck with snow plow and salt spreader from C & S Lawn and Landscape, Inc. at a price of \$60,000. The motion was approved.

Vice-President Huber moved to the recommendation concerning the Municipal Building renovations, noting that the recommended action only authorizes bidding to obtain formal pricing for further consideration by Borough Council.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Julie Munden, to authorize the advertisement for bids for the Municipal Building Renovations- Phase 1. The motion was approved.

There being no further business, the meeting was adjourned at 7:39 pm.

Respectfully submitted,

P. Michael Coll, Secretary