

Regular Meeting

June 3, 2019

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Members of Borough Council present at the regular meeting included the following:

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| President Brian K. Goshow | Councillor Edward Huber |
| Vice-President D. Jeffrey Gross | Mayor John R. Reynolds |
| Councillor Ned D. Leight | Junior Councillor Michael Jones |
| Councillor Richard Godshall | |
| Councillor Daniel Yocum | Solicitor Robert G. Bricker |
| Councillor Matthew Mscichowski | Borough Manager P. Michael Coll |
| Councillor Julie Munden | Police Chief James P. Leary |
| Councillor Richard Halbom | Public Works Director Steven Coll |

The Invocation was given by Mayor John R. Reynolds, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the May 6, 2019 Regular Borough Council Meeting and the May, 2019 Borough Council Work Sessions. A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to approve the minutes as presented. The motion was approved.

President Brian Goshow recognized Daniel Houser of the Concert Sundaes Committee, joined by long time member Marcus Rosenberger. This will be the 32nd year of Concert Sundaes in the Park and the representatives expressed their appreciation for the support and assistance of Souderton Borough Council and staff. President Brian Goshow expressed appreciation to the members of the Concert Sundaes committee for their dedication and hard work in proving over 30 years of excellent concert programs.

President Goshow next recognized Bea Smith of the North End Market. She reported that her consulting staff are finishing both exterior and interior designs. She transmitted a rendering of the front façade of the building earlier in the day. They expect to begin construction work on the building in July with a grand opening in early 2020. They continue to work with prospective tenants to offer various food venues, a possible distillery and perhaps a specialty coffee shop.

Police Chief James Leary summarized planned activities for the Celebration Weekend on June 15 and June 16, 2019. Saturday, June 15 will feature a DJ and special activities at the Swimming Pool for members and paying guests. A car show will be held in the Community park later in the evening. The morning of Sunday, June 16 will have a Community Church Service in the Community Park, with Concert Sundaes later in the evening followed by a fireworks display. Chief Leary noted that the fireworks will be

funded in large part by our local business community. The Souderton Fire Company and the Souderton Fire Police unit does an excellent job with protection of the perimeter buildings, security and traffic control.

The Borough Solicitor's report for the month of June, 2019 was distributed to Borough Council. The Borough Solicitor spent considerable time during the month preparing the ordinance for the proposed Zoning Ordinance amendments. They also began developing an ordinance for the proposed amendments to the SALDO ordinance. The Borough Solicitor had several conversations with the Borough Manager regarding the financing for the proposed Souderton park renovations.

Public Works Director Steve Coll distributed his report of public works activities for the month of May, 2019.

Borough Manager Michael Coll reviewed the meeting schedule of Borough Council for the month of June. The Planning Commission meeting will be held on Wednesday, June 5th to review certain revisions to the SALDO. The Souderton Zoning Hearing Board will be meeting on June 11 to consider three applications. The Souderton Charter School is appealing a zoning opinion that they cannot use, by right, 27 S. Front Street as administrative offices for a philanthropic organization. CH Theater Group is seeking a variance to install a new marquee sign on the façade of the Broad Theater which will project above the roof line. 61 Franklin Avenue, LLC is seeking a series of dimensional variances to subdivide a lot containing two existing single family semi-detached dwellings. Public Works Work Session will be held on June 10 and the Administrative Work Session will be held on June 17th both beginning at 7:00 pm.

The Borough Manager reviewed the agenda for the meeting, which will begin with a recommendation to authorize the Borough Solicitor to prepare and advertise an ordinance that will provide for a one-way traffic restriction on S. School Lane during school days. The Borough received a Community Development Block Grant through Montgomery County in the amount of \$198,470 to replace curb and sidewalk along the residential properties on Hillside Avenue. A recommendation has been made to authorize the Borough Engineer to prepare and advertise the bid specifications for the project.

Councillor Jeffrey Gross reported that the Souderton Community pool has opened for the season. Opening of the facility went rather well, given completion of several planned capital improvements.

Consideration was given to paying the bills for the month of May, 2019.

<u>GENERAL FUND</u>			
Comcast Cable	\$550.81	Suburban Propane	\$110.75
Cope's Garage, Inc.	593.10	Sudz in a Bucket	33.00
Home Depot	413.04	The Harrison Group, Inc.	195.00

Landis Block Nycconcrete Co	\$17.40	The Partnership TMA	\$355.00
NAPA Auto Parts	22.60	Trumbauers Lawn & Rec, Inc.	404.00
NetCarrier Telecom, Inc.	357.01	Univest VISA	127.89
North Penn Water Authority	35.57	Unum Insurance Company	1,009.28
PECO Energy	59.36	Verizon	71.01
Shelly Enterprises-USLBM, LLC	62.61	Verizon Wireless	279.37
Souderton-Telford Main Streets	5,937.50	William Albany	500.00
Souderton-Telford Main Streets	5,937.50	Wise Electric	139.00
Univest VISA	456.51	Armour & Sons Electric, Inc.	570.00
Univest VISA	110.00	Blooming Glen Quarry	810.00
Univest VISA	1,046.74	Boucher & James, Inc.	942.96
Verizon Wireless	120.03	Clemens Uniform Rental	375.02
Advanced Disposal	36,134.34	Code Inspections, Inc.	441.00
CPR Heart Starters, Inc.	575.50	Cope's Garage, Inc.	1,101.17
Davidheisers, Inc.	124.00	CPR Heart Starters, Inc.	171.00
Delta Dental/Gettysburg Benefit	1,212.22	Fire Protection Services, LLC	375.00
DS Automotive	537.43	Freedom Systems Corp	5,932.00
Eastern Montgomery County EM	300.00	George Allen Portable Toilets	377.00
Fromm Electric Supply Corp	439.04	Georges Tool Rental	273.60
George Allen Portable Toilets	77.00	H & K Materials	507.85
Georges Tool Rental	42.18	Indian Creek Foundation	441.00
Independence Blue Cross	16,001.81	L. W. Clearing Co.	50.00
James P. Leary	569.87	Lawson Products, Inc.	218.14
Montco Public Safety Training	200.00	Metlife	8,921.88
Montg. County Special Weapons	3,000.00	Naceville Materials	164.50
Montgomery County Treasurer	60.00	Nationwide Trust Company	2,785.51
Moyer Indoor/Outdoor	3,345.11	North Penn Water Authority	36.53
NAPA Auto Parts	22.49	NYCO Corporation	22.68
North American Benefits Company	996.97	PA One Call System	96.94
Old Dominion Brush	262.54	Rays Greenhouse	95.00
Oldcastle Lawn & Garden	1,204.80	Rodney Shoemaker Plumbing	755.11
PA State Assoc of Boroughs	150.00	Sherwin Williams	39.61
Pendergast Safety Equipment	183.47	Suburban Propane	557.61
PPL Electric Utilities	638.54	Trumbauers Lawn & Rec, Inc.	232.15
PPL Electric Utilities	912.12	Verizon Wireless	120.11
Ready Refresh	70.87	Wellington Sporting Goods	50.25
Ryan Kochersperger	315.00	Wise Electric	1,020.68
Security Service Co., Inc.	878.01		
Shelly Enterprises-USLBM, LLC	55.72		
Sherwin Williams	73.98	Total General Fund	\$114,961.39

SEWER FUND

Postmaster, Lansdale	\$930.40	Verizon	\$72.18
Comcast Cable	86.90	Youngs	60.30
Hajoca Corporation	88.74	All Industrial Safety Products	163.65
NetCarrier Telecom, Inc.	146.25	Altek Business Systems, Inc.	80.87
North Penn Water Authority	110.56	Blooming Glen Quarry	270.00
Suburban Water Testing Labs	1,455.56	Cintas First Aid & Safety	105.51
Univest VISA	235.00	Clemens Uniform Rental	211.12
Bergey's Electric, Inc.	1,552.17	Cope's Garage, Inc.	414.28
Cintas First Aid & Safety	74.81	Coyne Chemical	5,407.15
Delta Dental/Gettysburg Benefit	321.47	D. R. Cordell & Assoc., Inc.	200.00

Electro Chemical Engineering	\$1,850.00	EVOQUA Water Technologies	\$11,146.95
Franc Environmental	2,100.00	H2O Solutions, Inc.	169.00
H. Keith Koehler	290.02	Hach Company	699.71
Hach Company	101.64	Jesse Baro, Inc.	2,521.42
Hajoca Corporation	114.40	K. J. Door Services, Inc.	1,315.50
Independence Blue Cross	3,336.14	L/B Water Service, Inc.	1,464.00
J. P. Mascaro & Sons	606.00	Lawson Products, Inc.	487.64
Jesse Baro, Inc.	3,647.08	Metlife	207.63
Mary M. Koehler	309.89	Moyer Instruments	3,280.00
Moyer Indoor/Outdoor	129.15	North Penn Water Authority	112.47
North American Benefits Company	259.65	Nyc Corporation	27.30
PPL Electric Utilities	524.21	PPL Electric Utilities	15,330.73
Richard D. Nelson	147.00	Salvatore DeSimone	678.61
S C Engineers, Inc.	3,719.00	Shelly Enterprises-USLBM, LLC	3.75
The Harrison Group, Inc.	45.00	Univest Insurance, Inc.	7,905.58
Unum Insurance Company	250.82	Water Environment Federation	195.00
USA Blue Book	249.46	Total Sewer Fund	\$75,211.67

POOL FUND

Airgas National Carbonation	\$57.00	Display & Sign Center	\$410.00
Comcast Cable	120.15	Elifeguard, Inc.	191.94
Home Depot	34.78	Fastenal	92.35
NetCarrier Telecom, Inc.	134.56	Fire Protection Services, LLC	224.00
North Penn Water Authority	13.15	GALCO Business Comm.	375.49
PECO Energy	42.57	Gouldey Welding & Fabrication	567.55
Suburban Water Testing Labs	1,620.00	Home Depot	349.85
Univest VISA	626.97	Jellen Designs	2,085.50
Cintas First Aid & Safety	444.84	Kathy Armitage	247.06
Fromm Electric Supply Corp.	435.92	Moyer Indoor/Outdoor	386.42
Markey Paper & Packaging, Inc.	163.32	Moyer Specialty Foods, LLC	1,533.60
PPL Electric Utilities	394.45	North Penn Water Authority	13.15
Rays Renew	70.00	NYCO Corporation	9.75
Richter Drafting Office Supply	827.12	Penn Jersey Slush, LLC	849.00
Shelly Enterprises-USLBM, LLC	65.85	Pepsi Beverage Company	1,006.68
The Lifeguard Store, Inc.	985.24	Richter Drafting Office Supply	199.81
Treasurer Montgomery County	75.00	SCP Distributors, LLC	29.74
Univest VISA	3,559.46	Shelly Enterprises-USLBM, LLC	23.94
Wise Electric	139.00	Swim Outlet	1,416.98
Airgas National Carbonation	341.38	Univest VISA	121.40
Buckmans, Inc.	1,179.93	Univest VISA	229.29
C & S Lawn & Landscape	2,900.00	Wise Electric	756.43
C. J. Miller Vacuflo	431.00	Youngs	193.68
Derstines	3,116.13	Total Pool Fund	\$29,091.43

CAPITAL RESERVE FUND

Univest Capital	\$3,155.23	Boucher & James, Inc.	\$7,354.49
Whitmoyer	82,500.00	Dive Cincinnati, Inc.	2,442.75
		Total Capital Reserve Fund	\$95,452.47

LIQUID FUELS FUND

PPL Electric Utilities	\$883.81	U S Municipal Supply	\$1,462.50
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PPL Electric Utilities	\$5,895.86	PPL Electric Utilities	\$28.25
		Total Liquid Fuels Fund	\$8,270.42

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Richard Godshall, to pay the bills for the month of May, 2019, as presented. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Richard Godshall, to authorize the payment of recurring monthly bills for the month of June, 2019, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience for public comment. There being no public comment, Council President Goshow moved to the business portion of the agenda beginning with the proposed traffic restriction for S. School Lane.

A motion was made by Councillor Julie Minden, and seconded by Councillor Richard Halbom, to authorize the Borough Solicitor to prepare and advertise an Ordinance establishing a one-way traffic restriction on S. School Lane from 7:00 am to 4:00 pm on school days for formal consideration at the August 5, 2019 Borough Council meeting. The motion was approved.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Richard Godshall, to authorize the Borough Engineer to proceed with the preparation and advertisement of bid specifications for the Hillside Avenue curb and sidewalk construction project. The motion was approved.

There being no further business, the meeting was adjourned at 7:37 pm.

Respectfully submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – June 10, 2019 (7:00pm-8:25pm)

Council Attendees: John Reynolds, Jeffrey Gross, Daniel Yocum, Matt Mscichowski and Edward Huber.

Staff Attendees: Public Works Director Steven Coll, Police Chief James P. Leary, and Borough Manager Michael Coll.

Presentations

Richard D'Amico attended the work session noting that he has decided to retire from his retail business at 118 N. Main Street. He was in business for 14 years in the Borough and appreciated the support of the Borough and the efforts of the Borough in promoting the downtown business district. He has been actively working to find a tenant for the building and decided to lease the commercial space to Buxmont Gold Exchange. He introduced the owner Sam Kamees, jr. to members of Borough Council. Mr. Kamees is a licensed precious metals dealer, specializing in the purchase and sale of gold, silver, platinum, jewelry, coins, bars, medals and scrap. He discussed his business plan, security and regulations pertaining to this business. He plans to open on August 1, 2019.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of May, 2019 will be filed with no exception to permit limitations. Continued rainy weather continues to elevate the monthly flow through the plant. Despite elevated flows, the plant continues to perform very well.
- b. North Penn Water Authority has completed the replacement of the water main on N. Fourth Street. We discussed trench restoration within the block of N Fourth Street from Chestnut Street through the intersection of Central Avenue. It will be more cost effective to have the Borough complete the road restoration following installation of the new sewer main and storm drainage improvements. An agreement was executed with North Penn Water Authority to pay the Borough the sum of \$20,527.00 towards the restoration of utility trenches. The Borough manager noted resident frustrations with the condition of N. Fourth Street, unfortunately a number of storm drainage complaints have surfaced along with a planned alley paving project that will need to be completed prior to construction work on N. Fourth Street. The Borough is accepting bids for a track excavator and additional equipment for utility construction projects which will be awarded at the July 1, 2019 Borough Council meeting. Realistically, work on N. Fourth Street will not begin until August, with final paving in the fall.

2. Highway Committee

- a. Public Works Director Steven Coll reviewed public works department activities. Crews have not completed all brush collections from last week. There is a growing problem with residents putting out brush after the section has been completed.
- b. Veteran Banners have been installed, but some new banners remain awaiting delivery of banner poles and hardware that we have on back order. Approximately five sets are still out.

- c. Street sweeping is 75% complete and the repair and painting of the six-wheel dump body has been completed.
- d. Borough Manager Michael Coll discussed a few drainage issues associated with alleys. Public Works Director Steve Coll regraded an alley to the north of Hillside Avenue following a significant rainfall event. The alley was regraded in the spring. Significant storm water runoff from main Street properties overflowed the shoulder of the alley and dumped into the adjoining residential properties. The shoulder was cut deeper following the rain event which seems to have addressed this particular issue. Another drainage issue concerns an alley running to the south of residential properties on W. Summit Street. Storm water is flowing down into the rear yards of the Walnut Street residential properties. Homeowners have attempted to remediate the issues with limited success and they are now asking the Borough to intervene with a possible solution. Generally, these matters are civil issues for the homeowners to address, but it appears that the Borough will need to lend some assistance to resolve the issues. The Borough will also need to prioritize the drainage project planned for W. Chestnut Street and Highland Avenue. The Borough is receiving significant residential pressures to correct the drainage issues and erosion in the alley adjoining the West Street park. The Borough Manager noted that certain planned road construction projects will be delayed in order to redirect crews to address the storm drainage issues.
- e. Over the years Borough Council has discussed the extension of Main Street that runs from Reliance Road to the Borough line. The road is simply stone that provides access to a few residential properties. Some properties still have septic tanks while others are provided sewer service through a common pressure main that pumps up to Reliance Road. Complaints are surfacing about the condition of the roadway. The Borough should develop a long term plan to create an appropriate cul-de-sac street. Borough Council suggested that this project should be forwarded to the Borough Engineer with lesser priority at this time.

3. Sidewalk Committee

- a. No new items were discussed.

4. Recreation Committee

- a. Souderton-Telford Rotary Club and Borough representatives have completed plans to formally announce and kickoff the Souderton Park renovation project. Formal announcement of the project will begin on June 16 with dedication of the town clock pocket park to former Mayor and longtime Rotarian Charles Allebach. Crews have installed the stone monument in the pocket pock for the memorial plaque. The Verdin Clock company completed

repairs to the town clock, all four sides of the clock now display the correct time.

5. Property Committee

- a. No new items were discussed.

Administrative Work Session- June 17, 2019 (7:00pm-8:20pm)

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Richard Godshall, Matt Mscichowski, Julie Munden, Richard Halbom and Edward Huber. Junior Councillor Michael Jones.

Staff Attendees: Police Chief James Leary, Code Enforcement Officer Steven Toy and Borough Manager P. Michael Coll.

1. Police Committee

- a. Police Chief Leary distributed the May, 2019 statistical report for review of Borough Council. Chief Leary discussed a few police incidents of interest.
- b. Chief Leary reported on some personnel issues. Officer Gregory Meinhardt suffered a non-service related injury and will be out of work for an extended period. Part time officer James Throop suffered an injury with another department and is not available. As we enter the summer months and pending vacations, personnel and staffing is becoming a manageable challenge.
- c. The written examination for police officer candidates is complete with all candidates achieving passing scores. Chief Leary is assisting with assembling a panel to administer the oral examination to the 19 police officer candidates. The oral examinations will be scheduled in the coming weeks.

2. Code Enforcement Department

- a. Code Enforcement Officer Steven Toy reported that he conducted final inspections for the EMC Elementary School project, which has been operating under temporary Occupancy permits through completion of the school year. The project failed to comply with accessible route requirements, grading issues and locations of tactical mats. The School District must resolve these matter or obtain variances from the Department of labor and Industry to open the school in the fall.
- b. Steven Toy noted that North End Market and the Broad Theater and making preparations to begin façade improvements and will need to close down the sidewalks for access to the building. Steve Toy suggested that the Borough should develop a policy for the closure of sidewalks, creation of detour plans for pedestrians and appropriate signage and barricades. He expressed concern with pedestrian safety and neighboring commerce.

- c. A sketch plan was circulated to renovate 20 Central Avenue into a Burrito Café. The building was formally used as a wood working shop. Borough Council suggested that a full land development application would be too extensive, but the owner should prepare a grading plan of the site for review by the Planning Commission and Borough Engineer.
- d. Steve Toy noted that permit applications and inspections have been running strong for the past several months. Contractors and residents can expect some delay with plan review and permitting given the heavy volume of work.

3. Administrative Committee

- a. No new items were discussed.

4. Development Committee

- a. The Borough Solicitor compiled a final draft of the proposed Zoning Ordinance amendments as recommended by the Souderton Planning Commission. The Zoning Ordinance was advertised for formal consideration at the July 1, 2019 Borough Council meeting.
- b. The Souderton Planning Commission has recommended the draft of SALDO revisions for consideration by Borough Council. The Planning Commission is recommending enactment of the SALDO revisions as promptly as possible after enactment of the revised Zoning Ordinance. A motion will be prepared to authorize the Borough Solicitor to draft and advertise the SALDO revisions for formal consideration by Borough Council at their September 9, 2019 Borough Council meeting.
- c. Borough Manager Michael Coll reported that the Zoning Hearing Board approved all three applications at their public hearing on June 11, 2019. The Souderton Charter School appeal of the Borough's determination that they cannot use 27 S. Front Street as an office for a philanthropic organization was denied by the Zoning Hearing Board, however, the Board did approve a very specific variance to permit the Charter School to use the building for administrative offices, guidance counselor and school psychologist. CH Theater Group received approval of a variance for the installation of a new marquee sign on the Broad Theater. The sign will extend approximately four feet above the roof line of the building and will be 8.5 feet above the sidewalk. The Board approved all requested dimensional variances to formally subdivide a lot at 61 Franklin Avenue which contains an existing twin dwelling. The twin dwelling is currently situated on one single lot. The subdivision will follow a restored party wall to be constructed within the dwelling. The variance was conditioned upon the submission of a formal plan of subdivision.

5. Finance Committee

- a. Borough Manager Michael Coll discussed financing for the Community Park restoration project. After much discussion, Borough Council recommended a general obligation borrowing of \$500,000. The term will be 10 years. After further conversation the loan will not have a construction draw down period. Uninvest was asked to forward a formal commitment letter for the requested loan.