

Regular Borough Council Meeting

August 7, 2017

The Regular Meeting of Souderton Borough Council, held on Monday, August 7, 2017, was called to order by Borough Council President Brian Goshow at 7:00 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Kevin Souder
Vice-President D. Jeffrey Gross	Mayor John R. Reynolds
Councillor Ned D. Leight	Junior Councillor E. Shane Myers
Councillor Richard L. Godshall	
Councillor Daniel Yocum	Borough Solicitor Robert G. Bricker
Councillor Daniel W. Houser	Borough Manager P. Michael Coll
Councillor Tracy Burke	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Councillor Daniel Houser, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the July 10, 2017 Regular Borough Council Meeting and July 17, 2017 Work Session. A motion was made by Councillor Jeffrey Gross, seconded by Councillor Ned Leight, to approve the minutes of the July 10, 2017 Regular Borough Council Meeting and July 17, 2017 Work Sessions as presented. The motion was approved.

Borough Manager Michael Coll presented a letter of appreciation from Kathy Armitage, Swimming Pool Concession Stand Manger, for the investment to install air conditioning and new service windows in the pool concession stand. She noted that the investment has improved the performance of the refrigeration equipment and provides a more enjoyable work environment for the staff.

Mayor John R. Reynolds noted that last evening was the last Concert Sundaes performance for this summer season. This last concert had an extremely large crowd and enjoyed very nice weather. Mayor Reynolds expressed gratitude to the volunteers of the Concert Sundaes Committee for putting together another successful concert series. The Committee has just ended their 30th anniversary.

Police Chief James Leary noted that the Souderton Police Department will host their annual Community Night Out in the Community Park tomorrow evening August 8th. The event will feature a car show and many displays and family events. Detective Joseph Rudner and Executive Assistant Dianna Fields are planning this event.

Police Chief James Leary also introduced Connor Pierce, a local Boy Scout, who is attending this meeting as part of a merit badge for local government.

The Borough Solicitor's report for the month of July, 2017 was distributed to Borough Council. The Borough Solicitor attended a meeting with H & K Group representatives regarding the close out of the Berkeley Court Phase 1 development. The Borough Solicitor attended a meeting of the Souderton Industrial Development Authority and prepared a Resolution to extend the term of existence for the Authority. The Solicitor had a number of telephone calls and email correspondence with the Montgomery County Tax Claim Bureau regarding the tax liens on the Broad Theater property.

Public Works Director Steven Coll reported that the monthly brush collection will begin this week. The collection has been delayed due to completion of other projects and mechanical issues with the chipper. PennDOT has milled Route 113 to Godshall Road. Their contractor will slow down for the paving crew to catch up. Compliments were made on the hanging flower baskets this year; the baskets look very nice this year.

Borough Manager Michael Coll noted that Borough Council will hold their next regular meeting on Monday, September 11, 2017 due to the Labor Day Holiday. The monthly meeting will replace the September Public Works Work Session. Borough Manager Michael Coll reported on the agenda items scheduled for consideration. The first item is consideration of bids. Derstine Company is the low bidder for the new mechanical bar screen installation at the waste water treatment plant. They provided an extremely competitive bid for the project. P. K. Moyer and Sons was the only bidder for the Equipment Rental contract. Their pricing is very competitive with prior year pricing. Borough Manager Michael Coll explained the recommendation of APPI Energy Consulting. The best quote received is from Source Power & Gas to supply electricity at a fixed rate of \$0.05107 per kWh for a period of 52 months. They feel the additional contract term would be most beneficial for the Borough. Borough Council discussed the strategy of a longer fixed contract or should a shorter agreement be considered since there is a current decline in energy rates. Either way there is speculation and a gamble. A Resolution has been prepared concerning improvements to the traffic signal at east Broad Street and County Line Road as a result of the MedExpress development on the former site of Pizza Hut. The upgrades will be completed by the developer. Borough Solicitor Robert Bricker prepared a Resolution to extend the life of the Souderton Industrial Development Authority. The extension will permit the Authority to consider a pending financing application. Borough Manager Michael Coll and Borough Council members discussed the general outline of the bid specifications for the sale of 30 West Broad Street, which represents the interior portion of the Broad Theater properties. Borough Council also discussed the amount of bid security to be provided with the sealed bid proposal. A recommendation has been made to appoint Michael Jones, a resident of N. Fifth Street and Junior at the Souderton High School, as the next Junior Councillor. A recommendation was made to re-appoint Edward Huber to another term with the Souderton Planning Commission and John Young to another term with the Souderton Industrial Development Authority.

Councillor Daniel Yocum noted that Office Manager Bea Kaizar came in from a scheduled vacation to attend a volunteer meeting and clean up some office work. Her dedication to the Borough should be recognized. Councillor Yocum further reported that he attended the annual meeting of the Souderton Business Improvement District which was held at the Boardman Art Studio on Main Street. The meeting was rather successful.

Councillor Daniel Houser commented that this will be the last official meeting for Junior Councillor Shane Myers. Councillor Houser extended his appreciation to Shane Myers for his work as a Junior Councillor and his willingness to take on some special projects. He was also instrumental in locating a good candidate to serve as his replacement. Junior Councillor Shane Myers expressed his appreciation for the opportunity to serve in this capacity, and enjoyed the opportunity to plan for the electronic recycling event to be held later this fall.

Consideration was given to paying the bills for the month of July, 2017.

<u>GENERAL FUND</u>			
Postmaster Lansdale	\$750.62	PECO Energy	\$28.38
Altek Business Systems, Inc.	225.52	PA One Call System	86.92
Bergey's, Inc.	41.64	PPL Electric Utilities	1,511.53
Blooming Glen Quarry	320.52	PPL Electric Utilities	83.73
Clemens Uniform Rental	155.84	Shelly Enterprises USLBM, LLC	22.42
Comcast Cable	353.45	Suburban Propane	504.09
Constellation New Energy, Inc.	875.74	Sudz In A Bucket	66.00
Davidheisers, Inc.	275.00	Uninvest Visa	94.69
Delta Dental	1,307.10	Uninvest Visa	108.43
Eagles Peak Spring Water, Inc.	24.90	Unum Insurance Company	928.92
Ecynbro Trucking	250.00	Verizon	78.33
Landis Block & Nycecrete Co.	607.38	Verizon Wireless	263.76
Lawson Products, Inc.	181.57	Wise Electric	408.50
Moyer Indoor/Outdoor	2,970.31	Youngs	6.90
Naceville Materials	397.50		

NetCarrier Telecom, Inc.	344.65	Total General Fund	\$13,274.34
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SEWER FUND

Carquest	\$70.79	L/B Water Service, Inc.	\$333.40
Clemens Uniform Rental	81.90	Lawson Products, Inc.	568.60
Comcast Cable	84.90	Mary M. Koehler	267.04
Commonwealth Precast, Inc.	380.00	Moyer Indoor/Outdoor	137.50
Constellation New Energy, Inc.	220.53	NetCarrier Telecom, Inc.	158.18
D. L. Beardsley, Ltd.	9.95	PPL Electric Utilities	369.17
Delta Dental	321.47	Suburban Water Testing Labs	4,429.15
EVOQUA Water Technologies	1,994.54	Univest Insurance, Inc.	7,693.00
Excelsior Blower Systems, Inc.	118.06	Unum Insurance Company	239.54
Fisher Scientific	710.28	Verizon	68.53
Good Plumbing Heating A/C, Inc.	269.00	Water Environment Federation	195.00
Home Depot	39.66		
Jesse Baro, Inc.	3,684.09	Total Sewer Fund	\$22,444.28

POOL FUND

Airgas National Carbonation	\$325.67	Nelsons Creamery, LLC	189.90
American Red Cross	105.00	NetCarrier Telecom, Inc.	131.35
Buckmans, Inc.	1,595.84	PECO Energy	863.87
Comcast cable	207.46	Penn Jersey Slush	594.00
Derstines	3,325.72	PPL Electric Utilities	2,276.47
Derstines	89.58	Univest Visa	577.68
Ecynbro Trucking	250.00	Wise Electric	1,061.42
Harleysville Party Rental	186.00	Wristband Resources	302.00
Landis Block & Nycecrete Co	191.00	Youngs	651.53
Moyer Indoor/Outdoor	297.46		
Moyer Specialty Foods, LLC	400.65	Total Pool Fund	\$13,622.60

CAPITAL RESERVE FUND

CC Construction Services	\$1,500.00	Univest Capital	\$3,155.23
Bergey's Electric, Inc.	13,772.17	Wise Electric	2,179.48
Trout Brothers, Inc.	6,222.50	Total capital reserve Fund	\$26,829.38

LIQUID FUELS FUND

Constellation New Energy, Inc.	\$107.31	PPL Electric Utilities	\$110.72
Fromm Electric Supply Corp.	214.08		
PPL Electric Utilities	7,065.48	Total Liquid Fuels Fund	\$7,497.59

A motion was made by Councillor Richard Godshall, seconded by Councillor Ned Leight, to authorize payment of the bills for the month of July, 2017, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Peggy Kerr, a volunteer for Third Friday's, discussed the program planned for the August 18th event. She noted that this event will also include some special fundraising efforts for Molly Worner and the Worner family. Peggy Kerr is also working with main Streets on a fall theme to highlight our restaurants.

Zsuzsa Palotas of Boardroom Spirits discussed the developing partnership with FASE Restaurants to locate a new full service restaurant in the Souderton Train Station. The Liquor Control Board recently opened satellite licenses to distillers. Boardroom Spirits is a distiller but not restaurant operators, which has led to this developing partnership. There is no such collaboration in Pennsylvania and for this reason the process is moving slow but with due diligence. They look forward to this opportunity coming later in the year.

Charl Wellner, 18 N Hunsberger Lane, commented that perhaps Councillor Godshall's concern is valid; she suggested that Borough Council opt for a shorter contract term for the purchase of electric with opportunity for better rates if the market continues to trend down. Charl Wellner further commented that the Borough should consider forgiving the back taxes owed on the Broad Theater property to possibly encourage a better proposal.

There being no further public comment, President Goshow then moved to the business portion of the agenda.

Borough Manager provided Borough Council with a tabulation of bids for the Mechanical Bar Screen Replacement Contract. The tabulation of bids is as follows:

Derstine Company, LLC	\$283,000.00
Eastern Environmental Contractors	\$307,170.00
PSI Pumping Solutions	\$324,900.00
LB Industries, Inc.	\$357,651.78
Blooming Glen Contractors	\$360,892.00
DESCCO Design Construction	\$383,100.00

A motion was made by Councillor Richard Halbom, and seconded by Councillor Daniel Houser, to award the contract to install a new mechanical bar screen at the headworks of the Souderton Waste Water Treatment Plant to Derstine Company, LLC, 320 Cowpath Road, Souderton, PA in the amount of \$283,000.00. The motion was approved.

Borough Manager noted that only one bid was received from P. K. Moyer and Sons for various equipment rentals. The Borough has a good history with the company and they are providing very competitive hourly rates in comparison to prior years.

A motion was made by Councillor Daniel Houser, and seconded by Councillor Richard Halbom, to award the contract for various equipment rentals for paving projects to P. K. Moyer & Sons, 832 Allentown Road, Earlington, PA at the quoted hourly rates, as ordered, through July 31, 2019. The motion was approved.

Borough Council further discussed the recommendation of APPI Energy Consultants to award a new electric procurement contract. In particular they discussed the proposed length of the contract. Following the discussions, a motion was made by Councillor Richard Godshall, and seconded by Councillor Daniel Yocum, to accept the proposal of Source Power & Gas to supply electricity to Souderton Borough accounts at a fixed rate of \$0.05107 per kWh for a period of 52 months. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to adopt Resolution No. 2017-05 authorizing modifications to the East Broad Street and County Line Road traffic signal system in conjunction with development of the MedExpress Urgent Care, 701 Route 113, in Hilltown Township. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Richard Halbom, to adopt Resolution No. 2017-06 authorizing and approving an amendment to the Articles of Incorporation of the Souderton Industrial Development Authority to extend the term of existence of the Authority for fifty (50) years. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Richard Halbom, to authorize the advertisement for bids for the purchase of 30 W. Broad Street in Souderton Borough, with bid security in a fixed amount of \$15,000.00. The motion was approved.

A motion was made by Councillor Daniel Houser, and seconded by Councillor Tracy Burke, to appoint Michael Jones, 73 N. Fifth Street, Souderton, PA to the position of Junior Borough Councillor for a two year term effective September 1, 2017. The motion was approved. Mayor John Reynolds will administer the Oath of Office at the beginning of the September 11, 2017 regular Borough Council meeting.

A motion was made by Councillor Ned Leight, and seconded by Councillor Jeffrey Gross, to appoint Edward Huber to serve another five year term as a member of the

Souderton Planning Commission through July 2, 2022. The motion was approved.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Richard Godshall, to appoint John U. Young to serve another five year term as a member of the Souderton Industrial Development Authority through August 4, 2022. The motion was approved.

There being no further business, the meeting was adjourned at 7:55 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – August 14, 2017 (7:00pm-9:50pm)

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke, Richard Halbom and Kevin Souder.

Staff Attendees: Public Works Director Steven Coll, Police Chief James P. Leary and Borough Manager Michael Coll.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of July, 2017 will be filed with no exception to permit limitations.
- b. Borough Manager Michael Coll noted that the three year contract with Jesse Baro to land apply biosolids will expire at the end of this year. A recommendation was made to move forward with preparation of specifications to bid another three year contract to become effective January 1, 2018.
- c. As required by the MS4 program, the Souderton Borough Engineer prepared Pollution Reduction Plans for the Skippack Creek addressing algal growth and nutrients. The Skippack receives most of the Borough's stormwater runoff. In addition, the Borough Engineer prepared plans for the Indian Creek for siltation. This watershed represents the northeast section of the Borough from East Summit Street to Reliance Road. The Borough Engineer also prepared a plan for the West Branch of the Neshaminy Creek for siltation, algal growth, nutrients, organic enrichment and low dissolved oxygen. The watershed for the West Branch of the Neshaminy Creek is a very small section of Cherry Lane that drains across County Line Road. Overall the plans suggest an amount of sediment to be removed from each watershed; however, the amount of sediment projected to be removed seems to exceed the amount of sediment that each watershed area generates. It may be possible to consider partnering with a neighboring municipality to achieve the overall sediment goal. Borough Council suggested that the projected volume of sediment to be removed may be an unrealistic goal to achieve. Investing Borough funds into another municipality's required programs did not seem to be a favorable option to Borough Council. Borough Council questioned whether the plans can be filed with objections and they expressed concern over potential permit requirements and mandates.

2. Highway Committee

- a. Public Works Director Steven Coll noted that monthly brush collection for this month was delayed due to mechanical problems with the chipper. The

machine has been repaired by Cope's Garage and is expected to be back in service this week. Brush is again extremely heavy and will take several days to complete.

- b. Borough forces completed storm drainage improvements along Main Street in preparation for the planned PennDOT milling and overlay. Crews connected a number of active sump pumps to an existing storm drain line. P. K. Moyer, assisted by Borough forces, milled and reshaped the road surface of Main Street, from Chestnut Street to Broad Street, to blend with the new curb line. The PennDOT contractor will complete the final paving of the street.
- c. Steve Coll also reported that crews began installing the new Souderton-Telford Main Streets banners. Main Streets has several more banners to be installed and they are working on a new Holiday decorations program.
- d. Councillor Daniel Houser expressed concern with the new concrete bulb outs installed on N. School Lane. The bulb outs really tighten the travel lanes, especially with on street parking by larger commercial vehicles. Borough Council members noted that there is a restriction on parking commercial vehicles on Borough streets and the regulations should be reviewed. Councillor Houser also noted that the street markings at East Broad Street and Noble Street are badly faded and should be re-painted. A number of vehicles have been observed simply cutting through this intersection in conflict with the intended traffic pattern.
- e. Steve Coll noted that he is working on scheduling P. K. Moyer to return to the Borough to mill and base N. School Lane to clean up the sewer trenches. At the same time, he plans to have them mill and pave the remaining section of the 400 block of N. Second Street from Summit Street to the point where Reliance Crossing ended their required overlay. This will fully complete the new paving of this block.
- f. Borough Manager Michael Coll reported that he has been in conversation with PPL Electric utilities about converting the street lights throughout the Borough from high pressure sodium to LED lights. They recently completed this conversion in Sellersville Borough. The LED light provides a better light and has advantages of lower maintenance costs. The project will yield only a nominal reduction in the monthly cost to the Borough due to the high cost of purchasing and converting the fixtures. Borough Council felt that the aesthetic value and energy savings warrants the Borough to support the program.
- g. Borough Council discussed the purchase of a new leaf vacuum, which has been included in the Capital Reserve Budget. A recommendation was made to move forward with the purchase of the new machine. We will contact the supplier for updated pricing and availability.
- h. Next week, Borough Council is scheduled to meet with School District representatives to discuss the implementation of new traffic restrictions designed to improve morning drop offs at the EM Crouthamel Elementary School. Chief Leary described the proposed restriction to establish a One Way traffic pattern during school hours on S. School Lane from Lincoln Avenue to Garfield Avenue. Borough Council members discussed the proposal in preparation for further discussions next week.

3. Sidewalk Committee

- a. The Borough Engineer completed the design and bid specifications for both County Line Road and the Montgomery Avenue curb and sidewalk projects. Bids have been advertised and there is a mandatory Pre-Bid meeting scheduled for August 16th. Bids are due on August 28th. Bids will be reviewed and tabulated with a recommendation for award at the September 11th Borough Council meeting.
- b. Council President Brian Goshow noted that the sidewalks along the Main Street parking lot have settled below the curb line. He suggested that we look into the cost of raising the sidewalk blocks. We did this work along the

Chestnut Street Playground with good results.

- c. Borough Manager noted that he has scheduled Moyer and Son to spray weeds along the major arterial streets in the Borough. The wet summer has made a significant mess of weeds along the streets that really needs to be cleaned up. The Borough Manager was questioned why he did not schedule the work in the residential neighborhoods. The work was not extended throughout the Borough due to the continuing debate and objections of some individuals over the use of the herbicide. Borough Council members agreed to end the debate and to conduct regular herbicide applications beginning next year throughout the entire Borough. The Borough Manager noted that his staff has sent out email and text notifications to the property owners within the areas selected to be sprayed.

4. Recreation Committee

- a. Borough Manager Michael Coll noted that the fiberglass water features are showing significant deterioration from being submerged in the chlorinated water. We have been addressing issues with deteriorated bases throughout this season. In the off season, measures will have to be taken to either repair or replace certain water features for next season.
- b. The Borough Manager was asked about considering a dog day event at the Souderton Pool. The Borough did have a dog day on the last day of the pool season many years ago. The Hatfield Pool has this event a week after the season is over. Borough Council had no interest in considering this event for the Souderton Pool.
- c. Borough Manager Michael Coll reported that the Pennsylvania Department of Agriculture has expanded the quarantine area for the Spotted Lantern Fly to now include Souderton Borough and many neighboring municipalities. Borough staff has added information about the expanded quarantine on the web site. The quarantine restricts the flow of firewood and wood waste products outside of the quarantine area. Concern was expressed over complications in disposing chipped brush collected by the Borough as well as the disposal of leaf waste.

5. Property Committee

- a. The Borough Manager discussed progress with the formation of a new lease with Boardroom Spirits and an operational management agreement with FASE Restaurants. Borough Council noted that a firm deadline must be established with the parties. Interest has been expressed in renting the small Wait Building. The Borough Manager will continue to work with the interested party.
- b. Quotations to install new block piers and reconstruct the entrance wall to the Hillside Cemetery were received from two area masonry firms, both of which far exceeded cost expectations and available cemetery funds. The general consensus is to salvage and re-point a section of the wall on either side of the Second Street entrance. The remaining wall will simply be removed and the site regraded to the sidewalk. Borough Council discussed adding a traditional 4 foot high fence along the property with new landscaping and ornamental trees.

Administrative Work Session- August 21, 2017 (7:00pm-9:40pm)

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, Richard Godshall, Daniel Yocum, Daniel Houser, Tracy Burke and Richard Halbom.

Staff Attendees: Police Chief James Leary, Officer Thomas Lawson, Code Enforcement Officer Steven Toy and Borough Manager P. Michael Coll.

1. Police Committee

- a. William Stone, SASD Business Manager and Tamara Callahan, EMC

Elementary School Principal, attended the work session to discuss the proposed new traffic restrictions on S. School Lane to address concerns at the EMC Elementary School. The proposal is to establish a One Way traffic restriction on S. School Lane between Lincoln Avenue and Garfield Avenue on school days from 7:00 am to 4:00 pm. The traffic restriction is viewed as a way to improve student drop offs in the morning, which will be compounded by construction activities at the school. Concern was expressed over truck traffic from Broad Street and truck deliveries to the school construction site. The restriction may push truck traffic into the residential neighborhoods. Concern was expressed with the traffic signal timing at School Lane and Broad Street. The signal has a significant delay for School Lane, which might frustrate motorists to utilize the neighborhood streets to bypass the signal. The School District will provide the required traffic signs and they will have their School Resource Officer assist the Souderton Police Department to monitor the new traffic pattern over the first few weeks. Chief Leary noted that the restriction will need three weeks to fully implement and access the overall results. Initial costs to monitor will stabilize over time. School District personnel will further discuss increased cost sharing for crossing guard expenses. A motion will be prepared to implement the proposed traffic restriction by Mayor's order.

- b. Police Chief Leary reviewed the statistical and narrative reports of police activities through the month of July.
- c. Chief Leary noted on Friday, September 8th the Borough and Souderton-Telford Rotary Club will be hosting a movie in the park event. The Rotary Club will pick up the movie expenses. The event will also include a food drive for the Keystone Opportunity Center Pantry. Hopefully the event will lead to more regularly scheduled events next summer to supplement the Concert Sundaes program.

2. Administrative Committee

- a. Borough Manager Michael Coll circulated a draft employment contract to extend the employment of Police Chief James Leary through December 31, 2020. Chief Leary will be retiring at the end of the contract extension, leading Borough Council to begin the process of transitioning towards the selection of a new Police Chief. President Brian Goshow noted that Borough Council must consider beginning the selection process at some point next year. A motion to approve the contract extension will be prepared for the September Borough Council meeting.
- b. Councillor Daniel Yocum and President Brian Goshow expressed appreciation to the Borough staff for their work in preparing and hosting the annual appreciation picnic at the Souderton Community Pool which honors the efforts and contributions of the many volunteers, appointed Borough officials and Borough employees. They further noted the efforts of the Police Department and the Police Secretary in planning and hosting the annual Community Night Out in the Community Park. Both of these events were well planned and well attended.

3. Development Committee

- a. Borough Manager Michael Coll discussed the status of the proposed revisions to the Berkeley Court Phase 2A to add two additional townhouse units and re-orient the rear townhouse unit along School Lane. Borough Council discussed the revised concept plan for the balance of the site, with objection to the additional 15 interior townhouse units. Borough Council also discussed establishing a maximum number of townhomes to be constructed on the entire site. Borough Council expressed general agreement to move forward with reviews for the revisions to Phase 2A and the associated Zoning Ordinance amendments concerning the additional townhouse units. Borough Council

further noted that the developer must confirm their intention to comply with the pocket park development requirement at Chestnut Street and School Lane. They objected to any notion that the current silt basin can be converted to a traditional open storm water basin.

- b. The Borough Manager further reported that Clayton Heckler is working with a consultant to pursue a possible Economic Development Liquor License for the high school redevelopment project. The liquor license will greatly enhance the citing of a quality restaurant within the development to anchor the other commercial units. They have requested the Borough to formally consider a Resolution supporting their application.
- c. Borough Council expressed concern over the delay in the formal execution of the lease agreement for the Souderton Train Station. The parties are working towards the liquor license and completion of formal plans to complete the interior renovations. A suggestion was made to require execution of the lease agreement by the end of September.
- d. Borough Manager Michael Coll discussed interest in the Wait Building. Borough Council authorized the Borough Manager to prepare a formal Letter of Intent to the interested party.

4. Finance Committee

- a. Borough Manager Michael Coll distributed the 2016 audited financial statements as prepared by Styer Associates for review by Borough Council. Gregory Ede, CPA, from Styer Associates is scheduled to attend the September 18th work session to review the statements with Borough Council.