

The Regular Meeting of Souderton Borough Council, held on Monday, May 4, 2015, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Kevin Souder
Vice-President Andrew Schlosser	Mayor John R. Reynolds
Councillor Ned D. Leight	Junior Councillor Avery Price
Councillor D. Jeffrey Gross	
Councillor Richard Godshall	Solicitor Robert R. Bricker
Councillor Daniel Houser	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Borough Councillor D. Jeffrey Gross, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the April 6, 2015 Regular Borough Council Meeting and April 2015 Work Sessions. A motion was made by Councillor Richard Halbom, seconded by Councillor Preston Miller, to approve the minutes of the April 6, 2015 Regular Borough Council Meeting and April 2015 Work Sessions as presented. The motion was approved.

Mayor John Reynolds recognized Eagle Scout Hunter Jacob Staehle, along with his parents, who completed an Eagle Scout project in the Community Park which included the construction of a new sandbox and the installation of two new charcoal grills.

Mayor Reynolds read the following Proclamation:

**IN RECOGNITION OF HUNTER JACOB STAEHLE ON
ACHIEVING THE RANK OF EAGLE SCOUT**

WHEREAS, Jacob Staehle joined Cub Scouts as a Wolf with Pack 78 in Upper Salford, Pennsylvania. While with Pack 78, Jacob Staehle achieved Wolf Scout, Bear Scout, Webelos 1, Webelos 2 and earned his Arrow of Light; and

WHEREAS, Jacob Staehle crossed over to Boy Scout Troop 91 in Harleysville, Pennsylvania under Scout Master Dr. Steve Bimson. While with Boy Scout Troop 91, Jacob Staehle achieved Tenderfoot Scout and Second Class Scout; and

WHEREAS, Jacob Staehle joined Boy Scout Troop 16 in Franconia, Pennsylvania under Scout Master Joseph Pfahler. While with Boy Scout Troop 16, Jacob Staehle achieved First Class Scout, earned Order of the Arrow, achieved Star Scout, Life Scout and most recently Eagle Scout ; and

WHEREAS, Jacob Staehle, during his scouting carrier, served as Webmaster, Patrol Leader and Senior Patrol Leader. Jacob participated in the wreath laying ceremony at Arlington National Cemetery for the tomb of the Unknown Soldier. Jacob volunteered twice at Camp Wiedner for scouts that face physical and mental challenges. Jacob Staehle has always volunteered for community service projects, assisting other scouts with Eagle projects, Scouting for Food Drives, Franconia National Night Out, kids bike rodeo's, participated in Veterans Day Ceremonies and with the Souderton American Legion during the annual Holiday Parade in Souderton handing out flags. Jacob Staehle attended the Philmont Boy Scout Ranch in Cimarron New Mexico and attends weekend camping trips and summer camp at Resica Falls Boy Scout Camp; and

WHEREAS, Jacob Staehle is a student at Souderton Area High School currently in

10th grade and a student at North Montco Technical Career Center in Lansdale, Pennsylvania with classes in Mechatronics and Robotics. Recently Jacob was in Hershey, Pennsylvania for State competitions where he took First Place and will now be heading to National Competition in Kentucky in June, 2015. Jacob also works part time with CHL Systems in Franconia, Pennsylvania; and

WHEREAS, Jacob Staehle coordinated an Eagle Scout service project to build a new sandbox and replace two old grills in the Souderton Community Park. Jacob planned and arranged for the donation of cedar boards to construct a new sandbox and coordinated and planned the installation of two new charcoal grills in the Community Park. He personally coordinated this project with the Souderton Borough Manager and the Souderton Borough Public Works Department. On Sunday, May 3, 2015 Jacob Staehle will be attending the Eagle Scout Ceremony at Little Zion Lutheran Church to be attended by many scouts, friends and family.

NOW, THEREFORE, I, John R. Reynolds, Mayor of the Borough of Souderton, joined by the members of Souderton Borough Council recognize and extend our praise for the great achievement of Jacob Staehle in completing the requirements for the rank of Eagle Scout and the significant achievements that he made as a Boy Scout and his personal work and studies as a sophomore at Souderton Area High School and his study of mechatronics and robotics at North Montco Technical Carrier Center.

PROCLAIMED this 27th day of April, 2015

Mayor John Reynolds and members of Souderton Borough Council congratulated Jacob Staehle on his achievements.

The Borough Solicitor's report for the month of May, 2015 was distributed to Borough Council. The Borough Solicitor attended a pre-bid meeting regarding the municipal single hauler trash collection contract. The Borough Solicitor met with the Code Enforcement Officer and attended a hearing before the District Justice concerning property maintenance violations for property at 211 Noble Street.

Public Works Director Steven Coll noted that the street sweeper has been inoperable awaiting repair parts. The parts have finally arrived and we expect that the sweeper will be back in service by the end of the week. Sanitary sewer work on Montgomery Avenue has been completed and crews will complete the restoration of the utility trenches by the end of this week. Crews will then concentrate on completing necessary work in preparation for the opening of the Souderton Community Pool.

Borough Manager Michael Coll reported that the Souderton Community Pool will open for the season on May 23, 2015. The Borough Manager reminded Borough Council and the public that the discount period for memberships will end on May 15, 2015. Borough Manager Michael Coll reported on the agenda items scheduled for consideration. The Borough Manager distributed the tabulation of bids for the Solid waste and Recycling Disposal Contract that were received and opened at a public hearing at 10:00 am on Monday, May 4, 2015. The bids were rather competitive and will be referred to further review and discussion at the coming work sessions. Plans and specifications for the Souderton Train Station Restoration project have been completed and staff is prepared to advertise the project for formal bids beginning May 15, 2015. Bids will be due by June 16, 2015 and we hope to have a recommendation for award for the July 6, 2015 Borough Council meeting. Code Enforcement Officer Steven Toy is recommending the execution of a service contract with Code Inspections, Inc of Horsham, Pennsylvania to assist with third party inspections and plan reviews. All services will be on an as needed basis, scheduled by Steven Toy. The cost of the services will be covered through permit fees. The final item concerns the Borough's website, with a recommendation to transfer the site from Joomla to WordPress through Sitecats Web Design.

Consideration was given to paying the bills for the month of April, 2015.

GENERAL FUND

21 st Century Media	\$446.50	Richter Drafting Office Supply	\$576.28
A M Goshow & Son, Inc	5,271.90	Shelly Enterprises USLBM, LLC	66.31
Advanced Disposal	442.51	Sherwin Williams	55.49
Anders Carpets	4,072.50	Suburban Propane	525.54
Armour & Sons Electric, Inc.	5,629.84	Todd Moyer Painting	595.00
Beatrice Kaizar	501.69	Univest VISA	21.90
Blooming Glen Quarry	491.68	Univest VISA	95.22
Boucher & James, Inc.	448.00	Univest VISA	484.11
Clemens Uniform Rental	218.04	Unum Insurance Company	847.74
Comcast Cable	360.21	Verizon	66.96
Cope's Garage, Inc.	3,183.33	Verizon Wireless	40.03
DCED	144.00	Wise Electric	2,360.36
Delta Dental	1,233.44	Petty Cash Fund	155.95
Eagles Peak Spring Water, Inc.	42.50	Cessna Industries	750.00
Freedom Systems Corp	787.50	Cope's Garage, Inc.	1,727.12
Fromm Electric Supply Corp	45.19	Country-Fair Cleaners	264.75
Good Plumbing Heating A/C, Inc	311.37	Davidheisers, Inc.	9,960.00
Kenco Hydraulics, Inc.	697.00	DCED	124.00
Keystone Health Plan East	26,301.44	Freedom Systems Corp	646.87
Kitson Bros., Inc.	1,273.13	Indian Creek Foundation	441.00
Kopp Equipment Sales	1,024.00	Metlife	5,925.24
Landis Block & Nycecrete Co	52.70	Montg. Co. Planning Commission	4,272.75
Lawson Products, Inc.	413.83	Morton Salt	1,323.35
Morton Salt	2,804.29	NAPA Auto Parts	26.14
Moyer Indoor/Outdoor	3,427.98	Nationwide Trust Co.	431.75
Naceville Materials	45.29	Nationwide Trust Company	2,026.95
Netcarrier Telecom, Inc.	337.76	Sitecats, Inc.	4,416.00
North American Benefits Co	881.65	Sudz In A Bucket	11.00
North Penn Water Authority	188.65	Thomas A. Lawson	400.00
Nyco Corporation	101.57	Univest Bank and Trust Company	225,609.38
PECO Energy	230.99	Univest VISA	477.46
PA One Call System	63.14	Verizon Wireless	333.01
PPL Electric Utilities	2,534.01	Total General Fund	\$329,065.29

SEWER FUND

Advanced Disposal	\$321.39	Naceville Materials	\$1,753.92
Bergey's Electric, Inc.	440.00	NetCarrier Telecom, Inc.	150.91
Boucher & James, Inc	147.00	North American Benefits Co	264.52
Clemens Uniform Rental	136.31	North Penn Water Authority	74.05
Comcast Cable	82.90	Nyco Corporation	195.15
Commonwealth Precast, Inc.	1,033.00	PPL Electric Utilities	738.45
Coyne Chemical	2,223.50	Suburban Water Testing Labs	2,097.25
D. L. Beardsley, Ltd.	1,007.00	Suburban Water Testing Labs	36.75
Delta Dental	321.47	TRM-Telford Recycling	310.70
Detlan Equipment, Inc.	86.38	Unum Insurance Company	228.85
Electro Chemical Engineering	2,127.50	Verizon	64.12
ES2 Environmental Systems	1,000.00	Coyne Chemical	1,427.00
EVOQUA Water Technologies	4,756.32	EVOQUA Water Technologies	2,422.87
Farm Bureau Garage, Inc.	390.39	H & K Materials	255.00
H & K Materials	699.23	Jesse Baro, Inc.	1,154.10
Hajoca Corporation	10,539.72	Metlife	92.28
Home Depot	14.17	Nyco Corporation	10.02
Integrated Power Services, LLC	625.00	PA DEP	1,250.00
Jesse Baro, Inc.	3,667.65	Shelly Enterprises-USLBM, LLC	11.93
Keystone Health Plan East	7,150.63	TRM-Telford Recycling	472.80
Keystone Fire Protection Co.	168.50	Water Environment Federation	171.00
Lawson Products, Inc.	489.88		
Moyer Indoor/Outdoor	219.31	Total Sewer Fund	\$50,828.92

POOL FUND

Airgas National Carbonation	\$48.50	PPL Electric Utilities	\$868.40
Comcast Cable	120.57	Univest VISA	813.33
Irvin G. Tyson & Son, Inc.	1,235.00	Moyer Indoor/Outdoor	188.80
NetCarrier Telecom, Inc	108.22	Univest VISA	102.75
North Penn Water Authority	13.15		
PECO Energy	146.27	Total Pool Fund	\$3,644.99

CAPITAL RESERVE FUND

Boucher & James, Inc.	\$2,805.98	Trout Brothers, Inc.	\$3,487.50
Phillips Donovan Architects	1,000.00	Total Capital Reserve Fund	\$7,293.48

LIQUID FUELS FUND

PPL Electric Utilities	\$7,030.84	PPL Electric Utilities	\$181.52
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A motion was made by Councillor Richard Godshall, seconded by Councillor Preston Miller, to authorize payment of the bills for the month of April, 2015, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Charl A. Wellener, 18 N. Hunsberger Lane, Souderton questioned why the Borough elected to move the pool membership discount period from May 31st to May 15th. Ms. Wellener further questioned the proposed service contract for inspection services and the associated cost to the Borough. Borough Manager Michael Coll responded that the move in the discount period was designed to encourage the purchase of memberships prior to the opening day of the pool. In prior years, staff had a difficult time entering the memberships and activating the membership cards for patrons to access the pool on the same day. The service contract with Code Inspections will be paid entirely from permit fees and will not require any support from tax revenue.

There being no further public comment, President Brian Goshow moved to the business items on the Agenda. Borough Manager distributed the following tabulation of bids for the Solid Waste and Recycling Disposal Contract:

Solid Waste and Recycling Collection and Disposal
Bid Tabulation May 4, 2015

Bidder/Contractor	Contract Period	Total Units	Unit Cost per Month	Unit Cost per Year	Total Annual Cost
Solid Waste Services, Inc. d/b/a J. P. Mascaro & Son 2650 Audubon Road Audubon, PA 19403	2016 Tote Accounts	2,400	\$17.83	\$213.96	\$513,504.00
	2016 Bag Accounts	300	\$15.75	\$189.00	56,700.00
	Total Contract Year 1				\$570,204.00
	2017 Tote Accounts	2,400	\$18.00	\$216.00	\$518,400.00
	2017 Bag Accounts	300	\$15.90	\$190.80	57,240.00
	Total Contract Year 2				\$575,640.00
	2018 Tote Accounts	2,400	\$18.20	\$218.40	\$524,160.00
	2018 Bag Accounts	300	\$16.07	\$192.84	57,852.00
Total Contract Year 3				\$582,012.00	
\$1,727,856.00					

Bidder/Contractor	Contract Period	Total Units	Unit Cost per Month	Unit Cost per Year	Total Annual Cost
BFI Waste Services of PA, LLC Republic Services 731 E. Reliance Road Telford, PA 18969	2016 Tote Accounts	2,400	\$19.50	\$234.00	\$561,600.00
	2016 Bag Accounts	300	\$19.50	\$234.00	70,200.00
	Total Contract Year 1				\$631,800.00
	2017 Tote Accounts	2,400	\$19.89	\$238.68	\$572,832.00
	2017 Bag Accounts	300	\$19.89	\$238.68	71,604.00
	Total Contract Year 2				\$644,436.00
	2018 Tote Accounts	2,400	\$20.29	\$243.48*	\$584,352.00*
	2018 Bag Accounts	300	\$20.29	\$243.48*	73,044.00*
Total Contract Year 3				\$657,396.00*	
\$1,933,632.00					

Bidder/Contractor	Contract Period	Total Units	Unit Cost per Month	Unit Cost per Year	Total Annual Cost
Advanced Disposal Services 2955 Felton Road Norristown, PA 19401	2016 Tote Accounts	2,400	\$19.98	\$239.76	\$575,424.00
	2016 Bag Accounts	300	\$15.00	\$180.00	54,000.00
	Total Contract Year 1				\$629,424.00
	2017 Tote Accounts	2,400	\$20.58	\$246.96	\$592,704.00
	2017 Bag Accounts	300	\$15.45	\$185.40	55,620.00
	Total Contract Year 2				\$648,324.00
	2018 Tote Accounts	2,400	\$21.20	\$254.40	\$610,560.00
	2018 Bag Accounts	300	\$15.91	\$190.92	57,276.00
Total Contract Year 3				\$667,836.00	
\$1,945,584.00					

Bidder/Contractor	Contract Period	Total Units	Unit Cost per Month	Unit Cost per Year	Total Annual Cost
Waste Management of PA, Inc. 1000 New Ford Mill Road Morrisville, PA 19067	2016 Tote Accounts	2,400	\$21.59	\$259.08*	\$621,792.00*
	2016 Bag Accounts	300	\$21.59	\$259.08*	77,724.00*
	Total Contract Year 1				\$699,516.00*
Note* adjusted based on unit price	2017 Tote Accounts	2,400	\$22.23	\$266.76*	\$640,224.00*
	2017 Bag Accounts	300	\$22.23	\$266.76*	80,028.00*
	Total Contract Year 2				\$720,252.00*
\$2,161,728.00	2018 Tote Accounts	2,400	\$22.90	\$274.80*	\$659,520.00*
	2018 Bag Accounts	300	\$22.90	\$274.80*	82,440.00*
	Total Contract Year 3				\$741,960.00*

President Brian Goshow noted that there will be no formal action on the bids this evening. Borough Council will schedule further review and discussion at the May 11, 2015 Public Works Work Session. Borough Council is also considering holding a special public hearing on this topic in June.

The next item on the agenda was authorization to bid the Souderton Train Station Restoration project. A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Daniel Houser, to authorize the advertisement of bids for the Souderton Train Station Restoration Project for formal consideration at the July 6, 2015 Borough Council meeting. Councillor Andrew Schlosser questioned whether PennDOT anticipated our plans with the design of the traffic signal and grade crossing improvements. The Borough Manager noted that our engineers designed the project around the proposed PennDOT and railroad crossing improvements. There being no further questions, the motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Preston Miller, to approve the execution of a service contract with Code Inspections, Incorporated, 605 Horsham Road, Horsham, Pennsylvania to conduct Uniform Construction Code review and inspections services as directed by the Souderton Borough Code Enforcement Officer. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Preston Miller, to approve the quotation of Sitecats Web Design and Consulting to migrate the Borough's website from Joomla to WordPress. The motion was approved by a vote of 8 yeas to 1 nay, with the dissenting vote cast by Councillor Kevin Souder.

There being no further business, the meeting was adjourned at 8:00 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – May 11, 2015 (7:00pm-9:40pm)

Council Attendees: John Reynolds, Brian Goshow, Jeffrey Gross, Richard Godshall, Daniel Houser, Richard Halbom and Kevin Souder.

Staff Attendees: Public Works Director Steven Coll, Police Chief James Leary and Borough Manager Michael Coll.

Presentations

Eagle Scout Project Proposal

Dan Baviera attended the work session to discuss a proposal to construct a gazebo in the Community Park as an Eagle Scout project. Dan Baviera is a tenth grade student and is a member of Boy Scout Troop 214. He would like to build a traditional six sided or possibly a four sided gazebo in the Community Park near the pavilion. He plans to construct the gazebo out of cedar and pressure treated lumber. He attends the Technical School and plans to construct the gazebo at school and deliver to the park. Borough Council expressed some concern with the complexity of constructing a traditional gazebo. Borough Council also commented that the structure may be better suited for Holly Hill Park or the Lawn Avenue Park. Further information and details will be assembled for further consideration.

Solid Waste Disposal Contract

Samuel J. Augustine, Director of Sales/Marketing and Deputy General Counsel Albert DeGennaro of Solid waste Services and J. P. Mascaro & Sons attended the work session to introduce J. P. Mascaro to Souderton Borough Council and to discuss the general concept of a single hauler municipal solid waste and recycling collection contract. J. P. Mascaro is the apparent low bidder for the municipal single hauler contract proposal. Their bid proposal anticipates splitting the Borough in half, completing collections over two days per week. They will utilize traditional manual collection techniques.

Borough Council discussed safety as a paramount issue. They also expressed that the service must be provided with the upmost professionalism, returning cans to the curb, clean trucks and supervisory oversight to address any problems or concerns promptly.

Borough Council further discussed tentative fees schedules for the services if the contract is awarded. Traditional service can be offered for approximately \$60.00 per quarter. The bag service is more complicated since the price break between the two prices is not as great as originally anticipated. Two of the bids did not provide any cost break between the two types of service. Those opting for the bag service will pay approximately \$4.00 per bag and may receive a quarterly bill to account for recycling and administrative expenses. Further review and evaluation will be conducted. Borough Council has tentatively set a public forum to discuss the single hauler municipal collection contract for Monday, June 22, 2015 at 7:00pm.

1. Sanitation Committee

- a. The Discharge Monitoring Report for the month of April will be filed with no exceptions to permit limitations.
- b. Chief Operator Sal DeSimone is obtaining quotes to sandblast and paint treatment unit A. We do not expect the work to be as comprehensive as the recently completed B unit. Plant personnel will begin draining the tank in preparation for cleaning. Plant personnel will need to replace a few air lines and diffuser arrays before the unit is put back on line.

2. Highway Committee

- a. Steve Coll presented a report on monthly activities of the public works department. Two summer help employees were recently added to the crew to assist with mowing and park maintenance. The two summer help employees are Zachary Zettlemyer and Joshua Freed.
- b. Borough Manager Michael Coll discussed the proposal of Franconia Township to mill and overlay Cherry Lane from County Line Road to Washington Avenue. Cherry Lane is a boundary street, with Souderton Borough responsible for maintenance of the roadway from County Line Road to nearly Front Street. Franconia Township is aware of the Borough's reluctance to invest

paving funds on this street and as such they are proposing to share fifty percent of the total cost of the project. They delayed the project for a year and would now like to complete the paving. Cherry Lane paving is not a priority for Souderton Borough Council, however, they will reluctantly accept the offer of Franconia Township and participate in the paving. The total cost for Souderton Borough is estimated to be \$75,000.00. Steve Coll noted that Franconia will take the lead in the project, with the Borough assisting with hauling materials.

3. Sidewalk Committee

4. Recreation Committee

- a. Crews drained both swimming pools this season. The joints in the lap pool were re-caulked and some loose tiles were repaired. A small section of plaster on the ramp in the lap pool seems loose but we will monitor through the season. The leisure pool was cleaned and some rough areas of plaster were grinded down. Both pools are filling and filters will be started up by the end of the week. The pool heaters are scheduled for service and start up next week.
- b. Borough Manager Michael Coll reported on a proposal by Craft Built to construct and supply a shade structure for the zero entry section of the leisure pool. The structure will be similar to the pergola with a moveable shade screen. The structure is all aluminum. The approximate cost will be \$25,000.00. There are other shade structures and shade sails available. They may be more expensive and may not produce the amount and direction of shade desired. Borough Council elected not to pursue during the pool season, but complete some additional research for budget consideration in the fall.

5. Property Committee

- a. Borough manager Michael Coll reported that the Train Station project is formally out for bids. A non-mandatory pre-bid meeting is scheduled for Thursday, May 21st at the train station. Bids will be due and opened on June 16, 2015. Formal consideration of the bids is scheduled for Monday, July 6, 2015.

Borough Manager Michael Coll discussed a letter received from the train club on the second floor of the train station. Apparently Jen Joseph of The Local did not inform them of the decision not to provide space on the second floor as part of the project. The Local objected to the potential loss of dining space to provide an appropriate stairway to the second floor, and as such opted to terminate their sub-lease with the train club. The Borough informed the train club of this decision. Borough Manager Michael Coll also expressed optimism that the proposed brew pub remains interested in the freight building.

Administrative Work Session- May 18, 2015 (7:00pm-9:00pm)

Council Attendees: John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, Daniel Houser, Preston Miller, Richard Halbom and Kevin Souder.

Staff Attendees: Police Chief James P. Leary and Borough Manager Michael Coll.

Presentations

Michelle Moyer attended the work session to express concerns with portable basketball nets that have been put out over the sidewalk and street in the Valley Lane cul-de-sac. There is a net at 523 and at 528 Valley Lane. There are times when up to 25 children play in the cul-de-sac with little or no consideration towards the resident's vehicles or property. Out of the 25 children observed, only 4 were actual residents of the neighborhood. Mrs. Moyer presented a sample ordinance that prohibits basketball nets from public streets. Members of Borough Council noted that the nets completely block the

sidewalk and for that reason they should be moved. Police Chief Leary will address matter with Mrs. Moyer and the neighbors.

Perseverance (Souderton) Volunteer Fire Company

James C. Gallagher, Jr., President of the Perseverance Volunteer Fire Company, addressed members of Borough Council. He provided a summary of fire company activities through 2014. The Company responded to 367 calls consuming over 3,700 hours of manpower time. President Gallagher noted that volunteer firefighters must receive a minimum of 288 hours of training. The company provides weekly training activities, which amounted to 1,600 man hours devoted solely to training activities. Perseverance has one of only three State Certified rescue trucks in Montgomery County. In addition to firefighting and training, the company devoted another 1,600 man hours towards fundraising activities. President Gallagher thanked Borough Council for allowing the Public Works crew to respond to day time fire calls. The manpower is valuable to the company during the daytime hours.

Jim Gallagher discussed a planned addition to the firehouse on N. Second Street. The firehouse was built in the 1960's and is in need of renovation to accommodate more storage, better house the museum and historic items maintained by the company and to add office space. A major component of the plan is to create an Emergency Management Office for the community. The company established an Emergency Management office to handle Hurricane Sandy. The office was created in the meeting room but there were some limitations. The new dedicated space will always be available and promptly implemented whenever a situation arises. They plan to break ground shortly for the pole barn addition to the rear of the building and they and their architect have been working closely with Steven Toy on the building and development plans.

Univest Corporation, 14 N. Main Street, Building and Parking Lot Modifications

Richard Mariner, Property Manager for Univest Corporation, attended the work session to discuss plans for renovations and modifications to their corporate office at 14 N Main Street and the adjoining parking lot. He explained that they desire to relocate the main entrance of the corporate offices for security and accessibility reasons. The new entrance will require an addition to the existing building toward Main Street. The addition will encroach within the plaza space that was created with the streetscape improvements. The two street lights and some plaza materials are expected to be salvaged. Univest will close the driveway entrance from Main Street and return the corner as landscaped green space. The street lights will be added to this space and the bank will add additional lighting along West Broad Street. The parking lot will be re-configured and is expected to add additional parking. Univest will present their plans to the Souderton Planning Commission on Wednesday, May 20, 2015.

1. Police Committee

- a. Chief Leary reported that the Civil Service Commission has completed testing for police officer candidates. An informal certification list has been created. Background checks are underway on the top ranking candidates. The Civil Service Commission is scheduled to meet on May 19th to finalize the certification list.
- b. Chief Leary discussed current police activity and distributed the statistical report for the month of April.
- c. Borough Manager Michael Coll discussed issues that are developing throughout the Borough with the growing popularity of recreational fires. Complaints are being filed against the recreation fires over the nuisance of smoke. The Borough does ban open burning, but has remained silent on recreational fires. Some municipalities have banned or are considering banning recreational fires. Borough Council was generally against an outright ban,

suggesting that the police and Fire Marshall should use discretion in determining when a recreational fire becomes a nuisance. Excessive smoke, burning of inappropriate materials, excessive noise, time of night and whether the fire is properly attended should all be factors in addressing any complaint.

2. Administrative Committee

3. Development Committee

- a. Borough Manager Michael Coll reviewed the status of the Souderton Train Station project. The brew pub remains interested in the freight building. Bids will be received and opened on June 16, 2015.
- b. Work continues with Montgomery County Planner Marley Bice on the Zoning Map revisions and the re-write of the C-1 Commercial District. Both documents appear to be complete and ready for formal consideration by Souderton Borough Council. A recommendation will be made at the June 1st Borough Council meeting to authorize the preparation and advertisement of the proposed Zoning ordinance amendments.
- c. The revised Souderton-Telford Revitalization Plan was sent out in pdf format to Borough Council and the Souderton Planning Commission. Members should review this document in preparation for final approval.
- d. The Souderton Borough office distributed over 200 notices to property owners and known business tenants concerning the proposed Business Improvement District (BID) plan. Borough Council members expressed general agreement with the final draft of the Business Improvement District Plan. A public hearing will be held in the Council Chambers beginning at 7:00 pm on Wednesday, May 27, 2015, after which, property owners will be given a 45 day period to express opposition to the plan.
- e. Borough Manager Michael Coll reported on a concept plan under consideration by the Souderton School Board to remove the two modular additions to the EMC Elementary School and construct an addition to the side of the school to provide for a gymnasium, new kitchen and specialized classroom space. The School District is working on development plans for consideration by the Borough.

4. Finance Committee

- a. Borough Manager Michael Coll discussed planned revisions to the Non-Uniformed Pension Plan. At the suggestion of Councillor Godshall, the manager will discuss the potential to make the plan amendments effective to all current and future members. The matter will be discussed with the employees and plan administrators and brought back to Borough Council at a later date.
- b. Borough Manager Michael Coll recommended the closing of three relatively dormant accounts that the Borough maintains with the Pennsylvania Local Government Investment Trust (PLGIT). The accounts are the Sewer Capital Fund, Recreation Tax Account and the former Northern Montgomery County Recycling Commission. The fund balances will be sent to the Borough and deposited into existing Uninvest accounts. A motion authorizing the closures will be prepared for the June 1st Borough Council meeting.