

The Regular Meeting of Souderton Borough Council, held on Tuesday, September 6, 2011, was called to order by Borough Council President Brian Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Andrew C. Schlosser	Junior Councillor Brian Barr
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	
Councillor John U. Young	Solicitor Robert G. Bricker
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Seven Coll

The Invocation was given by Councillor Richard Halbom, followed by the Pledge of Allegiance to the Flag.

President Brian Goshow noted a special presentation is scheduled for this evening. Walton Yoder and Sam Flaherty, representing the Souderton-Telford Rotary Club, presented Souderton Borough Council with a second check in the amount of \$10,000.00 towards their capital donation pledge in support of the Souderton Community Swimming Pool Project. The representatives noted that they are celebrating their 85th anniversary of service to the community and they are proud to make this donation to assist in preserving and maintaining the community pool for future generations to enjoy. Borough Council expressed sincere appreciation for their support and long history of dedicated service to the community.

Consideration was given to the minutes of the August 1, 2011 Regular Borough Council Meeting and August Work Sessions. A motion was made by Councillor Steven Toy, seconded by Councillor Preston Miller, to approve the minutes of the August 1, 2011 Regular Borough Council Meeting and August 2011 Work Sessions as presented. The motion was approved.

Mayor John Reynolds noted that school is back in session and the community needs to be aware of school children, especially since it is rather dark in the mornings. Mayor Reynolds further noted that the Univest Grand Prix will be held within the Borough on Saturday, September 17, 2011. This is the largest annual event held in the Borough and there will be inconvenience with travelling through the Borough during the event. Parking has been set up on the Borough's lot at Cherry Lane and Washington Avenue with shuttle bus service provided through Generations of Souderton.

Police Chief James Leary reported that there has been a radical change in the DARE program. The program is moving out of the elementary schools and into the intermediate school. This change takes the police presence out of the elementary schools; however, the schools will notify the police departments of special events and assemblies in which the officers may be invited to participate. Souderton Police will not only be invited to EMC Elementary but also West Broad Street Elementary.

President Brian Goshow noted that he fielded a resident complaint about weeds around the town clock and in turn decided to make this a family project to weed around the clock over the past weekend. Perhaps other families or organizations may consider this for other properties.

The Borough Solicitor's report for the month of August, 2011 was distributed to Borough Council. The Borough Solicitor noted that they reviewed and commented on the bids for the 2011 Road Reconstruction Program. The Borough Solicitor filed liens for delinquent sewer fees against properties at 666 East Broad Street and 34 Hillside Avenue. They also satisfied a municipal lien filed against property at 431 Colonial Avenue.

Borough Manager Michael Coll reported on the agenda items scheduled for consideration. A tabulation of bids was presented to Borough Council at their August 1, 2011 meeting for the 2011 Road Reconstruction Program contract. Formal action was tabled for the

benefit of further review by the Borough Solicitor and Borough Council members. The Solicitor is of the opinion that the format of the contract and bidding documents clearly indicated an intention to award the contract on the basis of the total amount bid for all streets. Therefore, the lowest responsible bid is from GoreCon, Incorporated with a recommendation to formally award the contract to this firm. The other item for consideration is a request to hold an Executive Session to discuss personnel matters specifically related to the police department, no formal action is expected to result from this session.

Consideration was given to paying the bills for the month of August, 2011.

GENERAL FUND

Blooming Glen Contractors	\$93.96	Clemens Uniform Rental	\$114.06
Boucher & James	6,918.61	Comcast Cable	96.17
Comcast Cable	96.17	Cope's Garage	199.13
Commonwealth of PA	10.00	County Line Landscape	319.84
Cope's Garage	1,404.61	D. L. Beardsley, Ltd	72.20
Country-Fair Cleaners	196.00	David L. Gale	200.00
Davidheisers, Inc	26.00	Del-Val International	829.30
Faulkner Ciocca Ford	119.85	Farm & Home Oil Company	625.22
Independence Blue Cross	18,188.68	Fromm Electric Supply	79.96
Indian Creek Foundation	376.00	Highway Materials, Inc	240.25
Interstate Waste Services	347.60	HISI	6,075.45
Keystone Health Plan East	12,081.99	Independence Blue Cross	18,188.68
Keystone Health Plan East	400.20	Indian Creek Foundation	376.00
Lansdale Police Department	450.00	Interstate Waste Services	347.60
Letterco	20.00	Jason M. Kelly	92.80
Markey Paper & Packaging	183.43	Keystone Health Plan East	9,689.61
Moyer and Son, Inc	2,787.40	Keystone Health Plan East	400.20
Netcarrier Telecom, Inc	228.89	Kopp Equipment Sales	44.00
Nextel Communications	206.30	Kurt Scherzberg	88.00
North American Benefits	1,023.81	Managing Partner, Mid	525.00
North Penn Water Authority	23.43	Marc F. Lipkin, DMD, PC	414.20
PPL Electric Utilities	148.00	Markey Paper & Packaging	216.36
SEPTA	400.00	Montgomery Newspapers	440.62
Terri Nilo	25.00	Moyer & Son, Inc	2,962.47
Home Depot	223.15	Netcarrier Telecom, Inc	327.54
Trumbauers Lawn & Recreation	129.26	Nextell Communications	125.18
Uninvest VISA	21.90	North American Benefits	1,023.81
Verizon	50.21	North Penn Water Authority	24.56
Verizon Wireless	43.01	PECO Energy	28.51
Bergey's, Inc	157.50	PA One Call	27.39
Clemens Uniform Rental	277.62	PPL Electric Utilities	1,769.01
Comcast Cable	45.95	PPL Electric Utilities	7,220.89
Frank & Eileen Gimbel	142.55	Richter Drafting & Office Supply	295.15
Highway Materials, Inc.	466.32	Rodney Shoemaker Plumbing	96.63
Indian Creek Foundation	94.00	Shelly Enterprises, Inc	48.00
Metlife	8,155.18	Souderton Dental Assoc	1,741.48
Metlife	10,949.00	The Lingo Group, Inc	140.50
Nationwide Trust Company	3,287.64	Thomas A. Lawson	170.00
Nationwide Trust Company	8,485.62	Trumbauers Lawn & Recreation	44.76
Petty Cash Fund	157.37	Uninvest VISA	72.30
Potty Queen	575.20	Uninvest VISA	21.90
PPL Electric Utilities	366.31	Uninvest VISA	15.39
Shelly Enterprises, Inc	227.46	Unum Insurance Company	919.21
Uninvest VISA	413.75	Ven-Mar Sales	659.39
Uninvest VISA	176.00	Verizon	49.13
AT&T	35.33	Verizon Wireless	43.01
Bergey's, Inc	61.85	Weaver and Reckner	486.00

Boucher & James, Inc	1,058.75	Wismers Auto Trim Shop	85.00
Bricker, Landis, Hunsberger	515.00		
C & S Lawn & Landscape	16,827.50		
Christopher E. Werner	156.00	Total General Fund	\$156,927.22

SEWER FUND

Airgas	\$31.72	Unum Insurance Company	\$260.98
Bruske products	269.73	Metlife	473.12
Fisher Scientific	827.07	Bearing & Drives Unlimited	45.00
Independence Blue Cross	124.70	Bricker, Landis Hunsberger	254.00
Independence Blue Cross	4,683.54	Carquest	140.08
Independence Blue Cross	211.75	Cintas First Aid & Safety	67.57
Interstate Waste Services	97.68	Clemens Uniform Rental	212.68
Keystone Health Plan East	2,564.70	Good Plumbing, Heating, A/C	187.50
Netcarrier Telecom, Inc	143.34	HISI	1,204.14
North American Benefits	320.63	Independence Blue Cross	4,683.54
North Penn Water Authority	166.39	Independence Blue Cross	211.75
Pollu-Tech, Inc	3,203.22	Independence Blue Cross	124.70
Siemens Industry, Inc	2,160.00	Interstate Waste Service	97.68
State World Headquarters	21.43	J. P. Mascaro & Sons	5,053.63
Suburban Water Testing	768.00	Keystone Health Plan East	2,564.70
Swartley Brothers	100.00	Moyer & Son, Inc	308.73
Verizon	53.64	Netcarrier Telecom, Inc	157.20
Postmaster, Lansdale	924.46	North American Benefits	320.63
All Industrial Safety Products	460.49	North Penn Water Authority	107.69
Clemens Uniform Rental	90.68	PPL Electric Utilities	15.54
Comcast Cable	45.95	PPL Electric Utilities	14,954.96
ES2, Inc	250.00	Shelly Enterprises, Inc	6.08
Hajoca Corporation	574.07	Siemens Industry, Inc	4,356.72
J. P. Mascaro & Sons	5,825.22	Suburban Water Testing	1,437.00
NYCO Corporation	76.26	Suncoast Research Lab	2,158.00
PPL Electric Utilities	280.88	Thomas Seerveld, DMD	120.00
PPL Electric Utilities	16,218.57	Univar USA, Inc	3,360.66
Shelly Enterprises, Inc	16.65	Verizon	56.73
Suburban Water Testing	218.00		
Home Depot	26.39		
Univar, USA	3,234.05	Total Sewer Fund	\$86,930.22

POOL FUND

Cintas First Aid & Safety	\$2,019.17	Pepsi Beverage Company	\$562.22
Derstines	2,851.13	Shelly Enterprises, Inc	57.28
Fretz Enterprises	103.99	Suburban water Testing	54.00
Gouldey Welding & Fabrication	85.05	Syna Tek	199.50
Interstate Waste Service	401.50	Home Depot	535.29
Kathy Armitage	331.01	Youngs	579.38
Laura Aquilante	61.36	Airgas National	88.75
Markey Paper & Packaging	197.09	Bearings & Drives Unlimited	8.00
Moyer & Son, Inc	101.26	Cintas First Aid & Safety	107.24
Nelsons Ice Cream, Inc	82.56	Derstines	1,263.81
Pepsi Beverage Company	482.02	Fire Protection Services	604.00
Personal Best, Inc	3,702.00	Gouldey Welding & Fabrication	263.00
Richter Drafting & Office Supply	5,858.93	Interstate Waste Services	401.50
Suburban Water Testing	108.00	Netcarrier Telecom, Inc	47.22
Adcock	13.89	North Penn YMCA	30,000.00
Airgas National	258.17	Richter Drafting & Office Supply	14.49
Buckmans	244.16	Suburban Water Testing	243.00
Derstines	629.27	Uninvest VISA	1,150.00
Moyer & Son, Inc	9.99	Young's	249.80
PECO Energy	199.53	Total Pool Fund	\$54,168.56

CAPITAL RESERVE FUND

Boucher & James, Inc	\$25,829.40	Thinkgreen Design, LLC	\$14,070.00
Clearview Nursery, Inc	10,715.57	Wade Associates	8,006.28
Colibraro Landscaping	1,625.00	Yates Electrical Service	11,159.50
Fastner Supplies, LLC	47.10	Fastenal	47.10
Jobsite Products	816.00	H & K Materials	1,238.51
Landis Block & Concrete	85.65	Highway Materials, Inc	987.74
Naceville Materials	1,371.22	Norris Sales Company	544.50
North Creek Nurseries	745.90	Prestige Fence Company	121.52
Pleasant Run Nursery	2,153.40	Shelly Enterprises, Inc	40.19
Susan J. Kern	720.00	Home Depot	68.91
The Lingo Group, Inc	10,535.55	Youngs	9.52
Thinkgreen Design, LLC	61,977.67	Total Capital Reserve Fund	\$152,916.23

SEWER CAPITAL FUND

LIQUID FUELS FUND

PPL Electric Utilities	\$127.88	PPL Electric Utilities	\$259.96
PPL Electric Utilities	321.76	Total Liquid Fuels	\$709.60

A motion was made by Councillor Ned D. Leight, seconded by Councillor Preston Miller, to authorize payment of the bills for the month of August, 2011, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Ruth Kling, 9 W. Chestnut Street in Souderton Borough, expressed concern with parking problems associated with the Chestnut Hill condominiums which is situated directly across the street. The Chestnut Hill condominiums consist of 16 residential units with a parking area located along the adjoining alley and a lower level parking garage. The owner of the building has apparently started charging additional rent for the use of the parking garage. Tenants who do not pay have to find parking elsewhere. The garage is almost always empty. Mrs. Kling questioned whether this practice may constitute a violation of Borough Zoning ordinances. Mrs. Kling further requested that consideration be given to opening the municipal parking lot for overnight parking. President Brian Goshow commented that the concerns will be forwarded to the Borough Solicitor and to the next Borough Council work sessions for consideration.

The first item of business was formal consideration of the bids for the 2011 Road Reconstruction Program. Bids were received and opened at a public hearing on August 1, 2011 at 2:00 pm. Upon further review a recommendation has been made to award the contract to the low bidder, GoreCon, Incorporated at a total base bid of \$86,563.53.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Steven Toy, to award the 2011 Road Reconstruction Program contract to GoreCon, Incorporated of Doylestown, Pennsylvania at a total base bid of \$86,563.53. The motion was approved.

A motion was made by Councillor Steven Toy, and seconded by Councillor Preston Miller, to adjourn to Executive Session to discuss personnel matters. The motion was approved.

Borough Council adjourned to Executive Session at 8:00 pm and reconvened to public session at 8:32 pm. There being no further business, the meeting was adjourned at 8:32 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – September 12, 2011 (7:00 pm- 8:45 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, John Young, Steven Toy, Preston Miller, Richard Halbom and Edward Huber.

Staff Attendees: Borough Manager Michael Coll, Public Works Director Steven Coll.

West Chestnut Street Playground

Borough Council was introduced to an effort by local residents to pursue a community project to seek donations to refurbish the Chestnut Street Playground. The residents are proposing to replace the very old equipment with a new, more traditional, modular play structure. This project is not intended to serve as a particular memorial, as originally proposed, but is viewed as a community project. The group of residents will explore partnering with a 501(C)(3) organization to aid with fundraising. The goal is to raise enough funds for the modular unit and add smaller pieces as funding permits. The modular structure and swing set at the lower end of the park will remain. The gazebo and picnic area will generally remain with repairs and improvements. The group requested assistance from Borough Council with design and layout of the structures and may need assistance from the Borough with installation. Borough Council endorsed the concept and effort.

1. Sanitation Committee

- a) The August, 2011 Discharge Monitoring Report was filed with no exceptions to permit discharge limits. The plant handled the spikes in flow from heavy rains during the month and treatment quality was very good.
- b) Sal DeSimone has arranged for Clayton Landis to fabricate and repair the skimmer arm in the “A” side clarifier. High flows have delayed this work. Crews also need to repair some air lines to the aerated sludge digester. Sal DeSimone is also recommending an investment into repairs on the belt filter press to prolong the life of the belts. Parkson Company will replace the pressure baffles and realign the belts. We have discussed the need for upgrades to the head end of the plant for some time, but uncertainty on future treatment requirements makes it difficult to recommend any significant capital improvement at this time. Sal DeSimone will obtain quotes to simply refurbish existing equipment to keep things running for the short term.

2. Highway Committee

- a) Public Works Director Steven Coll reported over 80 brush collection stops were completed consuming over a full week of crew time. Weather has been a challenge for street painting, but crews were able to complete painting around EM Crouthamel Elementary School. Additional painting will be completed as weather and crew time permits.
- b) PP&L removed all of the poles from Main Street. Crews will complete the remaining sections of granite curb and granite block pavers by the end of the week in time for the Univest Grand Prix. The parking stalls have been completed. Borough forces, assisted by P. K. Moyer and Sons, completed paving at N. Fourth and Chestnut Streets and along Wile Avenue at the swimming pool for the Univest Grand Prix.
- c) Ventresca and Sons continue to work on the Broad Street culvert project. They have completed nearly half of the concrete floor, but will not install the manhole structure in Broad Street until after the Univest Grand Prix. Installation of the new manhole will provide access to complete the remaining sections of concrete floor. The depth of excavation is over 10 feet, requiring the closure of west Broad Street for up to two weeks.

- d) For budget considerations, there is a section of storm drain line that runs through the municipal parking lot that picks up a series of storm inlets on West Chestnut Street. The line has collapsed and will need to be replaced.

3. Sidewalk Committee

- a) Borough Manager Michael Coll reported that he delayed billing for sidewalk construction in the second phase of the streetscape project on Main Street. Now that the project is complete, the invoices will be prepared and distributed.
- b) Committee members also discussed the issues of sidewalk construction on County Line Road and West Cherry Lane. Committee members also reminded the Borough Manager that legal action needs to be taken against the property at 132 Sunny Hill Drive for their repeated failure to comply with the Borough's direction to install sidewalk along the frontage of their property.

4. Recreation Committee

- a) The winterization covers for the pools are in production. Crews are preparing to work with Vincent Pools to winterize the pools for the season. During the winter, crews may work on constructing the picnic pavilion in the pool courtyard and install a few sections of fencing around the interior stairs and the two water slides. Work will also be scheduled for late this year and into next spring to work on completing the main parking lot. Construction of the parking lot in the Community Park will be phased with consideration to construct only a portion of the proposed new lot along the scout cabin for next year.
- b) Council President Brian Goshow further discussed the appointment of a Recreation Board to specifically oversee the future operation of the pool. The Borough had a Recreation Board in the 1980's, which was disbanded in the early 1990's. The Recreation Board will devote efforts to oversee programming and overall pool operations, just as it did in the past. Committee members felt that such a board may be beneficial and Brian Goshow will discuss the matter with a few possible candidates.

5. Property Committee

- a) The Borough received notification that the RACP grant was formally approved for the Souderton Train Station project. The Borough Manager and Borough Solicitor met with representatives of SEPTA to work towards the finalization of a long term lease agreement. We also met with the director of the Montgomery County Redevelopment Authority to discuss their potential assistance in the administration of this project.

Administrative Work Session – September 19, 2011 (7:00 pm-8:30 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, Andrew Schlosser, Steven Toy, Preston Miller and Richard Halbom. Junior Councillor Brian Barr.

Staff Attendees: Borough Manager Michael Coll.

1. Police Committee

- a) Borough Council discussed the Univest Grand Prix which was held on Saturday, September 17th. Overall the new course and the overall race event went rather well. There were a few issues concerning a parked vehicle and the use of remote parking lots did not seem to be utilized. The posting of parking restrictions on Thursday seemed to bring complaints from the business community and this practice will be reconsidered for next year. A comment was made to improve some of the old style storm drain inlets on Wile Avenue for next year.

- b) Borough Manager Michael Coll noted that the first collective bargaining session with the Souderton Police Department was held on Monday, August 22, 2011. Committee members reviewed the proposals from the police officers and discussed a proposal from the officers to modify the Police Pension Plan to provide a Deferred Retirement Option Plan (DROP). Additional information on this pension plan amendment will be requested from our pension consultants and will be reviewed by the Negotiating Committee on Monday, September 26th with another collective bargaining session scheduled in early October.

2. Administrative Committee

- a) No new items were discussed.

3. Development Committee

- a) A proposed cooperation agreement between the Borough and Montgomery County Redevelopment Authority was circulated to Borough Council for review. The agreement addresses compensation for services as may be rendered by the Montgomery County Redevelopment Authority to assist with the administration of the State RACP and Federal grants for the Souderton Train Station Redevelopment project.
- b) The Souderton Planning Commission will meet on Wednesday, September 21st to review the land development and lot consolidation plan for the Zion Mennonite Church addition project. The Planning Commission will also review a minor plan of subdivision for property at 109 S. School Lane.
- c) Borough Council discussed the resident complaint about parking on West Chestnut Street and the alleged practice of the owner of the Chestnut Hill Condominiums to charge for use of the parking garage. Borough Council may consider removing the overnight parking restriction in the municipal parking lot and will consult with the Borough Solicitor if the alleged practice of the condominium owner may constitute a violation of the zoning ordinance.

4. Finance Committee

- a) Borough Council members began preliminary discussion in preparation for the development of the 2012 Budget. In particular, members of Borough Council discussed initial salary and wage considerations for Borough employees and certain budget priorities. The 2012 budget will be more focused on maintenance and not construction activities, unless there is a dedicated source of grant revenue to support such capital improvement projects. Work will begin on the Souderton Train Station project through the grants. The Borough may seek revitalization grant funds if the program is opened by Montgomery County.