

## Regular Meeting

March 1, 2010

The Regular Meeting of Souderton Borough Council was called to order by Vice-President Andrew C. Schlosser at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

Vice-President Andrew C. Schlosser	Councillor Edward Huber
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	Junior Councillor Daniel Yocum
Councillor John U. Young	Solicitor Robert G. Bricker
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Jonathan Gardenier	Public Works Director Steven R. Coll
Councillor Richard Halbom	Police Chief Charles A. Quinn, Sr.

Absent from the meeting was President Brian Goshow. The Invocation was given by Councillor Ned D. Leight, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the February 1, 2010 Regular Borough Council Meeting. A motion was made by Councillor Ned D. Leight, and seconded by Councillor D. Jeffrey Gross, to approve the minutes of the February 1, 2010 Regular Borough Council Meeting and February Borough Council Work Sessions as presented. The motion was approved.

Mayor John R. Reynolds expressed appreciation to the Public Works Department for their efforts in handling an unbelievable amount of snowfall during the month. In particular he was very pleased with the prompt response in removing snow from the core business district to keep the local businesses in operation. Public Works Director Steven Coll noted that the Borough has used 250 to 300 tons of salt this winter, which is unusually high. We do have salt on hand in the event of another storm.

The Borough Solicitor's report for the month of February, 2010 was distributed to Borough Council. The Solicitor attended a meeting of the Souderton Industrial Development Authority. The Borough Solicitor reviewed the proposed C-2 Limited Commercial/Residential Zoning Ordinance and prepared a summary of the proposed ordinance for the notice of public hearing scheduled for April 5, 2010. The Borough Solicitor prepared and filed two sewer liens for property at 166 N Second Street and 420 E Summit Street.

Borough Manager Michael Coll reviewed the agenda items for consideration of Borough Council. The Borough Manager noted that representatives from Zwingli United Church will be attending the March 15, 2010 Administrative Work Session to discuss their redevelopment plans for the church that was destroyed by fire nearly two years ago. Zwingli UCC will also be attending the March 17, 2010 Planning Commission meeting and will be appearing before the Souderton Zoning Hearing Board on Tuesday, March 30, 2010 to request a few dimensional variances regarding the proposed project. Representatives from the Souderton Charter School will also attend the March 15<sup>th</sup> Administrative Work Session to discuss options to relocate the bus loading and unloading area from East Broad Street. The Borough Manager explained the results of the bids for various road materials, equipment rentals and oil and chip surface treatments. The Manger noted that the unit prices for road materials and the hourly rates for equipment rentals came in lower than last year. Borough Manager Michael Coll reviewed a recommendation to authorize the advertisement of bids for the swimming pool renovation project. This bid will include the work to the two main swimming pools and construction of the new filter building. Site work and the construction of the new bathhouse will not be included in this bid. The bids will be held for a period of up to 90 calendar days to afford comprehensive review of contractor qualifications and allow time to complete the financing. The construction schedule will be finalized at the time of contract award, which is anticipated to be by mid year. The Borough is in conversation with Univest National Bank about financing options for this project. The Borough Manager also requested authorization to permit bids for the streetscape project materials for the next phase of the Main Street Streetscape Project between Chestnut Street and Broad Street. There is significant lead time especially for the radius granite curb and street light poles and fixtures. Spring City Electric is also offering a new LED light fixture, which the Borough may want to consider.

Councillor Jonathan Gardenier questioned whether the bids for the pool project will include individual pricing for the water features. The Borough Manger confirmed that the bids will include line item pricing for all of these and other alternate items, providing firm prices for the consideration of

Borough Council and possible donors to the project.

Councillor Jeffrey Gross noted that the Borough has received confirmation of three Pennsylvania State grants for the pool project amounting to \$215,000. Specifically, Councillor Gross noted that the \$50,000 grant for design and consulting services through Senator McIlhinney was obtained through the efforts of former Councillor Ray Yothers, who made the initial contact and arranged a meeting with the Senator that lead to this funding application.

Consideration was given to paying the bills for the month of February, 2010.

GENERAL FUND

HISI	\$4,498.00	Montgomery Newspapers	\$585.22
Independence Blue Cross	15,660.23	Moyer & Son, Inc.	3,479.37
International Salt Company	4,401.31	Moyer & Son, Inc.	4,310.46
Keystone Health Plan East	6,406.53	NetCarrier telecom, Inc.	633.47
911 Safety Equipment	373.67	Nextell Communications	327.79
Airgas	318.14	PECO Energy	101.43
Bergey's, Inc.	155.64	Peter R. Hufnagle	170.00
Ches-Mont Disposal, Inc.	1,151.70	Plasterer Equipment Company	47.72
Clemens Uniform Rental	253.79	Richter Drafting & Office Supply	568.43
Clemens Uniform Rental	263.70	Ricoh	127.20
Comcast Cable	178.99	Shelly Enterprises	335.30
Cope's Garage	2,209.07	Shelly Enterprises, Inc.	162.84
Cope's Garage	861.31	Shelly Enterprises, Inc.	112.31
Country-Fair Cleaners	245.80	Sig Sauer Inc.	395.00
Daniel L. Beardsley, Ltd	38.00	Syna Tek	585.60
Del-Val International Trucks	60.07	Tees Plus Screen Printing	239.85
Detlan Equipment, Inc.	535.49	The Home Depot	305.13
Dischell, Bartle, Yanoff & Dooley	1,449.00	Trout Brothers, Inc.	1,800.00
Farm & Home Oil Company	2,675.08	Trumbauers Lawn & recreation	290.15
Freedom Systems Corp	225.00	Univest Visa	769.70
Fromm Electric Supply	574.05	Univest Visa	243.41
Georges Tool Rental	12.00	Univest Visa	101.42
Gouldey Welding & Fabrication	2,711.85	Verizon Wireless	86.02
ICC	100.00	Weldon Auto Parts	217.25
Indian Creek Foundation	752.00	Word Work, Inc.	1,372.00
Indian Valley Regional Planning Com	3,000.00	Youngs	21.60
Intapol Industries, Inc.	241.99	Clemens Uniform Rental	38.55
Jaeger Electric Service	374.58	Daniel L. Beardsley, Ltd	91.45
Kopp Equipment Sales	212.00		
Lauman & Son Radiator	750.00	Total General Fund	\$72,386.31
Law Enforcement Systems	144.00		
Markey Paper & Packaging	251.42		

SEWER FUND

Postmaster	\$891.75	Independence Blue Cross	\$118.80
Postmaster	185.00	K & A Services, Inc.	625.00
PA DEP	125.00	Keystone Health Plan East	2,478.45
Bergey's, Inc.	5.96	Metlife	82.21
Carquest	123.24	Metlife	82.21
Ches-Mont Disposal, Inc.	185.13	NetCarrier Telecom, Inc.	142.89
Clemens Uniform Rental	80.84	Suburban Water Testing	111.00
Comcast Cable	100.68	PA State University	250.00
Daniel L. Beardsley, Ltd.	7.00	Verizon	58.03
GALCO Business Communications	66.50	Waste Management of IV	6,843.43
HISI	1,191.00		
Independence Blue Cross	4,249.32	Total Sewer Fund	\$18,211.09
Independence Blue Cross	207.65		

CAPITAL RESERVE FUND

Susan J. Kern	\$1,080.00	Wade Associates	\$27,450.00
Univest National Bank	5,611.21	S & H Landscaping	13,050.66
Univest National Bank	1,763.13		
Univest National Bank	6,090.28	Total Capital Reserve Fund	\$55,045.28

LIQUID FUELS FUND

Armour & Sons Electric	\$222.32	Highway Materials	\$783.27
PPL Electric Utilities	911.15	Naceville Materials	570.19
		Total Liquid Fuels Fund	\$2,486.93

LAND DEVELOPMENT ESCROW ACCOUNT

Edward M & Lee Pierce	\$865.00	Boucher & James, Inc.	\$113.75
		Total Land Development Escrow	\$978.75

Councillor John Young questioned the payment to the Indian Valley Regional Planning Commission. The Borough Manager confirmed that this represents the Borough's 2009 contribution. A motion was made by Councillor John Young, and seconded by Councillor Jonathan Gardenier, to authorize payment of the bills for the month of February, 2010, as presented. The motion was approved.

Vice-President Andrew Schlosser opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern. There being no comments from the audience, Vice-President Schlosser moved to the scheduled items of business. The first item concerns the consideration of bids for various road materials, equipment rentals and oil and chip surface treatment.

**TABULATION OF BIDS  
ROAD MATERIALS  
March 1, 2010**

Bidder Material Description	Naceville Materials		H & K Materials, Div Haines & Kibblehouse		Highway Materials	
	Plant	Job Site	Plant	Job Site	Plant	Job Site
<b>Stone Products</b>						
2RC- Select Granular	6.25	9.05			7.50	11.40
AASHTO No 57	8.25	11.05			10.00	13.90
<b>Superpave Mix Bituminous Products</b>						
Wearing Course 9.5 mm			49.50	54.40	57.00	62.65
Wearing Course 19.0 mm			46.00	50.90	51.50	57.15
Binder Course 19.0 mm			46.00	50.90	51.50	57.15
Base Course 25.0 mm			42.50	47.40	47.75	53.40
Estimated Totals	6,425	8,945	58,725	64,850	74,225	84,797.50

A motion was made by Councillor Richard Halbom, and seconded by Councillor Jeffrey Gross, to award the contract to supply stone products to Naceville Materials and various bituminous road materials to H & K Materials, based on quoted unit prices. The motion was approved.

**TABULATION OF BIDS  
EQUIPMENT RENTAL**

March 1, 2010

BIDDER EQUIPMENT ITEM	P. K. Moyer	G. A. Peak	Scott A. Seifert
Paver w/ 10-20 ft Screed	180.00		
Paver w/ 8-16 ft Screed	175.00		
Track Excavator	105.00	85.00	90.00
Crawler Loader 2cy Bucket	105.00	100.00	
Crawler Loader 2 ½ cy Bucket	110.00	100.00	
Dozer 8 ft Blade	90.00	90.00	85.00
Dozer 10 ft Blade	100.00	100.00	
Vibratory Roller 10-18 Tons	90.00		
Milling Machine 60 in Drum	550.00		
Dump Truck 18 Tons	64.00	60.00	58.00
Tri- Axle Dump Truck 23 Tons	65/70	65.00	63.00
Labor Road Const and Paving	42.00		
Labor Pipe and Trench Work	35.00	35.00	32.00
<b>Total Estimated Contract</b>	<b>4,820.00</b>	<b>1,930.00</b>	<b>1,623.00</b>

A motion was made by Councillor Richard Halbom, and seconded by Councillor Jonathan Gardenier, to award the equipment rental contract for road construction equipment to P. K. Moyer & Sons of Earlington, PA based on quoted hourly rates and to award the contract to supply a track excavator and utility construction equipment to Gregory A. Peak Excavating based on quoted hourly rates. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Steven Toy, to award the contract for in place oil and chip surface treatment to Asphalt Industries of Chester, Pennsylvania at the quoted unit price of \$2.73 per square yard and an estimated contract price of \$34,807.50. The motion was approved with Councillor Jonathan Gardenier dissenting.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to authorize the advertisement of bids to complete the base renovation work on both swimming pools and construct the new filter house and mechanical building. The motion was approved.

A motion was made by Councillor Jonathan Gardenier, and seconded by Councillor Jeffrey Gross, to authorize the advertisement for bids for various materials for the Main Street Streetscape project, including granite curb, granite block pavers, asphalt pavers and street lights. The motion was approved.

Councillor Jonathan Gardenier questioned whether the School District responded to the request of Souderton Borough to provide funding assistance to complete the Economic Redevelopment Plan. The Borough Manager responded that he has not received a formal response and will update Borough Council on the status of this item in work session.

There being no further business, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

P. Michael Coll, Secretary

# WORK SESSION MINUTES AND COMMITTEE REPORTS

## ***Public Works Work Session – March 8, 2010 (7:00 pm-8:30 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, John Young, Steven Toy, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.

Staff Attendees: Public Works Director Steven Coll, Borough Manager Michael Coll.

### **1. Sanitation Committee**

- a) The February, 2010 Discharge Monitoring Report will be filed with no exceptions to permit limitations.
- b) Chief Operator Sal DeSimone reported that 241,500 gallons of septic waste was received from the Souderton High School, hauled by Clemens Septic. Franconia Sewer Authority estimates that this arrangement will be extended for at least another six months. The grit screw failed in the aerated grit chamber at the headwork of the plant. The tank must be drained and the grit pumped to make the necessary repairs. Crews will repair a blockage in the Ferrous Sulfate line to tank B. Upon repair the tank can be placed in full operation.
- c) Steve Coll reported that K & A Services were called to assist in opening sewer mains in the 200 block of Mifflin Street and in the 100 block of Penn Avenue. The sewer main servicing the 200 block of Mifflin Street is in the paper street right of way of Adams Avenue. K & A Services initially opened the main and returned about a month later to televise the line revealing a large quantity of roots infiltrating the main. The roots were cleared from the main, but are probably built up within the individual lateral connections. A section of sewer main in the 500 block of Harleysville Pike was cleared of root build up and televised. A rock is protruding into the main, which will have to be excavated and repaired. A similar problem was repaired a few years ago within this same segment of sewer main.

### **2. Highway Committee**

- a) Public Works Director Steve Coll reported that crews spent a fair amount of time through February addressing snow storms. To date the Borough used 264 tons of salt and 132 tons of anti-skid screenings. Weather conditions will undoubtedly contribute to potholes and road damage and will also affect water and gas utilities. Public Works Director Steven Coll will survey the condition of the roads this spring to determine priorities for paving and oil and chip seal coats. We may have to consider less overlay work and direct more of the budget towards patching various sections of roadway that broke up from the severe winter weather.
- b) A Purchase order was executed with Plasterer Equipment to purchase the new John Deere backhoe loader. Plasterer has supplied a machine on loan until the new machine is received. Delivery of the new machine is expected in a few weeks.

### **3. Sidewalk Committee**

- a) The Borough Solicitor will be consulted to pursue legal action against Dennis Kozlowski, 132 Sunny Hill Drive for their continued failure to construct sidewalk along the frontage of their property.

### **4. Recreation Committee**

- a) Committee members reviewed the status of the plans for the pool renovation project. Committee members reviewed a few conceptual site plans showing the improvements to the existing pool parking lot to accommodate the new bathhouse and a proposed new parking lot directly across the street in the Community Park to serve as an overflow lot for the pool and to support various activities in the park. Some of the proposed options will provide up to 60 additional parking spaces, but will require the removal of a few mature oak trees. Committee members suggested that the plans should be focused on designing the parking lot with efficient parking and good traffic flow. Any trees that have to be sacrificed must be replaced with

younger trees. The supplemental parking lot will be a future construction project, but the master pool reconstruction plans need to incorporate this future parking lot.

Borough Manager Michael Coll noted that the Fund Raising Committee has been holding regular meetings in preparation to begin the fund raising campaign by Memorial Day. The Borough Manager is working on arranging financing for the pool project and recommended to members of Borough Council to consider raising the borrowing amount to \$2,500,000. Uninvest National Bank is proposing to structure the loan with an initial construction draw down for the first year of the project with interest only payments on the fund balance actually drawn. The additional \$500,000 may be necessary later in the project to cover any contingencies or help bridge potential major donor gifts paid out over multiple years. Once the construction project begins, the pool must open in 2011 to secure the necessary revenue to pay the debt. Committee members agreed with the recommendation, stressing that the fund raising component must still be vigilantly pursued.

Public Works Director Steven Coll noted that demolition of the buildings will occur in April with the assistance of Franconia Township and Telford Borough. Interior demolition work continues. Salvageable items have been moved to the Cherry Lane garage for storage.

Construction plans and specifications are still in progress. The Borough Engineer and Wade Associates recently met to work through some of the remaining grade issues on the project site. A bid and construction schedule should be developed shortly, now that we have a funding commitment.

## **5. Property Committee**

- a) Borough forces installed an access door in the front canopy to determine the location of the leak within the interior down spout plumbing. Fortunately, the leak was caused by a failed mechanical clamp which was easily repaired. All piping appears to be in good condition.

### ***Administrative Work Session – March 15, 2010 (7:00 pm-10:25 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, John Young, Andrew Schlosser, Steven Toy, Jonathan Gardenier, Richard Halbom and Edward Huber. Junior Councillor Daniel Yocum.

Staff Attendees: Police Chief Charles Quinn, Borough Manager Michael Coll.

## **1. Police Committee**

- a) Representatives from the Souderton Charter School met with Committee members to discuss potential improvements for bus loading and drop offs which are currently stationed on East Broad Street in front of the Souderton Charter School. The Charter School has students from many surrounding school districts that provide bus service. The volume of buses creates much congestion on East Broad Street and poses safety concerns for the students. Borough Council members questioned the feasibility of relocating the bus area to their satellite building at 21 S. Front Street.

Charter School representatives noted that this is an option that they have been evaluating for some time, however there is a physical alley dissecting the property that ideally should be blocked to permit the construction of a breezeway connecting the main Charter School property with the building at 21 S. Front Street. There may be some zoning code issues and building code issues to review. The covered breezeway will afford the necessary safety, protection and accessibility between the adjoining property and this building. All bus loading and unloading will then be directed in front of 21 S Front Street. The project will need the support of the adjoining property owners and the Borough to complete prior to the next school year this fall.

## **2. Administrative Committee**

- a) The Annual Borough Appreciation Banquet will be held on Wednesday, April 14, 2010 at the Indian Valley Country Club.

### **3. Development Committee**

- a) Representatives of Zwingli United Church of Christ attended the work session to present and discuss their development plans to reconstruct and expand the church, which was destroyed by fire in June, 2008. Zwingli Church will be attending a Zoning Hearing on March 30, 2010 to request dimensional variances regarding front yard setback, side yard setback and buffering between paved parking lot and the building. Zwingli's architect presented and reviewed the proposed construction plans and the new orientation of the main sanctuary towards Wile Avenue. The façade will enhance the appearance of the church from the street. Additional office space is located to the northern side of the building and a new multi-purpose fellowship hall be constructed to the rear of the building. The educational wing of the building will be reconstructed in nearly the same footprint as the original church. Their engineer described the proposed land development plan to add storm water management to the site, which does not exist. The upper driveway is proposed to be eliminated and the lower drive will be widened for two way traffic and will align with the intersection of Walnut Street and Wile Avenue. A number of waivers have been requested reflecting existing conditions or features of the current site.

Members of Borough Council expressed general agreement with the proposed plan. Some concern was expressed about the complete elimination of the upper driveway with a suggestion to consider installing an emergency access drive. Preliminary/Final Land Development Plans are expected to be filed in April subject to obtaining the required zoning relief. The Church would like to begin construction in May of this year and may nearly complete the project by the end of this year.

- b) Committee members reviewed the latest plans for the Main Street Streetscape Project between Chestnut Street and Broad Street. The east side of the road will remain in generally the same location. The west side incorporates five on street parking spaces, reduces Lumber Street to a one way street heading in a westerly direction and maintains the right turn lane. The Broad/Main Street signal will be upgraded for signalized pedestrian movements.

Material bids will be going out in April for the streetscape materials. Borough Council discussed the potential of upgrading the specification for the street lights to a LED fixture. The fixture is identical to the first section and carries up to a 12 year warranty. Committee members expressed some reservation about the change, specifically over concerns with appearance of the light and cost of replacing the LED unit at the end of its life versus traditional bulb replacements. A recommendation was made to bid the LED as an alternate.

### **4. Finance Committee**

- a) No new items were discussed.

## **EXECUTIVE SESSION**

Borough Council members adjourned to an Executive Session beginning at 9:35 pm to discuss personnel matters regarding the Souderton Police Department. Borough Council adjourned the Executive Session and Work Session at 10:25 pm.