

**Regular Meeting**

**October 3, 2022**

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council President Tracy W. Burke at 7:00 p.m. President Burke reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Borough Councillor Daryl Littlefield provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

President Tracy W. Burke	Junior Councillor Elijah S. Steglik
Councillor Matthew J. DiNenna	Junior Councillor Estrela T. Sadiboko
Councillor Daryl W. Littlefield	
Councillor Julie A. Munden	Solicitor Charlotte Hunsberger
Councillor Donna M. Rogers	
Councillor Richard M. Walczak	Borough Manager P. Michael Coll
Councillor Courtnee Wampole	Public Works Director Steven Coll

Absent from the meeting was Mayor Daniel Yocum and Borough Councillors Edward Huber and Matthew Sholly.

Consideration was given to the minutes of the September 12, 2022 Regular Borough Council Meeting, September 19, 2022 Borough Council Work Session and the September 26, 2022 Borough Council Budget Meeting.

A motion was made by Councillor Courtnee Wampole, and seconded by Councillor Daryl Littlefield, to approve the minutes of the September 12, 2022 Regular Borough Council Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Courtnee Wampole, to approve the minutes of the September 19, 2022 Borough Council Work Session Meeting as presented. The motion was approved.

A motion was made by Councillor Courtnee Wampole, and seconded by Councillor Donna Rogers, to approve the minutes of the September 26, 2022 Borough Council Budget Meeting as presented. The motion was approved.

President Burke noted that there is a presentation on the agenda concerning the East Penn Modifiers Club and the Bean Bag Program. Jim Hunsberger of the East Penn Modifiers Club commented that the club has historically hosted a car show in the

Community Park. This year they broke tradition and hosted a car show at Spring Mount. Proceeds from the car shows are given back to community organizations and this year the club would like to make a donation to the Bean Bag Food program. Jim Hunsberger and Jim Greiser presented a check to Donna Halteman of the Bean Bag Food Program.

Donna Halteman commented that the Bean Bag Food Program was established in 2016 through Zion Mennonite Church and they are fortunate to have many support organizations behind them. The Bean Bag Food Program strives to fill the gap of hunger that children face when not in school. For many children, school provided meals may be the only meal they eat during a typical week. The Bean Bag Program partners with Souderton Area School District and the Quakertown Community School District to provide weekly backpacks filled with food to help children and their families through the weekend. The Bean Bag Program just completed a fundraising event in Souderton on September 18<sup>th</sup> and she expressed her appreciation to the Borough for their assistance. They have 225 children in the program which is expected to grow through the school year. Food costs have doubled requiring \$5,000 to \$6,000 per month to support the mission.

Mary Montroy of the Souderton Fire Company Auxiliary noted that they will be hosting a Bingo event on October 23. The Souderton Fire Company will be hosting a Fire Prevention Open House on Friday, October 14.

The Borough Solicitor's report for the month of September was circulated to Borough Council. The Borough Solicitor completed a draft of a proposed Emergency Management Agency ordinance. The Borough's existing Emergency Management Plan will be updated by the end of the year. The Borough Solicitor followed up with SEPTA and completed the final lease agreement for the Freight Building for signature.

Public Works Director Steven Coll summarized public works activities. Street sweeping is now complete. Crews will complete street crosswalks and other line painting this week. New School Zone signs have been posted on S. Front Street as requested by the Souderton Charter School. The competition pool has been drained in preparation for the pool plastering project scheduled to begin this week. Crews are assisting with the playground construction by installing the stone base around all of the equipment. In response to a question from Councillor Richard Walczak, Steve Coll confirmed that the requested signage has been installed on Green Street.

President Tracy Burke commented on the need for more education of motorists about pedestrian crossings. He suggested that Borough Council consider pedestrian oriented planning, increased signage and other traffic calming measures.

Borough Manager Michael Coll noted that Borough Council will hold a Budget Meeting on Monday, October 10 and their monthly work session on October 17, 2022.

The next Borough Council meeting will be held on Monday, November 7. The Souderton Planning Commission will be meeting on October 5 to conduct further review of the sign ordinance and other zoning ordinance matters.

The Borough Manager further noted that the agenda for the Borough Council meeting this evening consists of a formal recommendation to approve an amended development plan for Lynn Builders concerning the construction of five townhouse dwellings at the corner of Second Street and Reliance Road. Borough Council recently approved a development plan for this parcel, which is now further revised to shift the residential units to create room for a driveway solely upon the subject parcel to access the rear loaded garages and off street parking. The prior plan proposed use of a shared driveway access. The Executive Session planned for this evening has been cancelled.

Councillor Daryl Littlefield reported that the Public Outreach Committee will have a table at the October 21<sup>st</sup> Third Fridays event on Main Street. Borough Council Office Hours will be held in the lobby of the Souderton Municipal building on Saturday, October 15 from 11:00 am to 1:00 pm. The Committee is working on a Social Media Policy for presentation at the October 17<sup>th</sup> Work Session.

Councillor Courtnee Wampole reported that the Parks and Recreation Committee will be meeting on Thursday, October 6 concerning the operation of the pool for the 2023 season. A report from the pool survey will be completed for discussion at the October work session.

Councillor President Tracy Burke reported that Borough Council recently toured the Generations facility. Repairs to the Hillside Cemetery wall is expected to begin later this month. A formal decision by Montgomery County on the Ward 1 polling place at the Indian Valley Boys and Girls Club is expected shortly.

Consideration was given to paying the bills for the month of September, 2022.

GENERAL FUND

Altek Business Systems, Inc.	\$151.96	Univest Visa	\$15.89
Altek Business Systems, Inc.	2,613.25	Univest Visa	392.89
Clemens Uniform Rental	253.45	Unum Insurance Company	1,172.05
Comcast	601.84	Verizon Wireless	260.98
Cope's garage, Inc.	2,278.49	Wise Electric	373.96
Crystal Springs	139.27	21 <sup>st</sup> Century Media	377.27
D L Beardsley, Ltd.	591.89	Altek Business Systems, Inc.	3,392.21
DS Automotive	950.00	Armour & Sons Electric, Inc.	230.00
FP Finance Program	359.00	Bergey's, Inc.	2,223.25
Fromm Electric Supply Corp	125.73	C & S Lawn and Landscape, Inc.	32,450.00
George Allen Portable Toilets	146.00	CDI Lawn Equipment	486.45
Good Plumbing, Heating, A/C, Inc.	163.00	Clemens Uniform Rental	101.38

Home Depot	\$59.58	Cope's Garage, Inc.	\$3,510.96
J. P. Mascaro & Sons	78,874.72	Davidheisers, Inc.	117.00
Jason M Kelly	300.00	Delta Dental Gettysburg Benefit	1,392.31
Kuhls Law	1,219.00	Display and Sign Center, Inc.	810.00
Lansdale Police Department	750.00	Freedom Systems Corp	420.00
Maryjane Yoder	167.42	Fretz Enterprises	310.75
McDonald Uniform Company	206.60	George Allen Portable Toilets	527.00
Metlife/Brighthouse/GASB Group	2,674.62	Get It Got It, LLC	267.18
Moyer Indoor/Outdoor	4,481.67	Independence Blue Cross	20,471.52
Nationwide Trust Company	1,111.38	J P Mascaro & Sons	73,627.06
NetCarrier Telecom, Inc.	311.55	Landis Hunsberger Gingrich	12,532.30
North American Benefits Company	1,403.64	Lane-King of Prussia	869.00
North Penn Water Authority	52.31	Lansdale Police Department	300.00
Old Dominion Brush	659.08	Lexipol	4,879.00
PECO Energy	31.01	LVL Engineering Group	1,314.69
Pennsylvania One Call System	85.80	Metlife/Brighthouse/GASB	5,790.90
PPL Electric Utilities	338.85	Montgomery County Treasurer	90.00
Richter Drafting Office Supply	1,065.13	Moyer Indoor/Outdoor	3,569.41
Security Service Co., Inc.	1,108.83	NAPA Auto Parts	83.33
Seph Renner	750.00	Nationwide Trust Company	1,953.47
Shelly Building Supply	17.19	North American Benefits Co.	1,070.24
Something Better, Inc.	1,100.00	PSAB CDL Testing Program	90.68
Steven R. Coll	317.36	Penn-Holo Sales & Service	126.00
Suburban Propane	789.39	PPL Electric Utilities	1,005.24
Sunbelt Rentals	77.05	Richter Drafting Office Supply	160.15
Synatek	150.00	Univest Visa	620.00
Telford Press Printers	2,030.00	Unum Insurance Company	1,172.05
Towne Answering Service	550.00	Verizon	75.59
Univest Visa	15.95	Total General Fund	\$287,704.17

### SEWER FUND

Altek Business Systems, Inc.	\$120.65	CCP Industries, Inc.	\$75.76
CCP Industries, Inc.	360.67	Clemens Uniform Rental	94.74
Clemens Uniform Rental	236.85	Delta Dental Gettysburg Benefit	399.68
Comcast	138.39	EVOQUA Water Technologies	8,208.00
Danica Consulting & Training	275.00	Good Plumbing Heating A/C, Inc.	501.00
EVOQUA Water Technologies	4,132.35	Independence Blue Cross	4,735.23
Home Depot	183.84	J P Mascaro & Sons	9,311.84
J P Mascaro & Sons	5,164.76	L/B Water Service, Inc.	633.90
Metlife/Brighthouse/GASB	92.28	Metlife/Brighthouse/GASB	184.56
Moyer Indoor/Outdoor	268.90	Moyer Indoor/Outdoor	289.44
NetCarrier Telecom, Inc.	108.83	NAPA Auto Parts	10.44
North American Benefits Company	314.75	North American Benefits Co.	215.25
North Penn Water Authority	99.22	PA Rural Water	485.00
Pennsylvania State University	395.00	PPL Electric Utilities	12,365.53
PPL Electric Utilities	11,567.60	Schaners Wastewater Products	3,000.53
Pyrz Water Supply Co., Inc.	695.00	Suburban water Testing Labs	2,074.24
Richter Drafting Office Supply	93.23	Univar Solutions USA, Inc.	4,800.60
Univar Solutions USA, Inc.	5,779.35	Unum Insurance Company	250.09
Unum Insurance Company	269.87	Verizon	81.97
Wise Electric	490.00		

Bearing & Drive Solutions	\$121.60	Total Sewer Fund	\$78,625.94
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POOL FUND

Airgas National Carbonation	\$419.79	North Penn Water Authority	\$2,150.34
Bennington Pool Services, LLC	4,113.00	PECO Energy	1,877.08
Buckmans, Inc.	5,333.00	PPL Electric Utilities	2,152.49
Comcast	170.70	Airgas National Carbonation	101.86
Hajoca Corporation	1,426.54	Good Plumbing Heating A/C, Inc.	395.00
Home Depot	5.27	Moyer Indoor/Outdoor	57.64
NetCarrier Telecom, Inc.	92.35	Total Pool Fund	\$18,295.06

CAPITAL RESERVE FUND

Belson Outdoors	\$10,631.82	Highway Materials, Inc.	\$11,447.69
Bergey's Electric, Inc.	15,968.68	LVL Engineering Group	9,062.40
CKS Engineers, Inc.	643.50	Naceville Materials	2,626.74
Hajoca Corporation	1,411.07	P. K. Moyer & Sons, Inc.	6,362.50
Phillips & Donovan Architects	17,933.30	Phillips & Donovan Architects	7,616.88
TRM-Telford Recycling Material	460.00	Sunbelt Rentals	98.81
County Line Landscape Nursery	8,808.00	TRM-Telford Recycling Material	115.00
Fellmans Pool Service, Inc.	37,170.00	Trout Brothers, Inc.	14,900.00
C & S Lawn & Landscape, Inc.	1,625.00		
CKS Engineers, Inc.	10,077.14	Total Capital Reserve Fund	\$156,958.53

LIQUID FUELS FUND

PPL Electric Utilities	\$7,022.08	Sealmaster	\$1,102.18
PPL Electric Utilities	142.85	U. S. Municipal Supply, Inc.	3,953.76

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Donna Rogers, to authorize the payment of bills for the month of September, 2022 and the recurring expenses for the month of October, 2022, as presented. The motion was approved.

President Tracy Burke opened the floor to the audience for public comment.

Priscilla Newman, 17 Franklin Avenue, Souderton expressed frustration with the number of potholes in the Meadow Street alley and requested that the Borough make repairs.

Steven and Sandy Dorn, 38 W. Summit Street read a prepared statement to Borough Council requesting assistance in addressing a noise nuisance from wind chimes hanging on the front porch of the neighboring property at 40 W. Summit Street. They asked the neighbors to remove the wind chimes, but they responded by purchasing a larger set. They also had issues previously with a fire pit. He requested that Borough Council address wind chimes as part of the proposed Noise Ordinance.

Christina DiVergigelis, Main Streets Manager, expressed appreciation for the support of Souderton Borough with the 10<sup>th</sup> Anniversary of the Souderton art Jam. The October Third Fridays event will close Main Street. Preparations are also being finalized for the Holiday Tree Lighting on December 2 and the annual Holiday Parade on December 3.

There being no further public comment, President Burke moved to the business portion of the agenda.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Richard Walczak, to approve the amended land development plan as prepared for Lynn Builders by Cowan Associates, Inc., last revised August 17, 2022, to construct a five unit townhouse development at Second Street and Reliance Road. The motion was approved.

There being no further business, the meeting was adjourned at 8:05 pm.

Respectfully submitted,

P. Michael Coll, Secretary