

Regular Borough Council Meeting

April 4, 2011

The Regular Meeting of Souderton Borough Council, held on Monday, April 4, 2011, was called to order by President Brian K. Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Andrew C. Schlosser	Mayor John R. Reynolds
Councillor Ned D. Leight	
Councillor D. Jeffrey Gross	Solicitor Robert R. Bricker
Councillor John U. Young	
Councillor Steven J. Toy	Borough Manager P. Michael Coll
Councillor Preston Miller	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Councillor John U. Young, followed by the Pledge of Allegiance to the Flag.

Mayor John Reynolds, Police Chief James Leary along with Officers Thomas Lawson, Joseph Rudner and Gerald Moyer, introduced Sergeant Daniel Mitchell of the Montgomery Township Police Department who requested this opportunity to address Souderton Borough Council. Sergeant Mitchell noted that Officer Ward Thomas passed away in 2010 following a lengthy illness. The Montgomery Township Police Department established an educational fund in support of Ward Thomas's four children. Sergeant Mitchell wanted to take this opportunity to recognize the Souderton Police Department for their very generous donation to this fund and presented the department with a plaque in appreciation for the support. In particular Officer Gerald Moyer is related to Ward Thomas and he accepted the plaque on behalf of the department.

Consideration was given to the minutes of the March 7, 2011 Regular Borough Council Meeting. A motion was made by Councillor Andrew Schlosser, seconded by Councillor Steven Toy, to approve the minutes of the March 7, 2011 Regular Borough Council Meeting and March 2011 Work Sessions as presented. The motion was approved.

Police Chief James Leary reviewed his monthly statistical and narrative summary reports to Borough Council. Chief Leary noted that this has been one of the department's busiest months. Several important arrests have been made. The area police departments are currently working with the Souderton School District on reviewing and updating the memorandum of understanding in addressing protocols for various school related emergencies and concerns.

The Borough Solicitor's report for the month of March, 2011 was distributed to Borough Council. The Borough Solicitor reported that they attended the assessment appeal hearing for the school district properties. The Borough Solicitor researched and met with the Borough Manager regarding the zoning status of the property at 145-147 North Main Street. The Borough Solicitor has been in conversation with SEPTA regarding surveys of the train station and parking lot properties.

Borough Manager Michael Coll reported that he will be attending the annual conference of the Pennsylvania State Association of Boroughs in Hershey. This conference will conflict with the Public Works Work Session and therefore, we will simply postpone the work session and address any public works related matters at the following work session on April 18th. There will be a presentation in Council Chambers on Tuesday April 19th hosted by the Bucks County TMA concerning the status of the study and recommendations to restore passenger service on the old Bethlehem Branch. This will be special presentation for elected officials with another public presentation scheduled for the following Tuesday at the Hatfield Township Municipal Building. The Souderton planning Commission will meet on Wednesday, April 20 to review the minor subdivision plan for the bell parcel at 238 West Broad Street. The Borough Manager summarized the items of business scheduled for consideration. The first item is formal consideration of bids for the parking lot lighting contract for the Souderton Pool. The Borough Engineer tabulated and reviewed the bids received. The project attracted interest from 13 contractors with 11 bids received. A recommendation has been made to accept the low bid from High peak Electrical of

Coopersburg to complete the project at a total cost of \$46,850.00. The remaining item is a request to post a handicapped parking space at 557 East Broad Street for a 90 day trial period. Chief Leary has reviewed the recommendation and recommends that the request be accepted.

Consideration was given to paying the bills for the month of March, 2011.

GENERAL FUND

Borough of Telford	\$ 627.07	Nationwide Trust Company	\$1,153.66
Cargill, Incorporated	1,276.67	Nationwide Trust Company	1,015.15
Clemens Uniform Rental	43.14	Nationwide Trust Company	360.54
Cope's garage, Inc	1,414.61	Nationwide Trust Company	1,051.21
E. M. Kutz, Inc	415.12	Nationwide Trust Company	970.24
Farm & Home Oil Co	600.99	Nationwide Trust Company	356.74
Fromm Electric Supply Corp	39.20	Nationwide Trust Company	1,054.27
Good Plumbing Heating A/C, Inc	111.00	Nationwide Trust Company	406.60
Joseph J. Rudner, Jr	187.96	Nationwide Trust Company	974.80
Keystone Health Plan east	200.10	Netcarrier Telecom, Inc	328.65
Kopp Equipment Sales	115.50	Nextel Communications	126.80
Kurt Scherzberg	316.00	North American Benefits Co	1,023.81
Mark R. Corbman, DDS	147.20	Nyco Corporation	48.43
Markey Paper & Packaging, Inc	103.06	PECO Energy	290.34
Metlife	217.63	PA One Call System	9.13
Metlife	1,675.84	Perkasie Borough Authority	375.00
Moyer & Son, Inc	736.57	Petty Cash Fund	119.65
Naceville Materials	241.29	PPL Electric Utilities	275.62
Nationwide Trust Company	369.16	SEPTA	400.00
Nationwide Trust Company	964.46	Shelly Enterprises, inc	7.56
North Penn Water Authority	21.54	Snjezana A. Cacovean, DMD	113.00
PCCA	125.00	Souderton-Telford Main Streets	10,000.00
Philip N Calabria, DDS	1,442.40	The Partnership TMA	4,500.00
Plasterer Equipment Co., Inc	150.00	Univest VISA	58.33
PSAB	25.00	Univest VISA	88.58
Richter Drafting & Office Supply	4.20	Unum Insurance Co	919.21
Snjezana A. Cacovean, DMD	91.36	Verizon	50.31
Steven R. Coll	170.00	Weaver and Reckner Dental Assoc	100.00
SynaTek	599.52	AT&T	34.05
Towamencin Township	500.00	Bearings & drives Unlimited	39.72
Ven-Mar Sales, Inc	482.74	Boucher & James, Inc	637.50
Weaver and Reckner Dental Assoc	194.40	Bricker, Landis Hunsberger	1,809.75
Magloclen	135.00	C J Wonsidler Bros	24.25
Alderfer Glass Company	48.00	Clemens Uniform Rental	10.44
Blooming Glen Quarry	110.39	Commonwealth of PA	35.00
Cargill, Inc	1,313.58	Cope's Garage	498.25
Ches-Mont Disposal, Inc	158.84	Detlan Equipment, Inc	68.00
Clemens Uniform Rental	10.44	E M Kutz, Inc	120.71
Comcast Cable	45.95	Farm & Home Oil Co	668.39
Cope's Garage	220.80	Freedom Systems Corp	281.25
Daniel L. Beardsley, Ltd	73.85	Harleysville Insurance	586.00
Farm & Home Oil Co	530.02	Independence Blue Cross	16,198.02
Highway Materials, Inc	111.35	Indian Creek Foundation	94.00
HISI	6,343.92	John T. Fretz Insurance Agency	24,902.53
Lawson Products, Inc	440.50	Keystone Health Plan East	8,493.42
Marc F. Lipkin, DMD	222.00	Metlife	2,134.04
Metlife	2,642.68	Metlife	232.63
Metlife	278.77	Michael C. Boraski, DMD	133.00
Metlife	2,594.04	Montgomery Newspaper	274.67
Metlife	278.77	Moyer & Son, Inc	809.52
Metlife	278.77	North American Benefits Co	1,023.81

Metlife	2,594.04	North Penn Water Authority	629.85
Metlife	255.70	Plasterer Equipment Co., Inc	150.00
Metlife	2,595.15	PPL Electric Utilities	71.03
Metlife	2,246.97	Richter Drafting & Office Supply	39.30
Metlife	278.77	Ricoh	194.71
Michael C. Boraski, DMD	160.00	Shelly Enterprises, Inc	7.06
Montg Co Assoc Township Officials	75.00	Souderton Dental Associates	22.00
Montgomery Newspaper	149.93	Styer Associates	5,200.00
Moyer & Son, Inc	840.66	Home Depot	7.32
Naceville Materials	271.53	Weaver & Reckner Dental Assoc	182.00
Nationwide Trust Company	426.81	Weldon Auto Parts	51.44
Nationwide Trust Company	354.41		
Nationwide Trust Company	382.09	Total General Fund	\$202,915.80

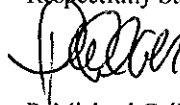
SEWER FUND

Cintas First Aid & safety	\$60.04	Shelly Enterprises, Inc	\$87.70
Clemens Uniform Rental	40.12	Siemens Water Technologies	2,059.02
H. Keith Koehler	112.00	Siemens Water Technologies Corp	208.00
J P Mascaro & Sons	5,066.80	SimplexGrinnell, LP	176.00
Metlife	82.21	Stanley Heleniak, DMD	175.20
Moyer & Son, Inc	272.75	Suburban Water Testing Labs	43.00
PPL Electric Utilities	19.28	Thomas Seerveld, DMD	68.00
Richter Drafting and Office Supply	62.78	Univar USA, Inc	6,587.63
Stanley Heleniak, DMD	121.00	Unum Insurance Company	260.98
Altek Business Systems, Inc	62.25	Verizon	59.32
Carquest	25.61	Clemens Uniform Rental	40.12
Ches-Mont Disposal, Inc	102.40	Deltronics Corporation	1,106.44
Clemens Uniform Rental	40.12	Dr Alan Parker	206.40
Comcast Cable	45.95	Filter Belts	946.00
Fisher Scientific	183.34	Freedom Systems Corp	281.25
H. Keith Koehler	200.00	Hach Company	194.70
Hajoca Corporation	13.85	Independence Blue Cross	4,683.54
HISI	1,207.47	Independence Blue Cross	211.75
J P Mascaro & Sons	4,593.92	Independence Blue Cross	124.70
Metlife	82.21	J I Landis Welding	1,250.00
Metlife	59.14	J P Mascaro & Sons	5,314.65
Metlife	59.14	John T. Fretz Insurance Agency	10,616.47
Metlife	59.14	Keystone Health Plan East	2,564.70
Metlife	59.14	Markey Paper & Packaging	82.50
Moyer & Son, Inc	157.10	Metlife	59.14
Naceville Materials	212.06	North American Benefits Co	320.63
Nelson Wire Rope Corp	81.65	North Penn Water Authority	1,043.38
Netcarrier Telecom, Inc	139.75	Salvatore DeSimone	220.00
North American Benefits Co	320.63	Shelly Enterprises, Inc	7.34
North Penn Water Authority	334.90	State World Headquarters	521.44
PPL Electric Utilities	21.23	Univar USA, Inc (credit)	(800.00)
PPL Electric Utilities	20,608.80		
Scaleton Industries, Ltd	69.50		
Schaners wastewater products	2,312.08	Total Sewer Fund	\$87,646.08
Sealing Specialties	10.00		

CAPITAL RESERVE FUND

Commonwealth Precast, inc	\$350.00	Norris Sales Company, Inc	\$940.50
Hajoca Corporation	1,321.28	Shelly Enterprises, Inc	11.68
Boucher & James, Inc	2,098.98	Home Depot	32.84
Boucher & James, Inc	290.00	Boucher & James, Inc	444.48
Ettore Ventresca & Sons, Inc	7,791.00	Ettore Ventresca & Sons	3,832.50
Susan J. Kern	600.00	Fastenal	63.99

Respectfully Submitted,



P. Michael Coll, Secretary

WORK SESSION MINUTES AND COMMITTEE REPORTS

Public Works Work Session – April 11, 2011 (postponed)

Administrative Work Session – April 18, 2011 (7:00 pm-9:10 pm)

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, John Young, Andrew Schlosser, Steven Toy, Preston Miller, Richard Halbom and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Chief James P. Leary, Officer Thomas Lawson, Borough Manager Michael Coll.

1. Police Committee

- a) Chief Leary reported that over the past weekend he completed a tutoring session for the English as a Second Language program.
- b) Officer Thomas Lawson proposed to Borough Council, that in light of the English as a Second Language program, the Souderton Police Department is requesting an allocation of approximately \$1,750.00 to purchase the Rosetta Stone programs to learn Spanish. Members of the department overwhelmingly support this concept and Telford Police has also indicated a desire to participate. The request was approved.
- c) Officer Lawson and Chief Leary also reported on the use of the speed trailer to monitor speed and vehicle trips along Duke Alley. The display was turned off to avoid skewing the speed data. The data shows that 85% of the vehicles using Duke Alley had an average speed of 18 to 20 mph. It was acknowledged that while the speed is not great it is still too fast with children in nearby back yards. Councillor Steven Toy suggested that all alleys should be posted at 15 mph. Brian Goshow also expressed concern that nearly 100 vehicles have been using the alley each day which seems excessive.

2. Administrative Committee

- a) Borough Manager Michael Coll reported that April 15th marked the last day of work for Financial Secretary Sandra Clemmer. She will remain on payroll for the next few weeks to use up accrued vacation and sick leave before entering retirement. The Borough Manager noted that Beatrice Kaizar will receive the job title of Office Manager and will be responsible to oversee all administrative tasks. Bea Kaizar, Carl Stuart and the Borough Manager will interview seven applicants for the vacant secretarial position during the week of April 18th with the expectation to fill the vacancy as soon as possible. Historically, specific tasks were assigned to the administrative staff, but we have decided to train the office staff to perform all tasks.
- b) Brian Goshow has appointed a 125th Anniversary Celebration Committee for the Borough of Souderton. In addition to Council president Brian Goshow, the committee will include Jeffrey Gross, James Leary, Laurie Reynolds, David Goshow, Amy Stover of Generations, Marian Eide and Berdine Leinbach of the Indian Valley Arts Foundation. Their first meeting will be on Thursday, May 12th. The Borough's 125th Anniversary will be in 2012.

3. Development Committee

- a) Borough Council members reviewed the proposed subdivision/lot line adjustment plan for the Jeremy Bell property at 238 W Broad Street. The application will be reviewed by the Souderton Planning Commission on Wednesday, April 20th. The property consists of two adjoining and separated deeded parcels. The plan proposes to move the boundary line to equalize the two lots and to preserve an existing driveway and parking area for the existing single family dwelling. The adjoining lot will continue to be a conforming single family building lot. The application will be included on the may Borough Council agenda.
- b) Borough Solicitor Robert Bricker continues to work with SEPTA on the proposed lease agreement to take over the train station property. SEPTA requested the Borough to provide them with a survey and legal description of the property to be leased. The Borough has surveyed some of the adjoining parcels in conjunction with the Boys and Girls Club project and we were involved with a storm drainage project along the bank property. Montgomery county records are somewhat vague, as are SEPTA records. This effort will require approximately \$5,000 in additional engineering fees, but the work will be necessary as the project ultimately progresses into design and construction.
- c) Since the Public Works Work Session was postponed, Borough Manager Michael Coll provided members of Borough Council with an update on the status of the swimming pool construction project.

A current site plan was provided to Borough Council illustrating the design for the interior courtyard space. The courtyard will consist of three interconnected rain gardens which is a requirement under the Montgomery County Conservation District permit. Details for the construction of the gardens are still being evaluated between the Borough Engineer and Landscape Architect Peter Johnson to address concerns of insuring proper drainage to support the plantings and avoid nuisance problems to the users of the facility. The courtyard will feature pavers simulating a boardwalk theme. Wooden trellises over concrete benches will line the rain gardens and a large wooden pergola will cover the seating area for concessions. Concern was expressed to insure bleacher seating area for swim meets. Some interior dusk to dawn lighting will be added to the project primarily for security and to enhance lighting from the main pool lights. It is expected that the interior courtyard will not be fully complete by opening day.

The Borough Manager secured a total of five (5) sealed quotations to supply industrial grade aluminum fence to enclose the pool and further divide certain interior spaces. The perimeter fencing will be 8 feet decorative fencing and the interior spaces will be fenced with four feet high fence. The lowest quote was from Prestige Fence Company, t/a Fence City in Montgomeryville at a delivered price of \$30,938.60. Borough forces will install the fence, which is the same style used along Reliance Road and most recently around the skate board park at the Boys and Girls Club.

The final membership application and membership fee packages were reviewed. Memberships are currently available for sale through the month of May. The scheduled opening day is Memorial Day, Monday, May 30th. Weather conditions have and continue to plague construction progress but we continue to hope to complete the critical components of the project to permit opening. Weather will continue to be a factor with the schedule. The Borough Manager noted revised hours of operation during the month of June while school remains in session.

The Borough will be meeting with the Montgomery County Health Department to secure a permit to open the new concession stand. The stand may not be fully operational until mid June.

4. Finance Committee

- a) Members of Borough Council discussed the level of contribution that will be earmarked for swim team coach salaries during 2011. Members of Borough Council expressed some

concern towards this contribution, especially since other sports organizations rely on volunteers. After much discussion, members of Borough Council settled on a level of contribution not to exceed \$9,000. This number was assumed in the 2011 budget.

- b) A memorandum from Berkheimer Tax Administrators was circulated to Borough Council. The memorandum noted that Bucks County has elected to use another tax collector which will result in the coordination of collections between the new collector in Bucks County and Berkheimer who will serve as the tax collector in Montgomery County. They estimate that as much as \$30,000 in earned income tax revenue per quarter comes from employers in Bucks County. Depending on coordination the Borough will see and should expect delays in receiving this revenue. A budget shortfall may also occur and must be closely monitored through the year.