

## Regular Meeting

June 2, 2008

The Regular Meeting of the Souderton Borough Council was called to order by Vice-President Andrew C. Schlosser at 7:30 p.m. Members of Borough Council present at the Meeting included the following:

Vice President Andrew C. Schlosser	Councillor J. Edward Hunsicker
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	Solicitor Robert G. Bricker
Councillor Brian Goshow	Borough Manager P. Michael Coll
Councillor Katherine M. Grubb	Public Works Director Steven R. Coll
Councillor Jonathan C. Gardenier	Police Chief Charles A. Quinn, Sr.
Councillor Ray M. Yothers	

The Invocation was given by Mayor John R. Reynolds, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the May 5, 2008 Regular Borough Council Meeting. A motion was made by Councillor Katherine M. Grubb, and seconded by Councillor Brian Goshow, to approve the minutes of the May 5, 2008 regular Borough Council Meeting, as presented. The motion was approved.

There was no correspondence.

Solicitor Report for the month of May, 2008 was distributed. They made some corrections to the Local services Tax Ordinance and have advertised it for adoption. They prepared and submitted for a review an ordinance amending the multifamily parking standards in the Zoning Ordinance. They had some correspondence with the attorney representing the owner of 121 Main Street. They are attempting to set up a meeting to further discuss and consider the matter of parking.

Councillor Jonathan Gardenier noted that a 25 mph sign is missing next to the Wawa store. He also recommended that the Borough pursue notification to PennDOT requesting a reduction in the speed limit on all state maintained roads to 25 mph. Andrew Schlosser noted a missing sign on Wile Avenue. Public Works Director Steven Coll will address both sign issues.

Councillor Jonathan Gardenier questioned if the Borough or the homeowner is responsible to remove weeds along curbs and sidewalks. Borough Manager Michael Coll noted that maintenance of curb and sidewalk is the responsibility of the homeowner; however, the Borough annually contracts to spray weeds along the curb line. In response to an inquiry by Mayor Reynolds, the Borough Manager confirmed that property owners should also remove weeds around street trees on Main Street. Some property owners are maintaining the areas around the street trees. The Borough will address the weeds along Main Street prior to the annual Soap Box Derby.

Public Works Director Steven Coll noted that the 15 mph speed limit signs have been installed along Wile Avenue for the summer. Crews are completed work at the Community Pool for this season. All pools will be ready for opening day on June 7, 2008.

Borough Manager Michael Coll reported that he and Councillor Jonathan Gardenier will be attending the annual conference of the Pennsylvania State Association of Boroughs on June 8 through June 11. The normal public works work session of Borough Council will be moved to June 23<sup>rd</sup>. A public hearing has been advertised for June 16, 2008, beginning at 7:00 pm, to advise the public on the status of the Souderton High School Redevelopment Planning project. This public hearing will replace the normally scheduled administrative work session of Borough Council. The Borough Manager noted that he is expecting to schedule the final paving work on the new Main Street parking lot later in the month. The public and business community should note that this work will require the complete closure of the parking lot for a period of time. Further notice will be distributed when the schedule is finalized. Bids were opened for the disposal of sludge and grit from the waste water treatment plant. The low bid was from J. P. Mascaro & Sons to haul and landfill both the dewatered sludge and grit at a cost of \$118.75 per ton through July 1, 2009. They currently have the contract with a disposal cost of \$117.00. The Borough Solicitor prepared and advertised an ordinance enacting the \$52.00 Local services Tax effective January 1, 2009. Committee members have also received and reviewed a Tax Collection Agreement from Berkheimer Tax Administrator for the collection of the local services tax. Berkheimer currently serves as the collector for the earned income tax throughout the Souderton Area

School District. The agreement proposes a three year term with a 2% commission rate. The last item scheduled for consideration this evening is a No Parking restriction on the south side of West Walnut Street between Main Street and Wile Avenue for a 90 day trial period.

Consideration was given to paying the bills for the month of May, 2008.

GENERAL FUND

Chest-Mont Disposal, Inc.	\$334.65	Indian Creek Foundation	\$376.00
Jim Hunsberger	250.00	M & M Stone Company	553.50
Montgomery County Lands	250.00	Naceville Materials	604.71
Nextel Communications	179.49	North Penn Water Authority	25.35
PA Municipal Retirement System	2,889.50	PA Municipal Retirement System	1,230.85
PECO Energy	26.84	Pennsylvania One Call System	35.10
SEPTA	400.00	Steven R. Coll	105.00
Telford Press Printers	892.29	Tinari Container Service	1,247.60
Trout Brothers, inc.	877.50	Ven-Mar Sales, Inc.	228.42
Weldon Auto Parts	49.38	Wellington Sporting Good	241.00
Boro of Souderton Capital Reserve	37,948.59	Montgomery Newspaper	119.15
PPL Electric Utilities	3,583.86	911 Safety Equipment	273.91
AT&T	34.93	Boro of Souderton Capital Reserve	14,325.82
Boucher and James, Inc.	844.90	Charles A. Quinn, Sr.	75.00
Comcast Cable	163.67	Cope's Garage	3,514.90
Daniel L. Beardsley LTD	54.35	Freedom Systems, Inc.	393.75
McBee Systems, Inc.	200.91	MetLife	217.63
MetLife	2,514.30	Minolta Business Solutions	451.00
Moyer & Son, Inc.	3,263.86	Naceville Material	1,032.27
NetCarrier Telecom, Inc.	466.55	Nextel Communications	112.14
North Penn United Way	130.00	Postmaster, Telford/Souderton	186.00
Potty Queen	123.06	Richter Drafting/Office Supply	134.33
Shelly Enterprises, Inc.	87.10	State Workers Insurance Fund	3,796.80
Sureflow Technologies, LLC	499.70	Treasurer-County of Montgomery	170.00
Verizon	181.65	Weaver and Reckner Dental	499.60
William Powis	125.60	Witmer Associates, Inc.	710.00
Adcock	5,640.29	Boro of Souderton Capital Reserve	61,081.99
Boucher and James, Inc.	1,799.84	C100 Fund, N.P.C.C.	500.00
Ches-Mont Disposal, Inc.	334.65	Clemens Uniform Rental	144.57
Cope's Garage, Inc.	961.19	Farm & Home Oil Col	2,184.95
Federal Express Corp	100.62	Fretz Enterprises	73.59
Glasgow, Inc.	126.00	Good, Inc.	1,582.99
Gran Turk Equipment Co., Inc.	341.65	Independence Blue Cross	16,546.78
Indian Creek Foundation	282.00	Indian Valley Boys & Girls Club	100.00
Jaeger Electric Service, Inc.	785.95	John T. Fretz Insurance Agency	4,276.00
Jonathan C Gardenier	695.40	Keystone Health Plan East	7,112.53
L.W. Clearing Co.	367.50	Landis Block & Concrete	5.70
Markey Paper & Packaging, Inc.	216.20	MetLife	217.63
MetLife	2,514.30	Montgomery Newspaper	49.49
Moyer & Son, Inc.	701.80	North American Benefits Co.	874.60
North Penn Water Authority	25.35	P. Michael Coll	272.70
Peter I. Psomiadis, D.M.D.	85.00	PPL Electric Utilities	7,258.22
Richter Drafting/Office Supplies	69.96	Rotanium Products Company	411.35
Shelly Enterprises, Inc.	387.12	Steven R. Coll	120.00
The Home Depot	97.63	The Partnership TMA	355.00
Timothy S. Kelly	39.83	Uninvest Visa	5.29
Uninvest Visa	567.08	Uninvest Visa	17.73
Unum Insurance Company	755.12	Weldon Auto Parts	77.16
Word Work, Inc.	2,018.96	Young's	64.00
Hatfield Borough	392.89	Petty Cash	151.89
		Total General Fund	\$209,823.00

SEWER FUND

All Industrial-Safety Products	\$69.95	North Penn Water Authority	\$104.65
Postmaster, Telford/Souderton	817.01	PPL Electric Utilities Inc.	13,919.13
Richter Drafting/Office Supply	177.17	Schaners Wastewater Products	2,464.93
Telford Press Printers	506.00	Ven-Mar Sales, Inc.	648.81
All Industrial-Safety Products	197.21	Bauman Crane Company, Inc.	387.96
Carquest	102.90	Ches-Mont Disposal, Inc.	92.00
Comcast Cable	42.95	D.R. Cordell & Assoc. Inc.	331.15
Enchlor Inc.	998.75	Fisher Scientific	851.95
Fromm Electric Supply Corp.	12.21	H. Keith Koehler	833.60
Hach Company	336.60	J.P. Mascaro & Sons	5,914.35
K & A SRVS, Inc.	250.00	Kopp Equipment Sales	407.90
McBee Systems, Inc.	207.86	MetLife	105.28
Moyer & Son, Inc.	41.76	NetCarrier Telecom, Inc.	213.54
North Penn Water Authority	50.00	PPL Electric Utilities	937.56
Richter Drafting/Office Supplies	29.74	Rodney Shoemaker Plumbing	120.56
Shelly Enterprises, Inc.	16.61	Siemens Water Technologies	1,611.87
SimplexGrinnell LP	149.50	State Workers Insurance Fund	1,627.20
Suburban Water Testing Labs	97.00	United Laboratories	407.97
Univar USA Inc.	3,523.55	Verizon	56.88
All Industrial-Safety Products	89.76	Bearings & Drives Unlimited	3,592.00
Carquest	189.05	Ches-Mont Disposal, Inc.	92.00
Clemens Uniform Rental	196.50	Deltronics Corporation	2,354.48
Environmental Resource Associates	1,867.19	Fretz Enterprises	2.00
Hach Company	950.00	Hangley Aronchick Segal & Pudlin	16,225.30
Independence Blue Cross	207.65	Independence Blue Cross	4,585.80
Independence Blue Cross	107.74	J.P. Mascaro & Sons	4,952.61
Keystone Health Plan East	2,616.51	MetLife	105.28
North American Benefits Company	305.58	S C Engineers, Inc.	3,621.61
Siemens Water Technologies	1,655.75	State World Headquarters	1,205.51
Unum Insurance Company	244.17		
		Total Sewer Fund	\$83,830.55

#### CAPITAL RESERVE FUND

Commonwealth Precast Inc.	\$1,346.00	DePallo Design & Planning, LLC	9,797.50
Naceville Materials	912.32	Ply-Mar Construction Co., Inc.	18,861.50
Scott A. Seifert	2,020.00	Boucher and James, Inc.	6,865.94
DePallo Design & Planning, LLC	8,884.25	Hunt Engineering Company	3,311.72
Boucher and James, Inc.	5,009.73	Univest National Bank	1,900.26
		Univest National Bank	<u>6,052.96</u>
		Total Capital Reserve Fund	\$64,962.18

#### LIQUID FUELS FUND

PPL Electric Utilities	\$265.15	Armour & Sons Electric, Inc.	212.50
		PPL Electric Utilities	296.46
		Total Liquid Fuels Fund	\$774.11

#### SANITARY SEWER CAPITAL FUND (PLGIT)

M & M Stone Company	\$3,240.00	Scott A. Seifert	\$880.00
Hajoca Corporation	1,184.17	Landis Block & Concrete	34.20
Norris Sales Company Incorporated	1,578.50	Shelly Enterprises, Inc.	201.92
		Total Sanitary Sewer Capital Fund	\$7,118.79

#### LAND DEVELOPMENT ESCROW ACCOUNT

Trout Brothers, Inc. \$4,364.75

A motion was made by Councillor D. Jeffrey Gross and seconded by Councillor Ned D. Leight, to pay the bills for the month of May, 2008, as presented. The motion was approved.

Vice-President Andrew C. Schlosser opened the floor for public comment by Borough Residents and Property Owners.

Main Street Manager Pam Coleman reported that they hired a college intern for the summer. He is a student at Temple University with a dual major in Political Science and Urban Planning. His project will be the completion of a parking management study following the guidelines recommended by the National Main Streets organization. The goal is to complete this study by August. The report will identify existing parking inventories and contain suggestions on how these spaces can be utilized more effectively in the core business district. Pam Coleman requested volunteers to assist in this project. She also noted that renovations to both the train station and former freight building in Telford Borough have been completed and a grand opening ceremony is scheduled for June 16<sup>th</sup>. The Indian Valley Farmers market will begin on July 5<sup>th</sup>, with a food festival on July 12<sup>th</sup>. Megan Blank is working on a dining guide for both Souderton and Telford Boroughs.

Daniel Graham, 66 W. Walnut Street commented on the proposed parking restriction along W. Walnut Street. He commented that he received information from the Borough Office about the results of the 28 surveys distributed to the property owners, but felt that the response was not sufficient to warrant the restriction. Usually only five to ten vehicles park on the street.

Councillor Jonathan Gardenier requested that the Borough Manager summarize the response to the recent survey. Borough Manager Michael Coll noted that 20 responses were received by the Borough Office. Twelve suggested parking on one side only, three favored a one way street and five suggested no change. Councillor Katherine Grubb noted that consideration for the parking restriction was also based on the narrow cartway. Borough Manager Michael Coll confirmed that W. Walnut Street is one of the narrowest streets within the Borough. The proposed restriction is recommended for a 90 day trial period and is similar to restrictions on both Diamond Street and Hillside Avenue.

The first item of business was consideration of bids for the disposal of sludge from the waste water treatment plant. A motion was made by Councillor J. Edward Hunsicker, Jr., and seconded by Councillor Brian Goshow, to award the contract for the disposal of sludge from the waste water treatment plant to Solid Waste Services a division of J.P. Mascaro & Sons at a price of \$118.70 per ton. The motion was approved.

A motion was made by Councillor Jonathan C. Gardenier, and seconded by Councillor Katherine M. Grubb, to adopt Ordinance No 08-679-02, enacting a Local Service Tax at the rate of \$52.00 per year commencing January 1, 2009. The motion was approved.

A motion was made by Councillor Jonathan C. Gardenier, and seconded by Councillor Katherine M. Grubb, approving the Local Services Tax Collection agreement with Berkheimer Tax Administrator, with a 2% commission rate and term of three years. The motion was approved.

A motion was made by Councillor Ned D. Leight, and seconded by Councillor Jeffrey Gross, to approve the posting of a No Parking Restriction on the south side of W. Walnut Street, between Main Street and Wile Avenue, for a 90 day trial period per Mayor's order, and at the end of 60 days send another survey form to the residents for their input. The motion was approved.

Councillor Jonathan Gardenier suggested that the Borough Solicitor prepare and advertise an ordinance prohibiting the storage of vehicles on municipal parking lots and streets. Borough Manager Michael Coll suggested that he will review this matter with the Borough Solicitor and report to Borough Council at the work sessions.

Councillor Jonathan Gardenier questioned whether the Borough could consider restricting left turns at the intersection of Main Street and Reliance Road. Councillor Brian Goshow commented that left turns from reliance Road onto Main Street is not the only safety issue at this intersection. Andrew Schlosser noted that such a restriction would have to be supported by an engineering study and approved by PennDOT.

Councillor Jonathan Gardenier also commented that the public should be aware that the Environmental Protection Agency and the state Department of Environmental Protection are considering significant restrictions in nutrient loadings to receiving streams. The tighter limits may result in substantial increases in treatment costs and may require significant capital outlays in new treatment facilities.

There being no further business, the meeting was adjourned at 8:18 pm.

Respectfully submitted,

P. Michael Coll, Secretary

## **WORK SESSION MINUTES AND COMMITTEE REPORTS**

### ***Borough Council Work Session – Monday, June 16, 2008***

Council Attendees: Mayor John Reynolds, John Young, Jeffrey Gross, Brian Goshow, Andrew Schlosser, Jonathan Gardenier and Edward Hunsicker.

Staff Attendees: Victor DePallo and Steven Weir, DePallo Design and Planning, Borough Manager Michael Coll.

#### **1. Souderton High School Redevelopment Area Planning Project**

- a) The entire work session was devoted to a public presentation on the status of the Souderton High School Redevelopment Area Planning project. The public presentation was well attended by the general public and also included representation from the Souderton School District, Binswanger Associates, Main Streets and a few potential developers.

A brief overview was provided on the status of the project, along with a review of prior conceptual sketch plans and corresponding comments. A final conceptual sketch plan was created by the consultants showing a village commercial district centralized to the site with residential development along E Chestnut Street and commercial development along E Broad Street. The sketch plan also suggested areas of open space, plazas and other potential amenities. The sketch plan also mandated that the façade of the original 1932 High School building would be preserved.

Significant discussion and opinion was rendered with respect to the proposed mandate to preserve the face of the original high school by Borough Council members, school district and the general public. Comments suggested that preservation of the high school should not be mandatory, but incentives should be provided to encourage the potential preservation of the high school. Councillor Gardenier favored mandatory preservation to save the façade of the original high school and further favored a mandatory residential buffer zone along Chestnut Street.

Victor DePallo described and provided a general overview of the provisions of the associated draft overlay district along with the associated development standards. Hard copies of these documents would be completed and circulated to Borough Council by the end of the week. The tentative time schedule is to have the draft overlay district completed by the end of June for attachment to the RFP that the School District, through their consultant Binswanger, hopes to be able to circulate in July. It is anticipated that developer proposals will include a conceptual sketch plan of their vision of the site, both within Souderton Borough and within Hilltown Township. Developers will be asked to report on any suggested revisions to the draft overlay district ordinance and standards based on their respective conceptual plans. The proposals will then be reviewed by the School District and Borough Council with the hope of selecting a mutually acceptable proposal. Once a developer is selected, they will have to return to Souderton Borough to file and complete the necessary land development applications, reviews and approvals prior to obtaining any specific permits. This process can take up to one full year to complete.

## ***Borough Council Work Session – Monday, June 23, 2008***

Council Attendees: Mayor John Reynolds, John Young, Ned Leight, Jeffrey Gross, Brian Goshow, Jonathan Gardenier, Ray Yothers and Edward Hunsicker.

Staff Attendees: Borough Manager Michael Coll.

### **1. Development Committee**

- a) Main Streets Manager Pam Coleman attended the work session to explain the need for Borough Council to consider two resolutions at their July 7, 2008 Borough Council Meeting.

Pam Coleman applied for and received a \$40,000 grant from the Pennsylvania Department of Community and Economic Development to provide the local match requirement for the \$140,000 streetscape planning project that is underway through Hunt Engineering. A \$100,000 TCDI grant, administered through the Delaware Valley regional Planning Commission is covering most of this project. A Resolution is required by Borough Council formally accepting the \$40,000 grant for this purpose.

Pam Coleman also reported that she would like to submit a \$500,000 grant application under the Anchor Building program, specifically to assist the renovation of the Broad Theater. The Broad Theater matches a number of the main priorities of the program, including anchor towards revitalization goals and objectives, key property within revitalization district with a minimum size in excess of 10,000 square feet and the building has historical significance. If successful, the grant funds will eventually serve to create a revolving loan program for other revitalization efforts. This may take up to five years to achieve. Main Streets will administer the program, but the Borough must serve as the applicant. A Resolution will be prepared to authorize the filing of this grant application.

Pam Coleman also reported that Main Streets is working with financial and legal advisors towards the establishment of a 501 (c)(3) designation. Such a designation will open Main Streets to various private foundations and private revenue sources to help in relieving the financial burden from the two municipalities. This will require a by-law revision to formally isolate Main Streets from the Boroughs; however, the current organizational structure will not change. Main Streets has been advised that there is no other option available to receive the tax exemption status under 501 (c)(3). Further discussion will be held at the July work session.

- b) David Halliday and his legal counsel Gavin Laboski, of Benner and Wild, attended the work session to discuss the land development plan for 121 Main Street. The applicant intends to renovate all three floors of the building to create up to 28 “executive office suites”. They appeared before the Souderton Planning Commission on Wednesday, June 18, 2008 and received a recommendation for conditional approval. The Commission previously recommended the requested off street parking waiver. The recent action required compliance with the Borough Engineer’s review letter, the granting of temporary and permanent easements as required to contract and pave the lot and maintain access to the connector drive and the documentation of the waiver requests according to the Municipalities Planning Code.

The plans include construction of a single lane connection drive along the culvert to the new municipal parking lot. They have been working with the Borough Engineer on improvements to the grade and overall design of the connection drive. The Borough will be assisting in the construction of this connecting drive as part of the overall grant to construct the new municipal parking lot. Up to \$72,000 has been earmarked towards this connection and will be devoted to repairs and improvements to the culvert and the installation of necessary retaining walls to support the ramp area. A copy of the Borough Engineer’s review letter of June 18, 2008 was distributed to Borough Council and the applicant has indicated full compliance in addressing the noted concerns.

The applicants requested Borough Council to consider formal approval of their plan at the July 7, 2008 Borough Council meeting. Borough Council expressed concern over the matter of off street parking and the associated waiver request. The applicant confirmed that Charles Ebersole has agreed to guarantee by deed restriction 16 spaces on his property for the use of 121 Main Street and 8 off street parking spaces are available on site. The current Zoning Ordinance will require 41 spaces to be provided, however, David Halliday referred to his Blooming Glen site that only provides 23 spaces and includes a deli. Based on this experience, the amount of

spaces provided for this property should be sufficient. It was suggested that an “executive office suite” should be considered different than a traditional office and the parking requirement for this use is much less intense. Some members of Borough Council discussed the potential of amending the parking ordinance to provide a standard for this type of use. Concern was expressed over the potential precedent and future impact when other buildings seek to renovate.

Following a rather lengthy discussion, members seemed to conclude that they were comfortable with the proposed use of the building and relatively comfortable that 24 off street parking spaces will be sufficient to support the use. The Borough Manager was instructed to consult with the Borough Solicitor on the best method to formally consider approval of this application without establishing a precedent for future applications or jeopardizing further parking requirements should this particular property be sold or its use changed to a more intense commercial use.

- c) Council members were advised that Mark Cornwall appeared before the Souderton Planning Commission with a sketch plan to construct up to 9 off street parking spaces to the rear of 143 Main Street, accessed through the connection drive from the municipal parking lot. Commission members requested that the Borough approach Joan Ewers of the Hillside Tavern property to discuss the potential interest and cooperation in connecting the rear of her property into the overall parking lot plan of Mark Cornwall. Such cooperation could open opportunity for a substantially improved parking plan.
- d) Borough Council members spent considerable time reviewing and discussing the proposed zoning overlay district and associated design standards for the Souderton High School Redevelopment Planning project. A number of comments and suggested revisions were made to better insure that the draft ordinance reflects the potential conceptual sketch plan.
- e) The revised parking ordinance increasing parking requirements for multi-family and mixed use developments throughout the Borough has been advertised for formal consideration at the July 7, 2008 Borough Council meeting. The proposed ordinance has been advertised and has been sent to the Montgomery County Planning Commission for their review and comment as required by the Pennsylvania Municipalities Planning Code.
- f) The Souderton Planning Commission and the Montgomery County Planning Commission have assembled a draft of a revised C-2 Limited Commercial District. Copies of this draft were distributed to Borough Council. The Planning Commission is suggesting that Main Street between Green Street and Reliance Road be re-zoned from R-3 residential to a C-2 Limited Commercial District. The revised C-2 zoning will also affect properties along East Broad Street. The draft will be revised to open up some less intense commercial uses by right. The Planning Commission also discussed adding a minimum lot width requirement to establish a commercial use in an existing residential property, particularly to prohibit commercial uses within a townhouse that may conflict with adjoining residential properties. This ordinance will be discussed further at the July Planning Commission meeting.

## **2. Police Committee**

- a) Announcements have been published for the available entry level police officer position. Application forms have been finalized and are available at the Borough Office. The deadline to file an application is 12:00 noon on Tuesday, July 15, 2008. The written test will be administered by the Civil Service Commission on Tuesday, July 29, 2008 in the Council Chambers. Pennridge Regional Police Chief David Metten will provide consulting services to administer the oral examination in August.
- b) The resolution prepared on behalf of retired police officer Donald Fry will again be scheduled for consideration at the July Borough Council Meeting.
- c) Mayor John Reynolds reported that he has received correspondence from Daniel Graham requesting reconsideration of the motion to post a No Parking restriction on the south side of Walnut Street. Mr. Graham contends that the previous issue with 50 W Walnut Street has since been resolved. Other members of Borough Council commented that the narrow cartway width remains an issue, especially with emergency vehicle access as most recently witnessed during

the Zwingli Church fire. At the request of Mayor Reynolds, posting of the parking restriction will be delayed until after further discussion at the July work session.

- d) A request was received and copied to Borough Council to designate a handicapped parking space in front of 405 East Broad Street. Borough Council was advised that we have already designated a handicapped space at 409 East Broad Street. These residential units are part of the townhouse unit at the corner of east Broad Street and N Fourth Street. Borough Council should evaluate whether a second space is appropriate in such close proximity. This matter will be scheduled for more discussion at the July work session.

### **3. Highway Committee**

- a) The new Main Street parking lot will be closed from July 2 through July 14, 2008 to complete final paving and markings by the contractor and to permit Borough forces to complete the streetscape design amenities at the entrance to the parking lot. Granite block pavers and asphalt pavers will be installed through the entrance during this period. The granite block pavers are laid in a bed of concrete which should cure a minimum of one week before exposed to vehicular traffic. Carl Stuart will assist the crew with the granite block work. This will complete the parking lot project with exception of the rear connector drives.

### **4. Sidewalk Committee**

- a) The Borough Engineer has completed the survey of properties along West Cherry Lane and they are developing plans for the construction of curb and sidewalk along this block between Mifflin Street and Penn Avenue. The Borough has escrow for the completion of curb and sidewalk for the corner property at Mifflin Street and Cherry Lane. Other property owners will be given notice to construct to ensure proper notification in the event that any property is placed on the market for sale. There will be expense to this sidewalk project to relocate some existing utility poles and install storm drainage facilities to close in the existing drainage ditch along the shoulder of Cherry Lane.

### **5. Recreation Committee**

- a) Two sketch plans were distributed to Borough Council, revising the Lawn Avenue Park master plan to install a pavilion in place of the previously proposed inline skate rink. The pavilion will be located in the existing grass area between the fence enclosed tot lot and the North Penn Water Authority property. In general, Borough Council expressed support towards this revision, suggesting that the inline skate rink would be better suited closer to the Boys and Girls Club building. A third draft of this plan will be prepared to locate a few of the stand alone playground pieces near the pavilion area. The two modular playground units and the swing set will be located within the fence enclosed tot lot. The pavilion will be eligible for funding under the Redevelopment Capital Assistance Grant and the Borough could move forward with this last phase of the project this fall.

### **6. Property Committee**

- a) In regard to the complaint about the commercial ambulance vehicle that has been parked in the Main Street parking lot at the Community Park, Borough Solicitor Robert Bricker pointed out two existing ordinances that prohibit parking of commercial vehicles on public streets and in public parking lots. The regulation is not posted; however, notice was sent to the owner to remove the vehicle within 15 days. The vehicle is registered to a Harleysville address.

### **7. Finance Committee**

- a) Copies of the General Purpose Financial Statements for the year ending December 31, 2007 were distributed to Borough Council for your review. A motion will be prepared for consideration at the July Borough Council meeting to approve the statements as presented. The Concise Balance sheet was published as a legal notice on Wednesday, June 25, 2008.