

Regular Meeting

September 12, 2022

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council President Tracy W. Burke at 7:00 p.m. President Burke reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Council President Tracy Burke provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

President Tracy W. Burke	Mayor Daniel L. Yocum
Vice-President Edward M. Huber	
Councillor Matthew J. DiNenna	Junior Councillor Elijah S. Steglik
Councillor Julie Munden	Junior Councillor Estrela T. Sadiboko
Councillor Donna Rogers	Solicitor Robert G. Bricker
Councillor Matthew R. Sholly	Borough Manager P. Michael Coll
Councillor Richard M. Walczak	Police Chief Brian Newhall
Councillor Courtnee Wampole	Public Works Director Steven Coll

Absent from the meeting was Councillor Daryl Littlefield.

Mayor Daniel Yocum commented on the unexpected sudden passing of long time news reporter Bob Keeler of the Souderton Independent, who has attended and reported on countless Borough meetings and Souderton Community events.

Mayor Yocum noted that this meeting begins the terms of our two new Junior Councillors. The meeting will begin with the Oath of Office and the formal joining of our Junior Councillors to Souderton Borough Council. Mayor Yocum administered the Oath of Office to Junior Councillor Elijah S. Staglik and Junior Councillor Estrela T. Sadiboko.

Council President Tracy Burke noted that last week some members of Souderton Borough Council attended the regular monthly meeting of Telford Borough Council as guests. Tonight there are several members of Telford Borough Council attending our meeting as guests of Souderton Borough Council.

Consideration was given to the minutes of the August 1, 2022 Regular Borough Council Meeting and the August 15, 2022 Borough Council Work Session Meeting.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor

Richard Walczak, to approve the minutes of the August 1, 2022 Regular Borough Council Meeting and the August 15, 2022 Borough Council work session as presented. The motion was approved.

President Burke noted that there are two presentations on the agenda concerning the appointment of a Borough Engineer and consulting services to create a Geographical Information System (GIS) for Souderton Borough. A selection committee of Borough Council has reviewed a number of proposals for engineering services and the committee is recommending consideration of Gilmore & Associates to represent Souderton Borough as our Borough Engineer.

Representing Gilmore & Associates, Inc. were Erik Garton, P. E., Vice President and Municipal Services Manager along with Geoffrey Attanasio, P. E., Senior Project Manager. They provided Borough Council with a power point presentation of the various engineering services that they will provide to Souderton Borough, followed by a brief question and answer session.

President Burke further commented that the committee has evaluated proposals to create a GIS system for Souderton Borough, recommending that Schlosser and Clauss be selected for this service. Andrew C. Schlosser, P. E. of Schlosser and Clauss Consulting Engineers, Inc. discussed the benefits of a Geographical Information System to Souderton Borough and outlined the services that his firm will provide to create and maintain the basic system, which will have significant flexibility to be expanded over time as needs arise.

Mayor Daniel Yocum noted a number of community events coming up this month. Souderton Connects will be hosting Third Fridays on Friday, September 16. The Bean Bag Food Crawl will take place on Sunday, September 18. Souderton Connects will be holding their annual Art Jam event at the Community park on Wile Avenue on Sunday, September 24th. Mayor Yocum further mentioned the fundraiser hosted by the Souderton Auxiliary. Councillor Courtnee Wampole complemented Mayor Yocum on the Mayor's Newsletter, which is very much appreciated by the Community.

Police Chief Brian Newhall summarized the August, 2022 monthly report to Borough Council. Chief Newhall reported that Pennsylvania is providing a series of grant opportunities to law enforcement agencies. Chief Newhall has secured the services of a grant writer to assist him in applying for certain grant opportunities. Lexipol continues to provide services in developing a new Police Policy Manual as the department continues to work towards accreditation. Souderton police has been made aware of a fraud scam that has tied the department telephone number to community calls seeking donations. The department will not call residents for donations. The department will be launching a new Facebook page.

President Tracy Burke confirmed with Chief Newhall that Borough Council supports moving forward with the mechanical arm to post the one way traffic restriction on S. School Lane for the EMC Elementary School.

The Borough Solicitor's report for the month of August was distributed to Borough Council. The Borough Solicitor drafted and provided comments on a proposed Noise Ordinance. The PUC Complaint Relrec, LLC vs. PA Northeast Railroad, LLC, SEPTA, Souderton Borough, Montgomery County and PennDOT appears to have been resolved between the parties. No further action is required of Souderton Borough. The Borough Solicitor researched and commented on potential violations under the Borough Code and International Property Maintenance Code to address complaints involving motor vehicles parked or stored on residential properties. The Solicitor is working on a draft Emergency Management Ordinance at the request of Chief Newhall.

Public Works Director Steven Coll summarized public works activities. Crews spent a majority of the month completing street and crosswalk line painting ahead of the beginning of the school year. Some additional line painting work remains. Street sweeping will be completed this week. Crews will complete some additional site work for the Community park project. Playground equipment is on site and is being installed. Crews will begin work to winterize the pools and assist with the plaster repair in the competition pool. PennDOT has designated funds to mill and pave County Line Road. The contractor has informed us that the paving schedule has not been finalized, but it may occur in October.

President Tracy Burke commented on the need for more education of motorists about pedestrian crossings. He suggested that Borough Council consider pedestrian oriented planning, increased signage and other traffic calming measures.

Borough Manager Michael Coll noted that Borough Council will hold their monthly work session on September 19, 2022. A Budget Meeting is scheduled for Monday, September 26, 2022. The next Borough Council meeting will be held on Monday, October 3. The Souderton Planning Commission will be meeting on October 5 to conduct further review of the sign ordinance and other zoning ordinance matters.

The Borough Manager further noted that the agenda for the Borough Council meeting this evening consists of a formal recommendation to appoint Gilmore & Associates to serve as the Borough Engineer. A recommendation has been made to accept the proposal of Schlosser and Clauss Consulting Engineers to create a GIS system for Souderton Borough. PennDOT inadvertently missed the annual winter maintenance appropriation to Souderton Borough for this past winter season. The process to recover these funds is through execution of a supplemental funding agreement which must be authorized by resolution of Souderton Borough Council. A recommendation has been made to restrict a small segment of Meadow Street alley as one way. The recommended

restriction is to post Meadow Street alley as one way from the Penn Avenue alley intersection east to Washington Avenue. The Parks and Recreation Committee has reviewed quotations to plaster the competition pool. They are recommending the project be awarded to Fellman's Pool Service. The last agenda item is to formally accept the 2021 Audit and Financial Statements as prepared by Styer and Associates, Certified Public Accountants.

Councillor Richard Walczak reported that Borough Council is looking for a volunteer to serve as a member of the Civil Service Commission. A description of the duties of the Civil service Commission will be posted to our web site. Interested individuals can send a letter of interest to the Borough office or any member of Souderton Borough Council. We are looking to complete this appointment by the December Borough Council meeting.

Councillor Julie Munden commented that a draft Noise Ordinance was prepared by the Borough Solicitor for further review and comment by the committee. Councillor Munden further reported on the Municipal Building Renovation project. The committee is considering breaking the project into more manageable phases. The federal ARPA funds will be earmarked towards the renovation of the Police Department offices.

Councillor Courtnee Wampole reported that the Economic Development Committee is working to finalize the lease agreement with Brass Collar Brewing and SEPTA. Construction plans are now being finalized for the completion of the Freight Building and associated site work.

Councillor Donna Rogers reported that the Public Outreach Committee will have a table at the September 16th Third Fridays event on Main Street. Borough Council Office Hours will be held in the lobby of the Souderton Municipal building on Saturday, September 17 from 11:00 am to 1:00 pm.

Councillor Courtnee Wampole reported on efforts to develop a Social Media Policy. The Committee will report on progress at the next work session.

Councillor Richard Walczak reported that the Finance Committee has met and is beginning work on the 2023 Budget.

Councillor President Tracy Burke reported that the Ward 1 Polling Place will be moving to the Indian Valley Boys and Girls Club on Washington Avenue beginning with the November 2022 election.

President Burke further noted that in October he would like to begin on the transition to a new Borough Manager in 2024. As part of this transition project the Executive Committee is considering the formation of up to five subcommittees to address

Search/Selection; Organizational Design; Systems/Processes; Policies/Procedures/Knowledge Transfer and Financial Evaluations. President Burks asked Borough Council to consider volunteering to serve on one of these subcommittees. A goal is to possibly bring on an Assistant Manager in the fall of 2023.

Consideration was given to paying the bills for the month of August, 2022.

GENERAL FUND

Altek Business Systems, Inc.	\$151.96	Cope's Garage, Inc.	\$1,109.41
Altek Business Systems, Inc.	7,460.00	Courtnee Wampole	203.46
Barnside Farm Compost Facility	20.00	D. L. Beardsley, Ltd.	44.00
Bergey's Electric, Inc.	149.00	Davidheisers, Inc.	100.00
Britton Industries	160.65	Delta Dental/Gettysburg Benefit	1,301.23
Cargo Trailer Sales, Inc.	176.44	Freedom Systems Corp	420.00
CDI Lawn Equipment	1,327.35	George Allen Portable Toilets	527.00
Clemens Uniform Rental	328.78	Gran Turk Equipment Co., Inc.	362.72
Comcast	143.39	Home Depot	692.58
Cope's Garage, Inc.	717.31	Independence Blue Cross	19,457.75
Crystal Springs	69.88	Landis Block Nycecrete Co	39.80
Freedom Systems Corp	420.00	LVL Engineering Group	3,645.98
Game Time, Inc.	2,264.04	Maryjane Yoder	677.72
George Allen Portable Toilets	381.00	Metlife/Brighthouse/GASB	2,770.73
Highway Materials, Inc.	450.23	NAPA Auto Parts	12.18
Home Depot	207.62	Nationwide Trust Company	981.09
IV Chamber of Commerce	660.46	NetCarrier Telecom, Inc.	312.95
J. P. Mascaro & Sons	73,114.21	NYCO Corporation	141.30
Lansdale Police Department	450.00	PECO Energy	30.57
Metlife/Brighthouse/GASB	5,737.65	PA One Call System	105.60
Moyer Indoor/Outdoor	4,284.13	Perkasie Regional Authority	875.00
NAPA Auto Parts	104.27	Petty Cash	147.81
Nationwide Trust Company	977.72	PPL Electric Utilities	1,387.98
North Penn Water Authority	69.20	PPL Electric Utilities	51.21
Richter Drafting/Office Supply	373.74	Radcliff Audio, LLC	750.00
Robert E. Little, Inc.	45.31	Richter Drafting/Office Supply	142.00
Shelly Building Supply	16.64	Sealmaster	1,810.50
Styer Associates	6,255.00	Star Bright Car Wash	30.00
Suburban Propane	359.57	Steven R. Coll	317.36
Sunbelt Rentals	77.05	Suburban Propane	275.23
Thomas A. Lawson	594.50	Telford Press Printers	108.00
Uninvest VISA	567.67	The Harrison Group, Inc.	270.00
Uninvest VISA	136.18	Uninvest VISA	813.95
Verizon Wireless	261.02	Uninvest VISA	47.67
Altek Business Systems, Inc.	151.96	Uninvest VISA	278.14
Altek Business Systems, Inc.	2,405.25	Verizon	75.16
Bow Wow Waste Products	263.97	Verizon Wireless	166.87
Clemens Uniform Rental	91.07	Wise Electric	675.00
Code Inspections, Inc.	65.00		
Comcast	765.73	Total General Fund	\$153,457.19

SEWER FUND

Arrow Tree Service, LLC	\$1,800.00	Comcast	\$138.39
Clemens Uniform Rental	142.11	Commonwealth of PA	500.00
EVOQUA Water Technologies	9,050.40	Delta Dental/Gettysburg Benefit	399.68
Fisher Scientific	3,540.00	EVOQUA Water Technologies	4,598.10
FP Finance Program	359.00	Farm Bureau Garage, Inc.	349.55
J. P. Mascaro & Sons	3,659.08	Home Depot	8.95
Markey Paper & Packaging	155.04	Independence Blue Cross	4,735.23
Maryland Biochemical Co., Inc.	1,809.65	J. P. Mascaro & Sons	4,885.51
Metlife/Brighthouse/GASB	184.56	Metlife/Brighthouse/GASB	92.28
Moyer Indoor/Outdoor	455.97	Midway Industrial Supply	470.26
NAPA Auto Parts	9.49	NetCarrier Telecom, Inc.	111.98
North Penn Water Authority	84.61	PPL Electric Utilities	284.16
PPL Electric Utilities	22,771.12	Rodney Shoemaker Plumbing	106.00
Robert E. Little, Inc.	17.85	Suburban Water Testing Labs	1,851.00
Rodney Shoemaker Plumbing, Inc.	104.00	The Harrison Group, Inc.	75.00
Univar Solutions USA, Inc.	3,653.10	Univar Solutions USA, Inc.	4,449.15
USA Blue Book	184.45	USA Blue Book	40.63
Cintas First Aid & Safety	239.68	Verizon	82.22
Clemens Uniform Rental	47.37	Total Sewer Fund	\$71,445.57

POOL FUND

Airgas National Carbonation	\$269.36	Fromm Electric Supply	\$96.18
Bennington Pool Services, LLC	57,762.00	Home Depot	131.60
Buckmans, Inc.	2,620.25	Leslies Pool Supplies, Inc.	362.19
Frankford Umbrellas	880.00	Markey Paper & Packaging	287.25
Hajoca Corporation	463.31	Moyer Indoor/Outdoor	149.75
Home Depot	28.79	NetCarrier Telecom, Inc.	92.58
Moyer Indoor/Outdoor	207.39	PECO Energy	1,779.76
North Penn Water Authority	1,713.89	PPL Electric Utilities	2,357.43
Airgas National Carbonation	101.86	Richter Drafting/Office Supply	231.64
Altek Business Systems, Inc.	1,226.00	The Zeo Group	850.00
Buckmans Inc.	3,749.84	Wise Electric	125.00
Comcast	180.70	Total Pool Fund	\$75,666.77

CAPITAL RESERVE FUND

Home Depot	\$252.90	Lane-King of Prussia	\$338.00
P. K. Moyer & Sons, Inc.	74,602.25	LVL Engineering Group	7,799.16
Phillips & Donovan Architects	1,012.00	Moyer Indoor/Outdoor	949.99
Sherwin Williams	267.73	Todd Moyer Painting	753.00
Asphalt Maintenance Solutions	40,945.50	Trout Brothers, Inc.	5,310.00
Highway Materials, Inc.	181.87		
Home Depot	96.03	Total Capital Reserve Fund	\$132,508.43

LIQUID FUELS FUND

Landis Block Nycconcrete Co	\$18.52	Established Traffic Control	\$540.00
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A motion was made by Councillor Matthew Sholly, and seconded by Councillor Courtney Wampole, to authorize the payment of bills for the month of August, 2022 and the recurring expenses for the month of September, 2022, as presented. The motion was approved.

President Tracy Burke opened the floor to the audience for public comment.

Priscilla Newman, 17 Franklin Avenue, Souderton expressed frustration with the moving of the Ward 1 Polling Place, this is the third time the polling place has been moved. President Tracy Burke responded that the designation of the polling places is a function of the Montgomery County Board of Elections, my comments were meant to be informative to our residents. Priscilla Newman further expressed concern with visibility at the intersection of Broad Street and Franklin Avenue with the parking of vehicles on Broad Street.

Deborah Moyer, 537 Valley Lane, expressed issues and concerns with the condition and use of the neighboring property. She noted that the property is rented, has several occupants that frequently come and go, noise issues and the police have been called to the property several times. The Code Enforcement Officer is scheduled to inspect the property tomorrow.

There being no further public comment, President Burke moved to the business portion of the agenda. The first item is formal consideration of the Borough Engineer appointment.

A motion was made by Councillor Donna Rogers, and seconded by Councillor Julie Munden, to appoint Gilmore and Associates, Inc. to serve as the Borough Engineer for Souderton Borough. The motion was approved by unanimous vote.

A motion was made by Councillor Edward Huber, and seconded by Councillor Matthew DiNenna, to approve the proposal of Schlosser and Clauss Consulting Engineers, Inc., dated April 29, 2022, to provide Geographic Information Services for Souderton Borough. The motion was approved.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Courtnee Wampole, to adopt Resolution 2022-05 approving the execution of a settlement agreement with the Commonwealth of Pennsylvania to receive 2021 winter services funding in the amount of \$9,849.10. The motion was approved.

A motion was made by Councillor Julie Munden, and seconded by Councillor Matthew Sholly, to authorize the posting of a one way traffic restriction in a section of the

Meadow Street Alley beginning at the intersection of the Penn Avenue alley heading east to the intersection with Washington Avenue for a 90 day trial period per Mayor's order. The motion was approved.

A motion was made by Councillor Courtnee Wampole , and seconded by Councillor Matthew Sholly, to approve the quotation of Fellman Pool Services to plaster the completion swimming pool. The motion was approved.

A motion was made by Councillor Matthew DiNenna, and seconded by Councillor Donna Rogers, to approve the audit and general purpose financial statements as prepared by Styer Associates, Certified Public Accountants, for the calendar year ending December 31, 2021. The motion was approved.

There being no further business, the meeting was adjourned at 8:35 pm.

Respectfully submitted,

P. Michael Coll, Secretary