

Regular Meeting

November 7, 2022

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by Council President Tracy W. Burke at 7:00 p.m. President Burke reminded the members and audience that the Borough Council meeting is being recorded and will be posted to the Borough web site.

Borough Councillor Edward Huber provided the Invocation, which was followed by the Pledge of Allegiance to the Flag.

Borough Secretary P. Michael Coll conducted a Roll Call with the following members of Borough Council and staff present:

President Tracy W. Burke	Mayor Daniel L. Yocum
Councillor Edward Huber	Junior Councillor Elijah S. Steglik
Councillor Matthew J. DiNenna	Junior Councillor Estrela T. Sadiboko
Councillor Daryl W. Littlefield	
Councillor Julie A. Munden	Solicitor Robert G. Bricker
Councillor Donna M. Rogers	
Councillor Matthew R. Sholly	Borough Manager P. Michael Coll
Councillor Richard M. Walczak	Police Chief Brian Newhall
Councillor Courtnee Wampole	Public Works Director Steven Coll

Consideration was given to the minutes of the October 3, 2022 Regular Borough Council Meeting, October 10, 2022 Borough Council Budget Meeting and the October 17, 2022 Borough Council Work Session Meeting.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the October 3, 2022 Regular Borough Council Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the October 10, 2022 Borough Council Budget Meeting as presented. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Julie Munden, to approve the minutes of the October 17, 2022 Borough Council Work Session Meeting as presented. The motion was approved.

President Burke noted that there are two presentation requests for this meeting, first recognizing Souderton Connects Manager Christina DiVergigelis. Christina DiVergigelis reported on the final Third Fridays event in October. This was the first Third Fridays event that involved the closure of Main Street. She expressed appreciation to the

Borough for their support in closing the road which provided for a more enjoyable and successful event. The annual meeting for the Business Improvement District stakeholders will be held on November 16, 2022 in the Council Chambers of the Souderton Municipal Building beginning at 6:00 pm. Souderton Connects will be hosting the Holiday Tree Lighting event on Friday, December 2, 2022 starting at 6:00 pm, with the annual Holiday Parade following on Saturday, December 3, 2022 beginning at 11:00 am.

Dr. Alexander Grande spoke on behalf of the Indian Valley Public Library. He expressed appreciation for the continued financial support to the library. He requested an opportunity to regularly attend a Borough Council meeting to report on the operations of the Indian Valley Public Library and their progress on their strategic plan towards community service and financial sustainability. President Tracy Burke suggested that attendance at a monthly meeting might be too much, but a regular schedule will be discussed with Borough Council. Councillor Courtney Wampole requested a breakdown of the total Souderton Borough cardholders in comparison to active cardholders from Souderton Borough. Dr. Grande suggested that the request be directed to Director Margie Stern and the library staff.

Mayor Daniel Yocum summarized a number of November community events including; National Adoption Awareness Month, the Cranksgiving Food Drive, Souderton Fire Company Auxiliary Penny Auction, Indian Valley Public Library Wine Tasting Event and the Generations Reindeer Run on Saturday morning December 3. Mayor Yocum also noted Election Day on November 8 and confirmed the new polling place for ward 1 will be at the Indian Valley Boys and Girls Club.

Police Chief Brian Newhall summarized police department activities. Souderton Police participated in the national drug take program, which was one of the largest events. Body cameras have been received and the officers have been trained. Police Chief Newhall noted several reports of vandalism in the Community Park. Souderton Police have adopted a zero tolerance policy towards park vandalism. Additional surveillance cameras will be added to the park along with additional patrols. Chief Newhall recommended participation in an Bus Patrol agreement with the Souderton School District and Transportation Services. The program will be discussed at the November Borough Council Work Session.

The Borough Solicitor's report for the month of October, 2022 was submitted to Borough Council. The SEPTA lease documents for the Freight Building and Brass Collar Brewing were forwarded to the SEPTA legal department for final signature. The Borough Solicitor began work on the preparation of documents for the tax anticipation loan. The Borough Solicitor also reviewed the home owner association documents for the townhome development on N. Second Street.

Public Works Director Steven Coll summarized public works activities. Brush

and leaf collection started. Park construction and swimming pool work dominated most of the month's work. Grading and installing the stone subbase around the play structures and construction of the connecting paths was completed in the park. Trees and landscaping was completed by County Line Nursery and C & S Lawn and Landscape. Fellman Pool Service completed the plaster in the lower competition pool. The pool was filled, crews assisted with brushing and the filter was started up to maintain water quality. Both pools will be winterized. Crews will be working on Christmas decorations and Holiday banners.

Borough Manager Michael Coll noted that Borough Council will hold their monthly work session on November 21, 2022. The next Borough Council meeting will be held on Monday, December 5.

The Borough Manager further noted that the agenda for the Borough Council meeting. The first item of business is a recommendation to reject all bids received for the Chestnut Street Green Parking Lot project. The Borough has a grant in the amount of \$140,000 from the Montgomery County Planning Commission for this project with a project cost expected around \$300,000. The bids ranged from \$562,000 to over \$1 million. Borough Council will table this project. A Resolution has been prepared to formally establish a Social Media Policy for the Borough, staff and employees. The Public Safety Committee is recommending a proposed Ordinance addressing Noise related nuisances. Souderton Borough has an Emergency Management Plan and Emergency Management Director. A recommendation has been made to better formulate the Emergency Management Agency by ordinance of Borough Council. The Souderton Planning Commission, in conjunction with the Montgomery County Planning Commission, is recommending an amendment to the Zoning ordinance addressing the potential development of small wireless facilities in the Borough. The 2023 Budget anticipates a \$250,000 tax anticipation loan to aid cash flow during the first quarter of 2023. Borough Council is recommending an Executive Session to discuss the collective bargaining agreement with the Souderton Police Officers and to discuss emergency services matters. No formal business is expected to follow the conclusion of the executive session.

Councillor President Tracy Burke reported that Borough Council has begun the process to replace the Borough Manager and is considering an Assistant Manager as part of this transition towards the end of 2023. The wall fronting the Hillside Cemetery on Second Street is now under repair and restoration. The Borough Solicitor is reviewing a marketing agreement concerning the sale of a portion of the Borough's Cherry Lane property in Franconia Township.

Councillor Richard Walczak reported that the Finance and the Public Safety Committees will be meeting later this week. A candidate for the Civil Service Commission vacancy will be meeting this week with the Public Safety Committee.

Councillor Courtnee Wampole reported that the lease agreement with Brass Collar Brewing for the Freight Building has now been executed. The Borough is moving forward with finalizing construction plans for the renovations.

Councillor Julie Munden reported that her committee is working on updating the job description for the Borough Manager position.

Councillor Daryl Littlefield noted that Borough Council office hours are scheduled for Saturday, November 19 from 11:00 am to 1:00 pm in the lobby of the Souderton Municipal Building.

Councillor Matthew Sholly noted that his committee is working on the web site revisions and other social media initiatives.

Consideration was given to paying the bills for the month of October, 2022.

GENERAL FUND

Axon Enterprise, Inc.	\$7,773.60	Univest VISA	\$720.39
Bergey's, Inc.	181.42	Unum Insurance Company	1,172.05
C & S Lawn and Landscape, Inc.	2,000.00	Verizon	74.64
CDI Lawn Equipment	652.01	Verizon Wireless	593.96
Ciocca Ford of Souderton	33.00	Wise Electric	225.00
Clemens Uniform Rental	121.57	Nationwide Trust Co.	74,453.00
Comcast Cable	775.90	Nationwide Trust Company	50,783.91
Cope's Garage, Inc.	2,640.88	Souderton Firemens Relief Assoc	43,861.17
Crystal Springs	25.92	Armour & Sons Electric, Inc.	4,563.41
D. L. Beardsley, Ltd.	1,047.65	Clemens Uniform Rental	226.75
Delta Dental Gettysburg Benefit	1,305.12	Cope's Garage, Inc.	1,239.80
Display and Sign Center, Inc.	240.00	Country-Fair Cleaners	309.00
DS Automotive	950.00	D. Jeffrey Gross	50.00
Fretz Enterprises	39.85	Donald D. Bergey	862.62
Fromm Electric Supply Corp.	285.00	Freedom Systems Corp	2,725.00
George Allen Portable Toilets	381.00	George Allen Portable Toilets	146.00
H & K Materials	546.02	Gran Turk Equipment Co., Inc.	555.04
Home Depot	666.35	Hajoca Corporation	260.75
I V Regional Planning Comm	3,000.00	Independence Blue Cross	20,111.02
Interstate Graphics	80.00	J. P. Mascaro & Sons	73,525.53
J P Mascaro & Sons	73,953.63	LVL Engineering Group	2,527.06
Komatsu America Corp	2,861.99	Maglocen	400.00
Maryjane Yoder	167.42	Metlife/Brighthouse/GASB	2,704.62
McDonald Uniform Company	230.71	Montg Co. Planning Commission	4,772.25
Metlife/Brighthouse/GASB	5,733.05	Moyer Indoor/Outdoor	4,560.18
Modern Group, Ltd.	1,008.20	Nationwide Trust Company	1,024.24
NAPA Auto Parts	126.13	Nelson Wire Rope Corp.	13.83
Nationwide Trust Company	1,930.82	North Penn Water Authority	60.24
NetCarrier Telecom, Inc.	310.10	PA State Association of Boroughs	1,111.00
North American Benefits Co	1,212.59	PECO Energy	33.71
North Penn Water Authority	557.01	PA Dept. of Transportation	20.00
Nucitrus	\$708.00	PA Horticultural Society	\$1,740.00

NYCO Corporation	5.00	PPL Electric Utilities	1,442.54
PECO Energy	30.57	PPL Electric Utilities	107.15
PA One Call System	96.36	Robert E. Little, Inc.	365.61
PPL Electric Utilities	911.76	Rodney Shoemaker Plumbing	79.46
PPL Electric Utilities	109.76	SEPTA	7,828.64
Richter Drafting Office Supply	381.41	Standard Digital Imaging	138.33
Seph Renner	300.00	Star Bright Car Wash	60.00
Shelly Building Supply	52.37	Suburban Propane	1,002.76
Sherwin Williams	64.09	Todd Moyer Painting	120.00
Something Better, Inc.	1,120.00	Montg County Treasurer	1,728.00
Steven R. Coll	317.36	Uninvest VISA	292.05
Suburban Propane	245.03	Uninvest VISA	207.90
Sunbelt Rentals	154.10	Uninvest VISA	81.98
TRM Telford Recycling Material	575.00	Verizon Wireless	260.68
Uninvest VISA	288.14	Total General Fund	\$425,337.16

SEWER FUND

Cintas First Aid & Safety	\$227.30	Univar Solutions USA, Inc.	\$5,400.23
Clemens Uniform Rental	94.74	Unum Insurance Company	269.87
Comcast	141.42	USA Blue Book	366.84
Delta Dental Gettysburg Benefit	308.60	Verizon	81.49
Derstine Company, Inc.	580.00	Clemens Uniform Rental	194.68
EVOQUA Water Technologies	4,137.75	Coyne Chemical	6,223.56
FP Finance Program	359.00	EPWPCOA, Inc.	200.00
Fromm Electric Supply Corp	23.27	EVOQUA Water Technologies	4,167.45
H2O Solutions, Inc.	199.08	Hajoca Corporation	717.30
Hajoca Corporation	178.51	Home Depot	56.33
Irvin G. Tyson & Son, Inc.	2,356.00	Independence Blue Cross	3,605.86
J P Mascaro & Sons	5,342.32	J P Mascaro & Sons	3,265.33
L/B Water Service, Inc.	359.28	K J Door Services, Inc.	184.50
Markey Paper & Packaging, Inc.	72.94	Metlife Brighthouse GASB	69.21
Metlife Brighthouse GASB	138.42	Moyer Indoor/Outdoor	420.59
NetCarrier Telecom, Inc.	107.51	North Penn Water Authority	162.40
North American Benefits Co.	263.95	PPL Electric Utilities	12,097.16
North Penn Water Authority	601.34	Qualus Services	4,352.00
PPL Electric Utilities	461.55	Standard Digital Imaging	138.32
Richter Drafting Office Supply	84.97	Wise Electric	350.00
Suburban Water Testing Labs	2,545.76	Total Sewer Fund	\$60,906.83

POOL FUND

Airgas National Carbonation	\$101.86	Commonwealth of PA	\$35.00
Comcast	174.20	Fellmans Pool Service, Inc.	2,415.95
Home Depot	79.98	Hajoca Corporation	285.45
NetCarrier Telecom, Inc.	90.81	Leslie's Pool Supplies, Inc.	366.25
North Penn Water Authority	1,754.49	North Penn Water Authority	662.35
PECO Energy	805.15	PECO Energy	82.73
PPL Electric Utilities	1,172.08	PPL Electric Utilities	347.56
Airgas National Carbonation	224.34		
Buckmans, Inc.	\$989.55	Total Pool Fund	\$9,587.75

CAPITAL RESERVE FUND

Advanced Color & Grind	\$50.00	Fellmans Pool Service, Inc.	\$74,788.00
CKS Engineers, Inc.	60.42	Franconia Sewer Authority	1,499.55
Fellmans Pool Service, Inc.	35,000.00	LVL Engineering Group	1,376.45
Gilmore & Associates, Inc.	415.00	Phillips & Donovan Architects	25,737.83
Kompan, Inc.	3,642.86	Sunbelt Rentals	1,005.77
Trout Brothers, Inc.	2,890.00	TRM Telford Recycling Material	360.00
County Line Landscape Nursery	9,166.00		
EC Fence & Iron Works, Inc.	4,805.00	Total Capital Reserve Fund	\$160,796.88

LIQUID FUELS FUND

PPL Electric Utilities	\$7,054.64	PPL Electric Utilities	\$6,427.03
PPL Electric Utilities	63.19	Total Liquid Fuels Fund	\$13,544.86

A motion was made by Councillor Julie Munden, and seconded by Councillor Daryl Littlefield, to authorize the payment of bills for the month of October, 2022 and the recurring expenses for the month of November, 2022, as presented. The motion was approved.

President Tracy Burke opened the floor to the audience for public comment. There being no public comment, President Burke moved to the business portion of the agenda.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Courtnee Wampole, to reject all bids received on October 10, 2022 for the Chestnut Street Green Parking Lot project given that all bids grossly exceeded budget estimates. The motion was approved.

Borough Manager Michael Coll responded to questions from Borough Council concerning the status of the grant funds for the parking lot project. The Borough Manager noted that the grant mandates specific green initiatives which reflects in the overall project cost. The grant was extended previously, with uncertainty over future extensions. Borough Council may want to consider a more basic improvement project without grant assistance.

Councillor Daryl Littlefield summarized the proposed Social Media Policy. President Tracy Burke suggested that the committee develop a policy implementation schedule given the comprehensive nature of the social media policy on Borough Council, staff, employees and our consultants and affiliates.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Donna Rogers, to approve Resolution No. 2022-06 adopting and establishing a Social Media Policy applicable to elected and appointed officials, employees and associated representatives of the Borough of Souderton. The motion was approved.

Councillor Julie Munden summarized the provisions of the proposed Noise Nuisance Ordinance. The Committee discussed the public comment regarding regulation

of wind chimes, however, the committee viewed the immediate complaint as more of a civil matter and is not recommending any provision concerning regulation of wind chimes in the proposed ordinance.

A motion was made by Councillor Julie Munden, and seconded by Councillor Donna Rogers, to authorize the advertisement of an Ordinance addressing Noise Nuisances for consideration at the December 5, 2022 Borough Council Meeting. The motion was approved.

A motion was made by Councillor Matthew Sholly, and seconded by Councillor Julie Munden, to authorize the advertisement of an Ordinance establishing an Emergency Management Agency within the Borough of Souderton for consideration at the December 5, 2022 Borough Council Meeting. The Motion was approved.

Councillor Edward Huber summarized the recommendation of the Souderton Planning Commission to enact an amendment to the Zoning Ordinance addressing the installation of small wireless facilities. There are no such facilities within the Borough and no immediate applications, however, the recommendation of the Planning Commission is in anticipation of potential development given the recent enactment of new State legislation.

A motion was made by Councillor Edward Huber, and seconded by Councillor Richard Walczak, to authorize the Borough Solicitor to prepare and advertise a Zoning Ordinance Amendment regulating the installation and maintenance of Small Wireless Facilities. The motion was approved.

A motion was made by Councillor Daryl Littlefield, and seconded by Councillor Matthew DiNenna, to authorize the Borough Solicitor to prepare and advertise necessary documents to secure a \$250,000 Tax Anticipation Loan for the 2023 calendar year. The motion was approved.

A motion was made by Councillor Julie Munden, and seconded by Councillor Richard Walczak, to adjourn to Executive Session to consult with the Borough Solicitor on police personnel and emergency services matters. The motion was approved.

Following a brief recess, Souderton Borough Council adjourned to Executive Session at 8:15 pm. Borough Council convened to public session and there being no further business, the meeting was promptly adjourned at 9:42 pm.

Respectfully submitted,

P. Michael Coll, Secretary