

**Regular Meeting**

**December 2, 2019**

The Regular Meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Members of Borough Council present at the regular meeting included the following:

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|---------------------------------|-----------------------------------|
| President Brian K. Goshow       | Councillor Edward Huber           |
| Vice-President D. Jeffrey Gross | Mayor John R. Reynolds            |
| Councillor Ned D. Leight        | Junior Councillor Meg Cross       |
| Councillor Richard Godshall     |                                   |
| Councillor Daniel Yocum         | Solicitor Charlotte Hunsberger    |
| Councillor Matthew Mscichowski  | Borough Manager P. Michael Coll   |
| Councillor Julie Munden         | Police Detective Joseph Rudner    |
| Councillor Richard Halbom       | Public Works Director Steven Coll |

Also in attendance was Councillor-Elect Daryl Littlefield and Councillor-Elect Donna Rogers. The Invocation was given by Borough Manager P. Michael Coll, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the November 4, 2019 Regular Borough Council Meeting and the November, 2019 Borough Council Work Sessions. A motion was made by Councillor Richard Godshall, and seconded by Councillor Jeffrey Gross, to approve the minutes as presented. The motion was approved.

Borough Manager P. Michael Coll reported that he received communication that the proposed winery use for the Freight Building has been withdrawn. The Borough will continue to market the building for lease.

Under presentations, Jim Hunsberger of the East Penn Modifiers Club noted that the club raised over \$1,300 from the car show held in the Community Park as part of the Souderton Police Community Night Out event. The club has decided to donate the proceeds from this event to Keystone Opportunity Center, Indian Valley Boys and Girls Club and the Bean Bag Food Program. The Bean Bag Food Program operates in conjunction with Zion Mennonite Church. The program is serving over 200 children in the Souderton area School District, providing backpacks filled with food for the weekend for the school children. For many children, the school lunch is their only meal of the day. The East Penn Modifiers Club presented the Bean Bag Food Program with a check in the amount of \$434.00.

Mayor John Reynolds noted that the annual Tree Lighting event will be held on Friday, December 6 and the annual Holiday Parade will begin at 11:00 am on Saturday, December 7. Mayor Reynolds further commented that this will be the last Borough Council meeting for Councillor Jeffrey Gross and Councillor Richard Halbom. Mayor

Reynolds expressed his personal appreciation for their service over the many years.

The Borough Solicitor's report for the month of November, 2019 was distributed to Borough Council. The Borough Solicitor advertised the enactment of the ordinance authorizing the park renovation general obligation loan and submitted all documentation to DCED for approval, which is expected to occur in December. The Solicitor prepared and advertised an ordinance amending the Souderton Borough Traffic Ordinance to provide procedures for designating handicapped parking spaces. The Borough Solicitor prepared and submitted documentation for approval of the Tax Anticipation Loan. The Solicitor is working with the Police Chief in determining eligibility of veteran preference points for police officer candidates.

Public Works Director Steve Coll distributed his report of public works activities for the month of November, 2019.

Borough Manager Michael Coll noted that this will be the last meeting of Borough Council for 2019. There will not be any work sessions during the month of December. The Souderton Planning Commission will be meeting on December 4, 2019 to review concept plans for the remainder of the Berkeley Court development. The Zoning Hearing Board will meet on Thursday, December 12, 2019 to consider a variance request to construct an attached garage to a single family dwelling at 521 Harleysville Pike. The Zoning Hearing application for 415 E. Broad Street was withdrawn by the applicant. The Borough Manager noted that the Borough office will be closing at noon on December 24 and at noon on December 31 for the Christmas and New Year's holidays. The next meeting of Borough Council will be held on Monday, January 6, 2020 which will include both the Reorganization Meeting and the regular Monthly Meeting.

The Borough Manager discussed the agenda items scheduled for consideration. The first item concerns formal consideration of an Ordinance to amend the Traffic Ordinance to permit the establishment of handicapped parking spaces by Resolution of Borough Council. A Resolution has been prepared to formally adopt the 2020 Budget for the Borough of Souderton for the 2020 calendar year. The Budget was advertised and has not been revised since it was presented at the November Borough Council meeting. The 2020 Real estate Tax Ordinance has been advertised for formal consideration. The tax rates will remain at current levels through the 2020 calendar year. The Borough Solicitor prepared a resolution authorizing the \$250,000 Tax Anticipation Loan for 2020. The budget anticipates repayment of the loan early in the second quarter of the year. A new development plan is under review to construct an auto parts store on the former Pizza Hut property at the corner of County Line Road and Route 113 in Hilltown Township. The development will require revisions to the traffic signal at County Line Road and Route 113 which is owned and maintained by Souderton Borough. The developer will be responsible to complete all modifications, but the Borough will need to formally authorize the revisions by Resolution. The Borough Manager clarified that the initial cost

of the traffic signal revisions will be at the expense of the developer, but continuing maintenance will be the responsibility of the Borough. Following enactment of the Traffic Ordinance amendment, a Resolution has been prepared to formally designate a handicapped parking space in the vicinity of 29 N. Fourth Street. Appointment recommendations include Marvin Anders as the Souderton Borough representative to the North Penn Water Authority; William Collier to another three year term on the Zoning Hearing Board and the designation of Styer Associates to serve as the Borough Auditor for the year ending December 31, 2019.

Councillor Daniel Yocum noted that Generations will be holding their annual Reindeer Run on Saturday, December 7 and the Perseverance Volunteer Fire Company will be hosting Santa on Christmas Eve throughout the Borough.

Councillor Jeffrey Gross reported that the Borough received and planted another 12 trees from the Pennsylvania Horticulture Society. Through this program, we were able to plant over 200 trees throughout the Borough. Jeff Gross indicated that he will be happy to continue to assist the Borough with future applications.

Consideration was given to paying the bills for the month of November, 2019.

#### GENERAL FUND

21 <sup>st</sup> Century Media News	\$169.91	Postmaster, Lansdale	\$68.08
Advance Auto Parts	107.12	Penna. Horticultural Society	600.00
Advanced Disposal	36,256.77	Bergey's, Inc.	17,095.00
Allan Myers	1,229.43	Bow Wow Waste Products	235.99
Background Solutions, LLC	795.00	Comcast Cable	549.74
Blooming Glen Quarry	180.00	Delta Dental/Gettysburg Benefit	1,154.17
Carquest	146.92	Landis Block & Nycrete Co	28.69
Clemens Uniform Rental	352.49	NetCarrier Telecom, Inc.	370.05
Code Inspections, Inc.	173.25	PPL Electric Utilities	709.13
Cope's Garage, Inc.	1,663.69	Richter Drafting Office Supply	443.87
D. L. Beardsley, Ltd.	944.00	Steven R. Coll	178.92
Display and Sign Center, Inc.	1,200.00	Univest VISA	530.81
Fastenal	30.97	Verizon	72.23
Freedom Systems Corp	2,925.00	Verizon Wireless	282.52
Fromm Electric Supply Corp	156.57	21 <sup>st</sup> Century Media News	686.86
GALCO Business Comm	120.03	Association of Mayors	70.00
George Allen Portable Toilets	300.00	Bergey's, Inc.	26.25
Georges Tool rental	410.40	Blooming Glen Quarry	450.00
Glick Fire Equipment	100.84	Boucher and James, Inc.	1,799.97
H & K Materials	80.99	Bow Wow Waste products	344.99
Hajoca Corporation	101.78	Clemens Uniform Rental	145.87
Highway Materials, Inc.	3,134.58	Code Inspections, Inc.	441.00
Independence Blue Cross	16,001.81	Commonwealth Precast, Inc.	5,000.00
James P. Leary	303.79	Cope's Garage, Inc.	3,583.96
Joseph J. Rudner, Jr.	353.96	David A. Freed	129.95
Julie A. Munden	251.69	Freedom Systems Corp	3,459.99

Landis Block & Nycecrete Co	\$242.54	George Allen Portable Toilets	\$377.00
Metlife	9,091.99	Home Depot	75.80
Midlantic Machinery	1,095.55	Independence Blue Cross	16,001.64
Montg Co Planning Commission	4,630.50	Indian Valley Regional Planning	3,000.00
Moyer Indoor/Outdoor	2,455.04	James P. Leary	303.79
Naceville Materials	616.25	K J Door Services, Inc.	131.11
Nationwide Trust Company	3,437.68	Landis, Hunsberger, Gingrich	440.00
North American Benefits Company	996.97	Lansdale Police Department	150.00
North Penn Water Authority	37.26	Lawson products, Inc.	294.90
Nyco Corporation	445.12	Metlife	3,028.29
P. K. Moyer & Sons, Inc.	4,093.75	Moyer Indoor/Outdoor	3,442.18
PA DCED	328.50	NAPA Auto Parts	21.63
PECO Energy	29.52	Nationwide Trust Company	924.83
Perkiomen Watershed Conservatory	1,000.00	North American Benefits Co	996.97
Plasterer Equipment Co., Inc.	419.56	NYCO Corporation	10.74
PPL Electric Utilities	148.39	PA State Assoc of Boroughs	1,111.00
Richter Drafting Office Supply	1,019.55	Pendergast Safety Equipment	11.78
Robert W. Hurley, RPR	180.00	PA One Call System	88.92
Scott A. Seifert	1,110.00	PPL Electric Utilities	308.23
SEPTA	7,164.31	Richter Drafting Office Supply	393.86
Shelly Enterprises USLBM, LLC	26.25	Rodney Shoemaker Plumbing	185.58
Streamlight	29.79	Security Service Co., Inc.	878.01
Styer Associates	300.00	Signal Control Products, Inc.	12,380.00
Suburban Propane	554.11	Suburban Propane	961.69
Sudz In A Bucket, Inc.	49.50	Sudz In A Bucket	33.00
Trumbauers Lawn & Rec, Inc.	153.63	The Harrison group	195.00
Univest VISA	140.33	Treasurer, Montgomery County	1,296.00
Unum Insurance Company	1,009.28	Univest Insurance, Inc.	831.00
Verizon Wireless	120.05	Unum Insurance	1,009.28
Wayne L. Black	62.98	Wise Electric	144.00
Wise Electric	208.50	Total General Fund	\$196,175.43

### SEWER FUND

CHL Systems	\$4,066.92	Delta Dental Gettysburg Benefits	\$321.47
Cintas Corporation	112.12	Landis Block & Nycrete Co	55.86
Clemens Septic Services	1,250.00	NetCarrier Telecom, Inc.	145.36
Clemens Uniform Rental	133.89	PA DEP	60.00
Commonwealth Precast, Inc.	2,410.00	PPL Electric Utilities	77.06
Coyne Chemical	9,885.20	Suburban Water Testing labs	2,236.06
EPWPCOA, Inc.	120.00	Verizon	76.29
ES2 Environmental Systems	492.21	ALL Industrial Safety Products	277.48
Essex Service Corporation	2,363.16	Bearing & Drive Solutions	157.51
EVOQUA Water Technologies	10,267.20	Cintas First Aid & Safety	93.58
Excelsior Blower Systems	1,009.49	Clemens Uniform Rental	133.89
Freedom Systems Corp	220.00	Coyne Chemical	14,265.40
Fromm Electric Supply Corp	136.30	ES2 Environmental Systems	983.00
GALCO Business Comm	99.50	EVOQUA Water Technologies	6,918.40
H. Keith Koehler	580.01	Fromm Electric Supply Corp	252.72
Hach Company	762.00	Good Plumbing Heating A/C	381.50
Independence Blue Cross	3,336.14	H. Keith Koehler	290.02
J. P. Mascaro & Sons	606.00	Hajoca Corporation	331.29

Jesse Baro, Inc.	3,265.29	Independence Blue Cross	\$3,282.44
Mary M. Koehler	309.89	J. P. Mascaro & Sons	726.00
Metlife	207.63	Jesse Baro, Inc.	4,888.81
Moyer Indoor/Outdoor	173.22	Markey Paper & Packaging, Inc.	193.66
NAPA Auto Parts	3.87	Mary M. Koehler	309.89
North American Benefits Co	259.65	Metlife	69.21
North Penn Water Authority	807.71	Moyer Indoor/Outdoor	230.35
P. K. Moyer & Sons, Inc.	2,960.00	North American Benefits Co	259.65
Perkasie Regional Authority	875.00	Nyco Corporation	236.60
Postmaster, Lansdale	985.00	PPL Electric Utilities	16,290.31
PPL Electric Utilities	13,420.84	Rodney Shoemaker Plumbing	170.00
Raven Environmental Products	276.37	The Harrison group	45.00
Shelly Enterprises USLBM, LLC	5.78	Unum Insurance Company	250.82
Unum Insurance Company	250.82	Wise Electric	834.00
USA Blue Book	824.54		
Comcast Cable	87.92	Total sewer Fund	\$117,407.30

#### POOL FUND

Commonwealth of PA	\$35.00	Airgas National Carbonation	\$75.00
Freedom Systems Corp	330.00	Comcast Cable	151.27
North Penn water Authority	1,285.59	NetCarrier Telecom, Inc.	135.95
PECO Energy	57.56	Moyer Indoor/Outdoor	177.50
PPL Electric Utilities	300.20	Total Pool Fund	\$2,548.07

#### CAPITAL RESERVE FUND

Display & Sign Center, Inc.	\$1,397.50	Commonwealth Precast, Inc.	\$3,128.00
Univest Capital	3,155.23	Hajoca Corporation	3,398.54
Boucher and James, Inc.	2,454.17	Total capital Reserve Fund	\$13,533.44

#### LIQUID FUELS FUND

Commonwealth Precast, Inc.	\$3,215.00	H & K Materials	\$13,097.89
PPL Electric Utilities	132.51	Highway materials, Inc.	29,794.12
U S Municipal Supply, Inc.	486.20	P. K. Moyer & Sons, Inc.	33,206.00
PPL Electric Utilities	6,692.42	PPL Electric Utilities	145.76
Allan Myers	1,604.46	Total Liquid Fuels Fund	\$88,374.36

A motion was made by Councillor Richard Halbom, and seconded by Councillor Richard Godshall, to approve the payment of the bills for the month of November, 2019, as presented. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Matt Mscichowski, to authorize the payment of recurring monthly bills for the month of December, 2019, as presented. The motion was approved.

President Brian K. Goshow opened the floor to the audience for public comment.

Kyle Hoff and Charles Crown of CH Theater Group, LLC reported on the progress of renovations to the Broad Theater. Weather has slowed masonry and window installations. The window areas have been enlarged. Preparations have been made to pour a significant amount of concrete on the first and second floors. Hoping to be open late spring early summer of 2020. There will be three theaters with a good mix of first run and more classic films. They expect that the theater will provide up to 25 employees. They have established a website Broadtheater.com which is now up and running.

Daniel Houser, 436 Central Avenue expressed appreciation to the members of Borough Council for their hard work. He expressed appreciation to Councillor Jeff Gross and Councillor Rick Halbom for their service.

There being no public comment, Council President Goshaw moved to the business portion of the agenda beginning with consideration of the Ordinance amending the Souderton Borough Traffic Ordinance.

A motion was made by Councillor Julie Munden, and seconded by Councillor Matt Mscichowski, to enact Ordinance No. 19-745-07 amending the Souderton Borough Traffic Ordinance to provide for the establishment of reserved parking spaces for persons with a disability by Resolution of Borough Council. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Godshall, to adopt Resolution 2019-09 setting forth the annual Budget for the 2020 calendar year. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Richard Godshall, to enact Ordinance No. 19-746-08 setting forth the Real Estate Tax rates for the 2020 calendar year and providing for discounts and penalties on the payment of taxes. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Richard Halbom, to adopt Resolution No. 2019-10 authorizing the execution of a \$250,000 Tax Anticipation Loan for the 2020 calendar year. Councillor Daniel Yocum noted that he will abstain from comment or voting due to his employment with Univest Bank and Trust Company. The motion was approved by a vote of 8 ayes, 0 nays and 1 abstention by Councillor Yocum.

A motion was made by Councillor Julie Munden, and seconded by Councillor Matt Mscichowski, to adopt Resolution No. 2019-11 authorizing the submission of an application for a traffic signal modification for Broad Street (SR113) and County Line Road. The motion was approved.

A motion was made by Councillor Julie Munden, and seconded by Councillor

Matt Mscichowski, to adopt Resolution No. 2019-12 establishing a reserved parking space for disability, as requested by Curtis and Lisa Freed, in the vicinity of 29 N. Fourth Street. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Daniel Yocum, to appoint Marvin Anders, 287 Highland Avenue, Souderton, PA to another five-year term as the Souderton Borough representative to the North Penn Water Authority Board of Directors through December 31, 2024. The motion was approved by unanimous vote.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to appoint William Collier, 329 N. Second Street, Souderton, PA to another three-year term as a member of the Zoning Hearing Board through December 31, 2022. The motion was approved by unanimous vote.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Richard Halbom, to accept the engagement letter of Styer Associates, Certified Public Accountants to complete an audit and preparation of general financial statements for the Borough of Souderton for the year ending December 31, 2019. The motion was approved by unanimous vote.

Council President Brian Goshow commented that this will be the last meeting for two members of Borough Council. Councillor Jeffrey Gross has been a member of Borough Council for 12 years replacing former Councillor Roy Zeiher. Councillor Richard Halbom replaced former Councillor Ray Yothers and has been serving on Borough Council since 2008. Both Borough Councillors served through a tough financial period in 2007 and 2008, but we were able to keep the Borough moving forward. The Community Pool project was approved by a 5 to 4 vote and has proven to be a very successful project. Councillor Jeff Gross was very instrumental in developing the architectural details for the train station project and Councillor Rick Halbom has devoted time in representing the Borough on the Montgomery County Recycling Commission.

Councillor Richard Halbom commented that he enjoyed the fellowship and has been truly humbled by all of the volunteers that serve this community. During his tenure on Borough Council he practiced good financial stewardship, is proud to be a part of the appointment of Police Chief Leary and is proud of the many revitalization achievements. He assisted in the negotiation of the SEPTA lease for the train station properties and through his contacts managed to move the stalled negotiations to a successful conclusion. He is also very proud of the single hauler trash service. Rick Halbom noted that he looks forward to continuing to serve this community in other capacities.

Councillor Jeffrey Gross expressed that it has been an honor to serve on Borough Council and appreciated working with the many members. The projects that were

completed speak for themselves and he feels that the community appreciates our efforts. He thanked everyone for the privilege to serve and will continue to serve as a member of the Souderton Planning Commission and a volunteer on the Souderton Park renovation project.

There being no further business, the meeting was adjourned at 8:05 pm.

Respectfully submitted,

P. Michael Coll, Secretary