

Regular Borough Council Meeting

December 5, 2016

The Regular Meeting of Souderton Borough Council, held on Monday, December 5, 2016, was called to order by President Brian Goshow at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Kevin Souder
Vice President D. Jeffrey Gross	Junior Councillor E. Shane Myers
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor Richard Godshall	
Councillor Daniel Yocum	Solicitor Robert R. Bricker
Councillor Daniel Houser	Borough Manager P. Michael Coll
Councillor Tracy Burke	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Borough Manager P. Michael Coll, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the November 7, 2016 Regular Borough Council Meeting and the November Borough Council Work Sessions. A motion was made by Councillor Richard Halbom, seconded by Councillor Daniel Houser, to approve the minutes of the November 7, 2016 Regular Borough Council Meeting and November Borough Council Work Sessions as presented. The motion was approved.

Mayor John Reynolds expressed appreciation to members of Borough Council, staff and employees for the work completed in 2016 and looks forward to another successful year in 2017.

Police Chief James Leary noted that the monthly statistical and narrative reports of police department activity will be submitted later in the month. Chief Leary expressed his appreciation to the Souderton Fire Police unit for their assistance with the Generations Reindeer Run, Souderton-Telford Main Streets Holiday Parade and the Tree Lighting event, all occurring on Saturday, December 3, 2016.

The Borough Solicitor's report for the month of November, 2016 was distributed to Borough Council. The Borough Solicitor completed and submitted the documentation to the state for approval of the \$500,000 general obligation loan for the restoration of the freight building. The Solicitor completed documentation for the 2017 tax anticipation loan. The Borough Solicitor had discussions with the Borough Manager regarding the Broad Theater and have the documents prepared to schedule the sheriff sale. The Borough Manager requested the Solicitor to move forward with the sale, which is expected to be scheduled early February.

Public Works Director Steven Coll presented his monthly report to Borough Council. Steven Coll noted that leaf collection will continue through the month, following completion of brush collection.

Borough Manager Michael Coll reported this will be the last meeting of Borough Council for this year. A Conditional Use Hearing application was recently received concerning property at 117 Noble Street, which may be scheduled later in December or just after the holidays depending on the schedules of the applicant's attorney and Borough Solicitor. Beginning January, 2017 all meetings of Borough Council will begin at 7:00 pm. Due to the New Year's holiday, the first regular meeting of Borough Council will be held on Monday, January 9, 2017 beginning at 7:00 pm. The first item of business is formal consideration of an Ordinance amending provisions of the Souderton Non-Uniformed Pension Plan to increase the normal retirement age and provide for a deferred retirement option benefit. The 2017 proposed budget and 2017 proposed real estate tax ordinance was presented at the November Borough Council and has been advertised for formal

consideration this evening. A copy of the entire budget has been posted to the Borough's web site and made available for public inspection at the Borough Office. A Resolution has been prepared authorizing a \$250,000 tax anticipation loan for the 2017 calendar year through Univest Bank and Trust Company. A recommendation has been made to increase the salary of the elected tax collector by approximately 1% in each of the next four years of the term of office. The salary for the next four year term must be established prior to February 15, 2017. During the development of the 2017 Budget, Borough Council discussed an increase in the sewer user fees effective in 2017. A recommendation was made to increase fees by 10% effective with the February, 2017 billing period.

Councillor Daniel Houser expressed appreciation to Police Chief Leary and the Souderton Fire Police unit for their services with the Main Streets Holiday Parade, Generations Reindeer Run and the Holiday Tree Lighting.

Consideration was given to paying the bills for the month of November, 2016.

GENERAL FUND

Clemens Uniform Rental	\$254.98	Eagles Peak Spring Water	\$50.05
Comcast cable	348.45	Freedom Systems Corporation	1,337.68
David/Randall Associates, Inc.	442.00	Fromm Electric Supply Corp.	128.84
Eagles Peak Spring Water, Inc.	24.90	George Allen Portable Toilets	300.00
George Allen Portable Toilets	150.00	Glidden Training & Consulting	159.00
Home Depot	102.91	Indian Creek Foundation	535.00
Kelly-Creswell	176.32	Landis Block & Nycecrete Co	30.74
Landis, Hunsberger, Gingrich	469.41	Lawson Products, Inc.	344.94
Moyer Indoor/Outdoor	276.80	Markey Paper & Packaging, Inc.	155.45
NAPA Auto Parts	105.51	McDonald Uniform Company	114.28
Nationwide Payment Solutions	101.41	Montg Co. Planning Commission	4,313.25
North Penn Water Authority	37.71	N. F. Landis & Son, Inc.	289.95
PECO Energy	31.92	NetCarrier Telecom, Inc.	363.84
Plasterer Equipment Co., Inc.	175.42	Old Dominion Brush	219.86
Richter Drafting/Office Supply	60.67	PPL Electric Utilities	1,341.33
Shelly Enterprises-USLBM, LLC	12.92	Richter Drafting/Office Supply	897.55
Sherwin Williams	158.23	Shelly Enterprises-USLBM, LLC	7.98
Souderton Firemens Relief Assoc.	42,414.04	Sudz In A Bucket, Inc.	121.00
Suburban Propane	632.98	Telford Press Printers	309.75
Univest VISA	303.90	Temple University CJTP	120.00
Univest VISA	40.57	Thomas A. Lawson	191.24
Verizon Wireless	40.01	Univest Insurance, Inc.	786.00
PA Horticultural Society	500.00	Univest VISA	21.90
Bergeys, Inc.	514.33	Univest VISA	932.95
Boucher & James, Inc.	9,208.88	Univest VISA	170.66
Clemens Uniform Rental	113.06	Unum Insurance Company	890.00
Cope's Garage, Inc.	1,224.73	Verizon	72.63
Country Fair Cleaners	309.65	Verizon Wireless	223.64
Davidheisers, Inc.	30.00	William Albany	55.95
Delta Dental	1,307.10	Total General Fund	\$74,054.27

SEWER FUND

Postmaster, Lansdale	\$921.18	Commonwealth Precast, Inc.	\$7,945.00
ALL Industrial Safety Products	143.15	Coyne Chemical	2,365.00
Clemens Uniform Rental	85.50	D. L. Beardsley, Ltd.	42.00
Coyne Chemical	3,560.05	Delta Dental	321.47
Environmental Resource Assoc.	833.56	EPWPCOA, Inc.	160.00
ES2 Environmental Systems	623.35	Essex Service Corporation	555.98
EVOQUA Water Technologies	2,599.20	EVOQUA Water Technologies	2,599.20
Fisher Scientific	628.46	Fisher Scientific	344.00
H. Keith Koehler	214.99	Georges Tool Rental	69.54
Hach Company	748.97	H2O Solutions, Inc.	145.00
LRM Inc.	400.00	Hach Company	251.25
Moyer Indoor/Outdoor	153.72	Irvin G. Tyson & Son, Inc.	1,268.00
North Penn Water Authority	129.66	J. P. Mascaro & Sons	480.00
NYCO Corporation	788.22	Jesse Baro, Inc.	3,702.95
PPL Electric Utilities	14,483.70	Markey Paper & Packaging, Inc.	211.58
S C Engineers, Inc.	521.30	NetCarrier Telecom, Inc.	151.50
Schaners Wastewater Products	2,313.29	NYCO Corporation	34.19
Shelly Enterprises-USLBM, LLC	59.41	PA DEP	60.00

USA Blue Book	\$880.94	PPL Electric Utilities	\$31.52
ALL Industrial Safety Products	19.50	Pyrz Water Supply Co., Inc.	136.00
Analytical Laboratories, Inc.	55.00	Telford Press Printers	309.75
CCP Industries, Inc.	124.55	Unum Insurance Company	234.82
Cintas First Aid & Safety	60.59	Verizon	67.59
Clemens Uniform Rental	85.50		
Comcast Cable	84.90	Total Sewer Fund	\$52,005.03

SWIMMING POOL FUND

Comcast Cable	\$203.57	Airgas National Carbonation	\$58.00
North Penn Water Authority	717.94	American Red Cross	19.00
PECO Energy	47.22	Moyer Indoor/Outdoor	181.90
PPL Electric Utilities	3,960.08	NetCarrier Telecom, Inc.	121.11
Suburban Water Testing Labs	193.00	Total Pool Fund	\$5,501.82

CAPITAL RESERVE FUND

Blooming Glen Quarry	\$910.00	Phillips Donovan Architects	\$3,409.50
Michael Delaurentis Concrete	1,700.00	Scott A. Seifert	1,270.00
Naceville Materials	847.54	Univest Bank & Trust Co.	1,480.21
Redevelopment Authority Montg	108.00		
Boucher & James, Inc.	3,718.40	Total Capital Reserve Fund	\$13,443.65

LIQUID FUELS FUND

Highway Materials, Inc.	\$27,433.97	PPL Electric Utilities	\$167.32
P. K. Moyer & Sons, Inc.	18,148.50		
PPL Electric Utilities	7,532.52	Total Liquid Fuels Fund	

A motion was made by Councillor Richard Godshall, seconded by Councillor Ned D. Leight, to authorize payment of the bills for the month of November, 2016, as presented. The motion was approved.

President Brain Goshaw opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Charla Wellner, 18 N. Hunsberger Lane, commented that she regularly attends the Borough Council work sessions and expressed appreciation for the hard work of Borough Council to present a balanced budget for 2017 with no increase in the tax rates.

Linda DeBussy, 503 E. Broad Street, commented on the timing of the traffic signal at East Broad Street and School Lane. Police Chief James Leary responded that PennDOT representatives have met several times with police to discuss timing issues with the signal system. PennDOT did conduct traffic surveys at this intersection, but at this time the Borough is not certain on the outcome of the studies. PennDOT has jurisdiction over the programming and timing of the traffic signals.

Richard D'Amico of Consign for Design on Main Street, commented that he was very pleased with the Holiday parade and the Holiday Tree Lighting event. The event brought many into his store. Richard D'Amico then re-introduced Linda DeBussy of Bakers on Broad, 503 E. Broad Street. Linda DeBussy commented that she and her husband have been in business at this location for 11 years. They specialize in breads and pastries, baked fresh every day, five days per week.

Joe Chiaro of Caruso's Restaurant, 424 Main Street commented that he recently purchased the former Fast Tag property at 160 Main Street, which is adjacent to a commercial property that he previously bought and restored. He expressed concern with the deterioration of several properties along Main Street encouraging Borough Council to take a stronger stand on enforcement of property maintenance codes. He further expressed concern that the Holiday Lighting and decorations are confined to the core downtown and do not extend up Main Street or out Broad Street. Councillor Jeffrey Gross commented that Souderton Main Streets is currently working on a plan to improve and expand Holiday Decorations in the Borough; however, the expansion will take time to implement in phases.

There being no further public comment, Borough Council President moved to the business portion of the agenda.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Daniel Houser, to enact Ordinance No. 16-730-08 amending the Souderton Borough Non-Uniformed Pension Plan to revise eligibility provisions for normal retirement and provide a deferred retirement option plan benefit. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Jeffrey Gross, to enact Ordinance No. 16-731-09 establishing the annual budget for the Borough of Souderton for the 2017 calendar year. The motion was approved.

Councillor Richard Godshall expressed appreciation to the Borough Manager for his work in preparing and implementing fiscally sound budgets. Councillor Halbom further noted cost control measures implemented by our department heads Steven Coll and Chief James Leary.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Richard Halbom, to enact Ordinance No. 16-732-10 setting the Real Estate Tax rates for the calendar year 2017 and providing for discounts and penalties on the payment of taxes. The motion was approved.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Godshall, to adopt Resolution No. 2016-11 authorizing the execution of a \$250,000 Tax and Revenue Anticipation Note through Univest Bank and Trust Company. Councillor Daniel Yocum commented that he will be abstaining from discussion and voting on the Resolution due to conflicts with his employment with Univest Bank and Trust Company. The motion was approved by a vote of 8 yeas, no nays and one abstention by Councillor Yocum.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to authorize the preparation and advertisement of an ordinance setting the salary of the elected tax collector effective January 1, 2018. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Richard Halbom, to authorize the preparation and advertisement of an ordinance increasing sewer user fees effective with the February, 2017 quarterly billing. The motion was approved.

There being no further business, the meeting was adjourned at 8:17 pm.

Respectfully Submitted,

P. Michael Coll, Secretary