

## Regular Meeting

May 4, 2009

The Regular Meeting of the Souderton Borough Council was called to order by President John U. Young at 7:30 p.m. Members of Borough Council present at the meeting included the following:

President John U. Young	Councillor J. Edward Hunsicker, Jr.
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	Junior Councillor Daniel Yocum
Councillor Brian Goshow	Solicitor Robert G. Bricker
Councillor Katherine Grubb	Borough Manager P. Michael Coll
Councillor Jonathan Gardenier	Public Works Director Steven R. Coll
Councillor Richard Halbom	Chief Charles A. Quinn, Sr.

The Invocation was given by Councillor D. Jeffrey Gross, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the April 6, 2009, regular Borough Council Meeting and the April Work Sessions. A motion was made by Councillor Ned D. Leight, and seconded by Councillor D. Jeffrey Gross, to approve the minutes of April 6, 2009 Borough Council Meeting and the April Work Sessions as presented. The motion was approved.

Under correspondence, Councillor Jonathan Gardenier reported that he received a letter from a resident and forwarded to the Code Enforcement Officer. President John Young acknowledged receipt of a letter from the North Penn Visiting Nurses in appreciation of the Borough's annual contribution.

Mayor John Reynolds read a Proclamation in recognition of "Law Enforcement Week" from May 10 through May 15, 2009, with May 15, 2009 designated as Police Officer's Memorial Day.

Councillor Richard Halbom noted that a number of residents along Noble Street have expressed concern with speeding along the street and questioned Chief Quinn about available options to bring this matter under control. Chief Quinn commented that he will bring this matter to the attention of our traffic safety officer to develop a strategy and program to address this concern.

Councillor Katherine Grubb commented that she has received correspondence from a resident concerned with vehicles speeding through Duke Alley to avoid the newly installed traffic signal at Reliance Road and Main Street, suggesting that the police department should monitor this section of Duke Alley more closely. Chief Quinn stated that he has received copies of the correspondence and has already notified the officers to pay careful attention to this matter. Borough Manager Michael Coll noted that a "Stop, No Thoroughfare" sign was installed at Duke Alley and Reliance Road this morning. Councillor Brian Goshow commented that people are doing this same thing in the alley from West Reliance Road, but noted that the traffic signal seems to be working very well, particularly for Reliance Road, and sees no reason why motorists would need to cut through the alleys.

The Borough Solicitor's Report for the month of April was distributed to members of Borough Council. The Solicitor met with the Code Enforcement Officer regarding Property Maintenance Code violations at two properties. They had several discussions with the Borough Manager regarding the Broad Theater project. They had a discussion with the Borough Manager regarding a possible property purchase and they satisfied a sewer lien filed against property at 58 Green Street.

Public Works Director Steven Coll noted that his monthly report was distributed to Borough Council. Councillor Jonathan Gardenier commented that a number of potholes are developing again in the 400 block of Noble Street, particularly along the garages. Last year the crew addressed this same problem. Public Works Director Steve Coll noted that they will skin patch along this area when weather conditions are warmer to use hot blacktop, cold patch will not hold in this area. Mayor John Reynolds questioned the status of pool work for this summer. Steve Coll reported that the pools have been emptied and washed down in preparation for painting. Moyer and Son evaluated the floor drains to bring them into mandatory compliance with the Federal Virginia Graeme Baker Pool and Spa Safety Act prior to opening the pool. Borough Manager Michael Coll noted that we will have to replace the two floor drain covers in the tot pool and will have to install two new frames and drain covers in the diving well of the upper pool. Borough forces will complete this work. We will have to remove the two existing floor drains in the lower competitive pool and replace them with four new drain boxes and covers. This work will be done by Borough forces with assistance from Moyer and Son. Councillor Katherine Grubb questioned whether the Borough is using PVC or stainless steel covers. The Borough

Manager noted that all drain covers are PVC. Responding to a question from President John Young, the Borough Manager noted that pool memberships are on sale with discounts available through May 31<sup>st</sup>. A few memberships have been sold to date.

Borough Manager Michael Coll reviewed the scheduled agenda items for consideration. Representatives from Broad Entertainment Group requested that the final review of the Broad Theater project be tabled this evening to provide more time to address some of the outstanding issues and concerns. Broad Entertainment requested to be placed on the agenda for the Administrative Work Session on Monday, May 18<sup>th</sup>. The Borough Manager noted that the Planning Commission will be meeting on Wednesday, May 20<sup>th</sup> to review the Souderton High School Overlay Zoning Ordinance and the Economic Redevelopment Area Plan for Souderton Borough. The Zoning Hearing Board will be meeting on Tuesday, May 26<sup>th</sup>, to consider the application of Charles Crown to convert the former Towne Answering building at 16 Diamond Street into a three unit multifamily dwelling. The remaining agenda items for consideration this evening include formal authorization to advertise the sludge disposal contract and the Main Street Plaza project for bids. A copy of the conceptual plan for the plaza project was distributed to members of Borough Council. The Montgomery County Planning Commission confirmed that they are satisfied with the project design; however, we will be meeting with them next week to review the bid specifications and bid proposal forms. Both bids will be received and opened on June 1<sup>st</sup> and a tabulation of the bids will be presented for consideration of Borough Council at the June 1<sup>st</sup> Borough Council meeting. A request will be made to hold an Executive Session to consult with the Borough Solicitor on a real estate matter and pending negotiations.

President John Young questioned the status of the pending Open Space grant application for the Front Street baseball fields. Borough Manager Michael Coll replied that County staff has been inundated with applications and staff has not completed their review and recommendations. President John Young questioned the budget for the Main Street Plaza project. The Borough Manager noted that we are trying to maintain a budget of \$80,000, but the three water features will add some additional cost to the project. Councillor Jeffrey Gross noted that members of the design committee have put together a rather unique and comprehensive plan. We will have to see where the bids end up and we might have to delete certain features, if necessary, to maintain the budget. The Borough Manager noted that part of the project involves the placement of a concrete base for the sculpture project, commissioned through the Indian Valley Arts Foundation, and scheduled for installation in mid to late July. The Manager further noted that street furniture, the kiosk and the proposed lighted bollards along the parking lot will be installed at a later date. Foundations and conduit will be installed for the lighted bollards prior to the installation of the granite block pavers.

Councillor Jonathan Gardenier questioned the status of scheduling a meeting with Telford Borough and Franconia Township to discuss the pool project. Borough Manager Michael Coll replied that a meeting with the neighboring municipalities has not been scheduled. Councillor Gardenier expressed concern with the delay in scheduling this meeting, since this is a project we need help with in order to move the project along to get the new facility up and running quickly. The Borough Manager noted that we are informing the public that the pool will be closed during the 2010 summer season. Assuming the Borough can begin planning this fall, we should be able to complete the renovations in time for the 2011 summer season. Councillor Gardenier questioned if the daily admission rates will be increased this season. The Borough Manager stated that they will not be increased. Councillor Gardenier also questioned if preparations will be made to have daily patron sign a waiver before they enter. The Borough Manager noted that we plan on developing a system to track the residence of the daily patrons. President John Young questioned if both neighboring municipalities supported the DCNR grant application for the pool project. The Borough Manager reported that both municipalities have expressed support of the application and we also received the endorsement of Senator Greenleaf who represents Franconia Township. Councillor Brian Goshaw commented that he believes a meeting with the neighboring municipalities will be premature at this point. Borough Council should discuss the proposed project in detail and become comfortable with the scope and direction of the project.

Councillor Gardenier questioned the status of establishing a financing program for residents to construct curb and sidewalk. Borough Manager Michael Coll noted that there are a few details that must be worked through with the bank, the Borough Solicitor and the State Department of Community and Economic Development which must approve all municipal borrowings. The Borough will probably be looking more at a line of credit than a general obligation loan.

Councillor Edward Hunsicker noted that a tree was recently planted near the band shell in

memory of Pat Halteman. They are planning to place a monument in memory of Pat Halteman in front of the tree on June 4<sup>th</sup> between 9:30 and 10:00 am. Everyone is invited to attend. Councillor Hunsicker also noted that Police Officer David Gale recently sang the National Anthem, in Souderton Police Uniform, before the Iron Pigs baseball game in Allentown, receiving a standing ovation for his performance.

Councillor Katherine Grubb requested a complete budget comparison report for all funds through April 30, 2009 in order for members of Borough Council to review where the Borough stands in relation to the budget. Councillor Grubb also expressed a concern regarding the remaining property on Sunny Hill Drive that has not installed sidewalk. She requested that all correspondence associated with the installation of curb and sidewalks along Sunny Hill drive be forwarded for review by the Sidewalk Committee.

Consideration was given to paying the bills for the month of April, 2009.

GENERAL FUND

Beatrice Kaizar	\$44.80	Cardinal Camera Center	\$419.94
Clemens Uniform Rental	129.30	Cope's Garage, Inc.	429.97
Davidheiser's, Inc.	75.00	Del-Val International Truck	31.44
Farm & Home Oil Co.	1,378.50	Freedom Systems Corporation	225.00
Fromm Electric Supply Corporation	20.70	Hajoca Corporation	577.29
John R. Young & Company	614.18	Kopp Equipment Sales	132.00
Lansdale Police Department	600.00	Lawson Products, Inc.	161.89
MetLife	217.63	MetLife	1,675.84
Montgomery Newspaper	196.99	Motorola	393.00
Moyer & Son, Inc.	2,494.39	Naceville Materials	93.28
National Assn. of Chiefs of Police	50.00	National Public Safety Info	143.10
Nextel Communications	112.56	Nyco Corporation	24.05
PA Municipal Retirement System	740.11	PA Municipal Retirement System	3,122.46
PPL Electric Utilities	10,284.88	Richter Drafting/Office Supply	187.94
Sandra Clemmer	200.00	Shelly Enterprises, Inc.	595.64
Shelly Enterprises, Inc.	69.45	Telford Press Printers	500.73
The Home Depot	126.67	Weaver and Reckner Dental	1,477.50
Wismers Auto Trim Shop	85.00	Word Work, Inc.	4,947.75
Bishop Wood Products, Inc.	132.00	Ches-Mont Disposal, Inc.	346.51
E. M. Kutz, Inc.	12.50	I.C.R. Specialties	250.00
Indian Creek Foundation	376.00	Michael C. Boraski, D.M.D.	126.00
Naceville Materials	128.34	Nextel Communications	198.77
Petty Cash Fund	152.17	PPL Electric Utilities	287.58
Souderton-Telford Main Streets	11,250.00	Styer Associates	6,324.00
Verizon Wireless	43.01	Weaver and Reckner Dental	242.00
William Powis	95.00	911 Safety Equipment	402.16
Abram W. Bergey & Sons, Inc.	2,144.00	AT&T	32.15
Comcast Cable	42.95	Commonwealth of PA	35.00
Daniel L. Beardsley LTD	85.90	David A. Freed	75.00
Farm & Home Oil Company	271.69	Franconia Township	12,192.18
Indian Valley Country Club	3,625.12	MetLife	217.63
MetLife	1,675.84	Moyer & Son, Inc.	1,208.41
NetCarrier Telecom, Inc.	310.64	North Penn Water Authority	180.47
PECO Energy	181.11	Pennsylvania One Call System	23.40
Peter I. Psomiadis, D.M.D.	1,052.00	Potty Queen	156.26
PPL Electric Utilities	9,286.11	Theodore P. Croll, D.D.S.	530.00
Unum Insurance Company	827.34	Verizon	183.45
William Powis	123.00	Word Work, Inc.	1,355.56
Young's	1,064.30	Fredericks Flowers	67.95
Fromm Electric Supply Corporation	20.70	Glasgow, Inc.	140.00
Hajoca Corporation	325.00	HISI	4,089.00
Independence Blue Cross	14,145.21	Indian Valley Appraisal Co.	900.00
Boro of Souderton Capital Reserve	60,000.00	Carl B. Stuart	116.20
Clemens Uniform Rental	193.33	Concrete Service Materials	1,172.00

Cope's Garage, Inc.	423.03	DePallo Design & Planning, LLC	2,655.00
Dischell Bartle Yanoff & Dooley	749.50	Glasgow, Inc.	140.00
Hajoca Corporation	343.56	Jaeger Electric Service, Inc.	4,194.34
Keystone Health Plan East	5,777.22	Kopp Equipment Sales	357.50
Landis Block & Concrete	74.82	Lawson Products, Inc.	275.97
Letterco	120.00	Markey Paper & Packaging, Inc.	61.09
Martin Stone Quarries, Inc.	219.97	MetLife	217.63
MetLife	1,675.84	Michael C. Boraski, D.M.D.	368.00
Montgomery Newspaper	179.09	Moyer & Son, Inc.	307.61
Naceville Materials	660.76	North American Benefits Company	945.13
North Penn Water Authority	10,350.00	SEPTA	400.00
Shelly Enterprises, Inc.	328.44	Shelly Enterprises, Inc.	317.69
Shelly Enterprises, Inc.	131.93	Univest Visa	26.62
Univest Visa	464.00	Univest Visa	400.05
Weaver and Reckner Dental Assoc.	669.00		
		Total General Fund	\$203,827.71

### SEWER FUND

Bearings & Drives Unlimited	\$1,446.50	Bergey's Electric, Inc.	\$78.47
Cintas First Aid & Safety	25.10	Clemens Uniform Rental	160.48
Daniel L. Beardsley LTD	9.25	Derstine Company, Inc.	6,400.00
Essex Service Corporation	351.86	Freedom Systems Corporation	225.00
Fretz Enterprises	112.50	Good, Inc.	1,917.73
Hach Company	571.75	J.P. Mascaro & Sons	5,589.57
Jaeger Electric Service, Inc.	4,178.51	K.J. Door Services, Inc.	165.00
Lawson Products, Inc.	305.04	Maryland Biochemical Co., Inc.	720.04
Naceville Materials	101.11	PPL Electric Utilities	17,803.87
R&B Truck and Equipment Repair	530.80	Richter Drafting/Office Supply	33.49
Siemens Water Technologies	184.50	SimplexGrinnell LP	160.00
Suburban Water Testing Labs	101.00	The PA State University	657.00
United Laboratories	1,363.29	Univar USA Inc.	2,795.96
Young's	17.20	MetLife	82.21
Moyer & Son, Inc.	156.84	Ches-Mont Disposal, Inc.	90.75
Hach Company	222.45	North Penn Water Authority	88.40
PPL Electric Utilities	420.23	Richter Drafting/Office Supply	36.29
Comcast Cable	42.95	Detlan Equipment, Inc.	4.00
Fisher Scientific	1,157.71	Graphic Controls LLC	225.44
Hajoca Corporation	182.34	HISI	1,082.00
Independence Blue Cross	3,838.17	Independence Blue Cross	113.10
J.P. Mascaro & Sons	4,075.50	MetLife	82.21
Moyer & Son, Inc.	134.60	NetCarrier Telecom, Inc.	146.46
Siemens Water Technologies	2,242.99	Univar USA Inc.	3,771.96
Unum Insurance Company	246.75	Verizon	56.66
Dept Environmental Protection	15.00	Fisher Scientific	869.11
Hach Company	234.85	Independence Blue Cross	207.65
J.P. Mascaro & Sons	3,976.95	Jaeger Electric Service, Inc.	6,532.00
JWC Environmental	1,879.77	Keystone Health Plan East	2,235.00
MetLife	82.21	North American Benefits Company	307.60
PRWA	65.00	Shelly Enterprises, Inc.	7.74
Suburban Water Testing Labs	2,761.00		
		Total Sewer Fund	\$83,678.91

### CAPITAL RESERVE FUND

Boucher and James, Inc.	\$5,045.87	DePallo Design & Planning	\$8,070.00
Ettore Ventresca & Sons	27,581.10	The Home Depot	68.88
Univest National Bank	6,052.96	Univest National Bank	1,841.49
Ettore Ventresca & Sons	10,923.20	Shelly Enterprises, Inc.	629.05
Shelly Enterprises, Inc.	84.57	Univest National Bank	6,052.96
Univest National Bank	1,782.08		
		Total Capital Reserve Fund	\$68,132.16

### LIQUID FUELS FUND

Letterco	\$279.40	PPL Electric Utilities	\$283.85
PPL Electric Utilities	302.99	Armour & Sons Electric , Inc.	81,007.16
		Total Liquid Fuels Fund	\$81873.40

### LIBRARY TAX FUND

Indian Valley Public Library

\$11,427.75

Councillor Brian Goshow questioned the payment to Franconia Township. The Borough Manager noted that Souderton Borough purchased salt through Franconia Township who was receiving a better rate per ton under the Montgomery County Consortium contract. The payment was to reimburse Franconia for salt purchases from this past winter season. A motion was made by Councillor Katherine Grubb, seconded by Councillor Brian Goshow, to pay the bills for the month of April, 2009, as presented. The motion was approved.

There was no Public Comment.

The first item of business was authorization to advertise the sludge disposal contract for bids. A motion was made by Councillor Brian Goshow, and seconded by Councillor J. Edward Hunsicker, Jr., to authorize the advertisement of bids for sludge and grit disposal from the Waste Water Treatment Plant for consideration at the June 1, 2009 regular Borough Council Meeting. The motion was approved.

A motion was made by Councillor D. Jeffrey Gross, and seconded by Councillor Katherine Grubb, to authorize the advertisement for bids for the Main Street Plaza project for consideration at the June 1, 2009 regular Borough Council Meeting. The motion was approved.

A motion was made by Councillor Ned D. Leight, and seconded by Councillor Katherine Grubb, to adjourn to Executive Session to consult with the Borough Solicitor concerning real estate interests and negotiations. The motion was approved.

Borough Council adjourned to Executive Session at 8:03 pm. Borough Council convened to public session at 9:20 pm and there being no further business the meeting was promptly adjourned.

Respectfully submitted,

P. Michael Coll, Secretary

## **WORK SESSION MINUTES AND COMMITTEE REPORTS**

### ***Public Works Work Session – May 11, 2009 (7:00pm-8:45pm)***

Council Attendees: Mayor John Reynolds, John Young, Ned Leight, Jeffrey Gross, Brian Goshow, Katherine Grubb, Jonathan Gardenier, Richard Halbom and Edward Hunsicker. Junior Councillor Daniel Yocum.

Staff Attendees: Borough Manager Michael Coll.

#### **1. Sanitation Committee**

- a) The April, 2009 Discharge Monitoring Report will be filed with no exceptions to permit limitations. Chief Operator Sal DeSimone provided the attached summary report concerning plant performance and maintenance projects. The RDP sludge dryer will be removed from the plant on May 12<sup>th</sup>.
- b) Committee members briefly discussed the proposed Sewer Service Agreement between the Borough and Hilltown Township. Borough Solicitor Robert Bricker proposed additional language in the agreement requiring the Borough to be notified of any change in use that may

generate additional flow or loading to the system. We still need to calculate and add a base line capacity for this service area in the agreement.

- c) Crews are preparing to begin the sanitary sewer replacement project along N Fifth Street following completion of drain repairs and pre-season painting and other repairs at the swimming pool. The Borough crew will complete the storm drain project through the Smith property at 429 E Chestnut Street prior to beginning excavation work on the sewer project.

## **2. Highway Committee**

- a) Public Works Director Steve Coll provided the attached report on the status of projects completed during the month of April and scheduled work for the month of May.
- b) The Borough has received a growing number of concerns from residents about the annual practice of spraying along curbs to control weeds. Some of the concerns are focused on the overspray that kills patches of grass along the grass plots and other concerns are related to health and environmental issues with the chemicals. The Borough has contracted this service to Moyer and Son, who applies a commercial grade of Roundup along the curb line. Committee members discussed the pros and cons of continuing this program, but given the growing number of environmental concerns opted to cease spraying. Committee members noted that residents must be made aware that it is their responsibility to control the growth of weeds along the curb and sidewalk.
- c) Committee members discussed the planned road paving projects that were included in the 2009 Budget. The selected road projects include:
  - East Summit Street, N. Fourth St to School Lane. Work to include mill, base repair, base and wearing course.
  - N. Fourth Street, Chestnut St to Broad Street. Work to include final wearing course.
  - Lawn Avenue, Washington Street to Mifflin Street. Work to include full depth milling and base course. Final wearing course will be deferred until next year to provide more time to complete curb and sidewalk repairs and handicapped depressions.
  - E. Reliance Road, Main Street to railroad crossing. Work to include 1 ½ Mill and wearing course.

This work is intended to be completed under a separate in place paving contract. A motion will be prepared for consideration at the June 1<sup>st</sup> Borough Council meeting to authorize the advertisement for bids for this in place paving contract.

The Borough will also undertake two other road paving projects this year. East Reliance Road, between the railroad crossing and Fourth Street, will receive the final wearing course. This project will be completed jointly with Telford Borough under equipment rental and material contracts. N. Fifth Street will be milled and paved with a base course later this year upon completion of the sewer replacement project. This work will also be completed under equipment rental and material contracts.

## **3. Sidewalk Committee**

- a) Committee members were advised that PennDOT has issued a new series of design standards for ADA curb ramps. The standards suggest that previously installed ramps must be upgraded to comply with the new standards for every paving project. These standards will potentially add significant cost to paving projects. The state is scheduled to pave east Broad Street at some point this year. In preparation for this planned paving project, they let a contract with Allen Meyers to design and build new curb ramps throughout East Broad Street. Depending on conditions, a typical intersection will require an expenditure of \$4,000 to \$8,000 to complete the installation of new ADA ramps.
- b) In preparation for the in place paving contract, Committee members requested that the grass plots in front of 25 East Summit Street and 47 N Fourth Street be removed and filled with concrete. In addition, Committee members instructed the driveway cut and apron on the Fourth Street side of 412 East Chestnut Street, as requested by the resident, to be re-installed even though there is no driveway in the location.

- c) Souderton Borough has been included as a party to a slip and fall claim against the owners of the Hillside Tavern property. The claim alleges that the injured party tripped over elevated sidewalk from the gingko tree that was planted by the Borough. Although the tree in front of the Hillside Tavern has caused relatively minimal damage to the sidewalk, there are other trees along N Main Street that have caused significant damage to the sidewalk. Committee members felt that the Borough should be proactive in removing all the gingko trees along N Main Street from Hillside Avenue to Summit Street. Committee members authorized the use of blacktop to temporarily patch the sidewalk until the new streetscape project is extended.
- d) Following a request from Councillor Katherine Grubb at the May Borough Council meeting, Committee members were copies with correspondence between the Borough and Dennis Kozlowski, 132 Sunny Hill Drive, concerning the requirements to construct curb and sidewalk along their property. Souderton Borough Council notified the property owner that the sidewalk must be installed along the frontage of his property by December 31, 2008. The deadline has since passed and this is the only property along Sunny Hill Drive that does not have sidewalk. Committee members instructed the Borough Manager to formally notify Dennis Kozlowski that he has 180 days to install the required sidewalk under the current Curb and Sidewalk Ordinance of the Borough, after which the Borough will pursue penalties for noncompliance as provided in the ordinance.
- e) Committee members discussed the pending reconstruction project along West Cherry Lane that will be undertaken by Franconia Township later this year. This construction work has prompted Committee members to instruct the Borough Manager to send formal notices to residents along West Cherry Lane between Penn Avenue and Mifflin Street to prepare for and construct curb and sidewalk along the frontage of their properties in accordance with the plans as prepared by the Borough Engineer.

#### **4. Recreation Committee**

- a) Borough forces have drained and cleaned all of the three pools. Moyer and Son evaluated alternatives to repair or replace the floor drains in all three pools to comply with new federal regulations. The tot pool meets the new federal regulations with regard to the separation of floor drains, but the two drain covers must be replaced with a new model. The two floor drains in the upper pool have the appropriate separation, but will need new frames and covers. The most work is in the lower competitive pool. The existing two floor drains must be replaced with a total of four new floor drains. The old drains have been removed and the pool floor has been cut and excavated to accept the new drain boxes and covers. These drains have been on back order for the past four weeks but are expected to be delivered and installed by the end of this week. Painting has begun in the pools while waiting for the delivery of the drains. YMCA employees are expected to begin pre-season work this week. Jaeger Electric is assisting the Borough with the required three year electrical certificate. The floor drain work in the lower pool will require grounding repairs since sections of rebar were cut to accommodate the installation of the new floor drains.

A formal notice was sent to Chief Executive Officer, Robert Gallagher of the North Penn YMCA expressing the Borough's desire to terminate the existing lease agreement for the operation of the pool effective at the end of this year. The letter advised the YMCA of the Borough's decision to cease operation of the existing pool at the close of this season, with an intention to refurbish the pools through 2010 pursuant to the feasibility study by Wade Associates. The letter invited the YMCA to participate in the planning discussions for the rehabilitation of the pool and the negotiation of a new lease agreement to operate the new facility in 2011.

Memberships are currently on sale. Rates have been increased to help off set operational costs to the Borough. A decision was made not to increase the daily rates at this time. A procedure will be implemented to track the residence of daily patrons. The pool will open for the season on Saturday, June 6 through Labor Day, September 7, 2009.

#### **5. Property Committee**

- a) Councillor Ed Hunsicker advised Borough Council that a tree was planted by the Band Shell in memory of Pat Halteman and a memorial stone in her honor will be permanently installed in

front of the tree on June 4<sup>th</sup>.

### **Administrative Work Session – May 18, 2009 (7:00 pm-9:45 pm)**

Council Attendees: Mayor John Reynolds, John Young, Jeffrey Gross (7:30 pm), Brian Goshow, Andrew Schlosser, Katherine Grubb, Jonathan Gardenier, Richard Halbom and Edward Hunsicker. Junior Councillor Daniel Yocum.

Staff Attendees: Police Chief Charles Quinn and Borough Manager Michael Coll.

### **Broad Theater Development Plans**

a) The work session was attended by representatives of the Broad Entertainment Group, including Architect Mark Henry, Charles Ebersole, Mark Clemens and Jeffrey Miller. The purpose of the meeting was to further discuss and review the required revisions to the development plan and to address any other issues of concern with the proposed project. Architect Mark Henry explained certain revisions that have been made to the record plan and he presented Borough Council with a detailed parking calculation pursuant to the Zoning Ordinance requirements and also prepared a conceptual parking plan for the RVPIII lot at Penn Avenue and Lumber Street. The following issues were discussed:

- Broad Entertainment Group will work with Fromm Electric to insure that the existing lighting on their building is operational to aid in lighting the Univest parking lot on Washington Avenue. An existing pole mounted area light will also be repaired to light the lot. Broad Entertainment will restripe the parking lot.
- Shared parking agreements have not been finalized between Broad Entertainment and the owners of the remote parking lots, but will be submitted as a condition of approval.
- A designated off street loading area has now been designated on the plan as requested by the Borough Engineer.
- The total building height has also been noted on the plan pursuant to the request of the Borough Engineer.
- A refuge storage area has been noted, which will be screened from neighboring properties. A trash compactor will be utilized.
- The applicant is not certain if they will need to utilize roof mounted mechanical equipment, but a note will be added to the plan requiring the screening of all roof mounted equipment.
- Considerable discussion was held on the parking calculations and the new parking lot on the RVPIII lot. The parking calculation tables will be added to the record plan. The new parking lot on the RVPIII property will be submitted separately for land development review and approval prior to construction. The conceptual plan shows a maximum potential of 94 spaces. There is some room within the other remote lots to make up parking should the final land development plan for this parking lot result in a reduction in spaces to accommodate lighting and certain landscaping requirements. The parking calculations for the use of the Univest lots are based on the current occupancy of the operations building at 16 Harbor Place. A concern was discussed over the potential impact of parking assumptions if and when Univest decides to occupy the third floor. The general consensus was that this scenario will have to be resolved between Univest and Broad Entertainment to adjust the shared parking agreements accordingly.
- Copies of the final record plan will be prepared and submitted to the Borough by the end of the week for formal consideration at the June 1<sup>st</sup> regular Borough Council meeting.

### **1. Police Committee**

a) A visibility concern at the intersection of West Broad Street and Penn Avenue was raised by a resident. The concern was over the recent practice of a relatively large SUV that routinely parks on West Broad Street just east of the intersection. It is very difficult to see oncoming westbound traffic on West Broad Street at this intersection with any vehicle parked up against the intersection. There is limited street parking available in this block of West Broad Street to



service the businesses. Council members were asked to observe this condition for further discussion.

- b) A concern was raised by Ms Beth Lafferty, 14 Penn Avenue, about visibility and speed of vehicles along Meadow Street Alley. There is a rear alley running parallel with Penn Avenue that intersects with Meadow Street Alley. Visibility is limited by hedge rows and the resident feels that a 3 way Stop restriction should be posted similar to the alley in the next block. Committee members agreed with the concerns and will recommend the posting of a 3 way Stop intersection at this location at the June 1<sup>st</sup> Borough Council meeting for a 90 day trial period by Mayor's order.
- c) Chief Quinn noted that a number of warnings are now being issued to repeat offenders parking against the flow of traffic. Committee members suggested that the police should begin issuing tickets to known repeat offenders, but should continue to use discretion in issuing warnings for first time violators.
- d) Chief Quinn noted that he issued a Special Events permit for the River to River ride on July 25<sup>th</sup>. Fire police should not be required to assist with this event.
- e) Committee members authorized the Chief to attend the annual FOP Conference to be held in Long Beach, California in August. The Chief will be utilizing vacation time and will not require any expenses for attending the conference.
- f) Chief Quinn is working with the Montgomery County Planning Commission in applying for funding assistance under the Justice Assistance Grant Program. A resolution will be required from Borough Council authorizing submission of this application. The Resolution will be considered at the June 1<sup>st</sup> regular Borough Council meeting.
- g) Chief Quinn requested consideration in either paving or improving the stone walking path between the train station parking lot and the Boys and Girls Club. Committee members suggested that the path should be improved with grit screenings.

## **2. Administrative Committee**

- a) Borough Manager Michael Coll requested Borough Council to appoint seven representatives to serve on a special committee to work on creating the new Souderton-Telford Revitalization Plan. Telford Borough is currently working on appointing seven members. The municipalities will jointly utilize the services of the Montgomery County Planning Commission to prepare the joint plan under our planning assistance contracts.
- b) Committee members reviewed the latest draft of the proposed inter-municipal agreement to fund the Indian Valley Public Library. Committee members continue to be troubled by the prospect of the school district or any other municipality dropping out of the agreement, resulting in a greater tax obligation to the remaining municipal members. Some committee members questioned if this agreement is really necessary given the current cooperation among the member municipalities and the school district. Committee members decided to table action on the agreement.
- c) Souderton Borough purchased most of our salt this past winter through Franconia Township, who is participating in the Montgomery County Consortium. A recommendation was made to join the Consortium since we are contiguous with Franconia Township. A copy of the sample resolution was distributed to Borough Council along with the agreement. A recommendation to approve the resolution will be made at the June 1<sup>st</sup> Borough Council meeting.
- d) An item not discussed at the work session is a proposed resolution of Borough Council urging the state legislature and Governor to retain funding for the Main Street and Elm Streets program in the 2009/2010 state budget. The senate has recently voted along party lines to eliminate funding of these programs in the budget. A sample resolution prepared by Souderton-Telford Main Streets is enclosed. Consideration of this resolution is requested at the June 1<sup>st</sup> meeting.

## **3. Development Committee**

- a) Committee members were reminded that the Souderton Planning Commission will meet on Wednesday, May 20<sup>th</sup> to consider the overlay zoning ordinance for the Souderton High School property. A copy of the latest draft has been circulated to Borough Council, members of the Planning Commission and to Metro Development Group. The Planning Commission will also consider the Economic Redevelopment Plan and associated Blight Report. Victor DePallo will be present at the Planning Commission meeting and we are also expecting attendance from Metro Development Group.

A motion will be prepared for consideration of Borough Council to advertise the overlay zoning ordinance for formal consideration at the July 6<sup>th</sup> Borough Council Meeting. Committee members were also advised that the Montgomery County Planning Commission is tentatively scheduled to hold their June 10<sup>th</sup> meeting in the Council Chambers of the Souderton Municipal Building at which time they are expected to formally consider the Economic Redevelopment Plan for Souderton Borough. Commission members are also expected to tour the new Main Street Parking lot and possibly 121 Main Street and Main Street Java.

- b) Committee members received an update on the status of the second phase of the Main Street Streetscape project, between Chestnut and Broad Streets. A meeting was held with landscape architect Peter Johnson, Borough Engineer Boucher and James, staff and Councillors Andy Schlosser, Jeff Gross and Richard Halbom. The purpose of the meeting was to coordinate project tasks and to isolate certain design issues, such as improvements to the intersection at Main and Broad Streets, possible one way restriction for Lumber Street and its transformation to a pedestrian way and the need and location of parking on the west side of the street.

Committee members held considerable discussion on the need and priority for locating parking on the west side of Main Street. A number of members felt that parking should not be provided and more priority should be given to traffic flow through the Broad Street intersection. After much discussion, it was decided to have the consultants present various proposals to Borough Council to help guide a final decision.

#### **4. Finance Committee**

- a) Members of Borough Council received a Budget Comparison report and Balance Sheet report through April 30, 2009 for the General Fund, Library Tax Fund, Sewer Operating Fund, Capital Reserve Fund, Sewer Capital Fund and the Highway Aid Fund.
- b) The Borough Manager met with representatives from Uninvest National Bank last week to discuss their new pension administrative services, as well as potential borrowings for the pool project, sidewalk improvement program and real estate acquisition. A discussion was also held on restructuring the Borough's investment portfolios to move more assets into Uninvest.

#### **EXECUTIVE SESSION**

An executive session was requested by Mayor John Reynolds and called by President John Young at 8:55 pm. The Executive Session and work session was adjourned at 9:45 pm.