



## SOUDERTON BOROUGH WORK SESSION – MONDAY, APRIL 15, 2024

The Work Meeting of Souderton Borough Council, held on April 15, 2024, was called to order by Council President Tracy W. Burke at 7:08pm.

The following Borough Council and staff were present:

Council President Tracy W. Burke  
Councilor Matthew J. DiNenna  
Councilor Stephanie Hall  
Councilor Edward M. Huber  
Councilor Richard M. Walczak  
Councilor Matthew R. Sholly

Mayor Daniel L. Yocum  
Acting Borough Manager Sara Jarrett-Eaton  
Police Chief Brian A. Newhall  
Borough Solicitor Kay Weeder  
Admin Assistant Christine Nicholas  
Public Works Director Steven Coll

Council President Tracy Burke started the meeting by announcing an Executive Session took place prior to this meeting at 6:45pm.

The following Consent Agenda items were presented:

- A motion to accept of Resignation of Employee X and confidential agreement for employee X was made by Councilor Julie Munden and seconded by Councilor Richard Walczak. The motion passed.

A motion to accept the following Resolutions was made by Julie Munden. The Resolutions are:

- Resolution 2024-10 - Zoning Officer Appointment
- Resolution 2024-11 – Right to Know Officer Appointment
- Resolution 2024 – 12 – Secretary/Acting Borough Manager Appointment

The motion was seconded by Councilor Matthew Sholly. The motion passed unanimously.

Council President Tracy Burke commented that we have been dealing with a lot of organizational changes. The New Year will give us a fresh start but for now we will plan & organize/refresh what is best for Souderton Borough and its residents.

**Public Comment:** Len Harrison of 225 Parkview spoke for the group. The corner of Green Street and Parkview is becoming quite a safety issue as many others are parking at the end of the driveways, blocking sidewalks and the lack of parking signs and painted lines. Police Chief Brian Newhall gave Len his card as a contact when these situations occur. A sheet will be put together with the parking codes and distributed in

the area. It was asked if the curbs could be painted within 15 ft of the intersection. President Tracy Burke asked for the HOA contact.

Mayor's Report – Mayor Dan Yocum discussed that Branch Creek would be serving alcohol at Concert Sundaes. Chief Newhall stated that the organization must contact the PA Liquor Control Board and there is paperwork that the police need filled out. Chief Newhall is responsible for the approval.

Solicitor Kay Weeder of Begley, Carlin and Mandio reported they were working on updating several ordinances such as an update to the Grass Vegetation ordinance in regard to dead trees, international ordinance codes and dog/animal control ordinances.

Engineer Gregory Attensio of Gilmore and Associates provided a written report on the opening of the Mowing Contract Bid. Public Works director Steve Coll informed the board that the Front Street lot is mowed by the Little League in return for being allowed to use it. Beyond that Public Works does not have the staff for mowing and no part-time walk-ins have surfaced this year. The solicitor will review the final contract and a motion will be made in May to accept the bid. The mowing contract will free up Public Works to concentrate on Community Park projects such as resurfacing the paths, creating a cement pad, etc.

A motion was made by Councilor Matthew DiNenna and seconded by Councilor Richard Walczak to approve Resolution 2024-13, Municibid Sale of the 1937 Roller in the amount of \$4,450.00. The motion passed.

Public Works Director Steve Coll provided his monthly report – highlighting the need for a roller to apply asphalt to the paths in Community Park, the Tractor trailer that parks at Cherry Lane, April brush pick up is complete and the last ramp at Broad and Washington has been installed.

Acting Borough Manager Sara Jarrett-Eaton reported that Tyler McCarthy, WWTP Supervisor will be attending the work sessions quarterly. She toured the facility with Tyler and Sal. She is meeting with Tyler and the Engineer regarding the UV installation details. Discussion ensued regarding offsetting peak flows to regulation.

#### Recreation Items-

- A meeting with Rotary about Beerfest occurred. Rotary is looking to use lawn pads and golf carts to protect the grass at the park.
- The pool plastering has been completed and we will be brushing it for a month to get the best results for the plaster.
- A quote will need to be received to repair the tile at the skimmer points at the pool. Jason and Seph took a pool chemicals class in Bensalem. It will be three weeks before we find out the results.
- The Basketball Courts will be surfaced in Sandstone and Green with White Lines per Jeff Gross' vision. A 7' metal fence is being installed to keep residents off the court while surfacing. We will use P.K. Moyer for grading through our rental contract.
- Administrative Assistant Christine Nicholas reported that the pool staff (front desk and deckhands) were trained this weekend at the Souderton Community Pool. Morning training

consisted of a tour of the facility, compiling of necessary paperwork including background checks and basic how-to's. In the afternoon, Chief Newhall trained 14 staff members in CPR/First Aid/AED. Our entire summer staff is now certified.

The Public Safety Committee met and reported on the following items:

- On May 20<sup>th</sup> the Mennonite Church will be hosting a car show. We will need to make sure that people are safe crossing Chestnut Street
- On May 27<sup>th</sup>, Zion Mennonite Church is hosting a Gun Violence Walk
- Cars have been speeding through the alleyway near the park. Discussion of options such as a speed bump was suggested.

A motion was made for a handicapped sign to be placed in front of 217 E. Broad Street. The resident has a handicapped placard on her car and it will be checked every 2 years. The motion was made by Councilor Stephanie Hall and seconded by Councilor Julie Munden. The motion passed.

Acting Borough Manager, Sara Jarrett-Eaton discussed the Proposed Pension changes. She stated that she feels that we should "pump the brakes" on the pension adjustment that was proposed to deal with the underfunding. COLA, DROP and Deferred Contributions were discussed. Manager Jarrett-Eaton asked for time to get more acclimated to the pension.

There being no further business, a motion to adjourn was made by Councilor Matthew Sholly.

Respectfully submitted,

*Sara Jarrett-Eaton*

Sara Jarrett-Eaton, Secretary

Transcribed by Christine Nicholas, Administrative Assistant