



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Julie A. Munden
Stephanie Hall
Donna M. Rogers
Andy Richter
Matthew R. Sholly
Stephanie Hall

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Code Enforcement Officer

Steven J. Toy

Souderton Borough Council Regular Meeting Minutes

November 4, 2024

The Regular Meeting of Souderton Borough Council, held on November 4, 2024, was called to order by Councilor Julie Munden at 7:00pm. Councilor Munden stated that this evening's meeting will be recorded. Councilor Munden provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Council President Tracy Burke and Jr. Councilor Gabriel Longenecker were absent with prior notice this evening. The following Borough Councilors and staff were present: Councilor Julie Munden, Councilor Matthew DiNenna, Councilor Stephanie Hall, Mayor Daniel L. Yocum, Councilor Edward Huber, Councilor Daryl Littlefield, Councilor Matthew Sholly, Councilor Donna M. Rogers, Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, Police Chief Brian A. Newhall, Public Works Director Steven Coll, Permits Clerk Laura McGuigan, and Executive Assistant Christine Nicholas.

2. Appointment of Councilor for Vacancy of Ward 1 Council Seat

- Public Comment - No Public Comment to be heard.
 - Consideration of appointment vacant council seat for Ward 1, with a term to expire December 31, 2025.
- A motion was made by Councilor Stephanie Hall, and seconded by Councilor Matthew Sholly, to appoint Andy Richter to the vacant council seat for Ward 1, with a term to expire December 31, 2025.**
- Swearing in of newly appointed councilor by Mayor Daniel Yocum

3. Consent Agenda

A motion was made by Councilor Daryl Littlefield, and seconded by Councilor Matthew DiNenna, to approve the Consent Agenda for the November 4, 2024, council meeting. It includes the October 7, 2024, Regular Council meeting minutes, the October 21st work session minutes, and the bills for October & November. The motion was approved.

4. Presentations

A. Souderton Connects – Jessica Cimini of Souderton Connects reported on the final 3rd Friday - it was a huge success! They had a great community response and many loved that the streets were closed. She added that Souderton Connects awarded 2 facade grants to 2 local businesses - Michalak's and Optical Galerie. North Penn Market will be receiving the 3rd grant. The 25th Anniversary of Alliance Chiropractic was celebrated. Souderton Connects Annual Meeting will be on November 13th at the Broad Theater. At the upcoming board meeting, 7 applicants will be interviewed for the open Board positions. The next events are the Tree Lighting and Parade the first weekend in December.

B. Indian Valley Public Library- Penny Price – The IVPL is involved with the upcoming Community events - Touch a truck will be held on Saturday 11/9/2024, WHY radio studio 12 - America What's Next, and a Wine Tasting is scheduled as a February event.

5. Administrative Reports

a. Mayor Daniel Yocum - Thanked Richard Walczak for his service and Andy Richter for taking the Ward 1 seat. The annual Penny Auction is on November 9th at Fire House. Reminder to VOTE.

b. Police Chief Brian Newhall spoke about the report highlights for November. A check presentation with Representative Malagari was attended for grant money that was awarded for equipment. Souderton Police participated in a Drug take back event and collected 189 pounds of drugs. The Cranksgiving event was a huge success, and the Chief thanked Mayor Yocum for organizing the marshals. A reminder that Police cannot be at voting locations but please feel free to contact if there is an issue.

c. Public Works Director Steven Coll summarized the activities of the Public Works Department for October. Most of the time has been spent working on the park: 3 rain gardens have been completed, brush and leaf collection have occurred for the month, 2 alleys will be paved in November, 2 park basins will be planted, the Christmas tree will go up the Week of Thanksgiving and Flags and Snowflakes will be going up as well.

d. Borough Solicitor John Torrente submitted his report highlighting the loan paperwork being completed with Brass Collar and 2 land development applications - Goddard School and the Hoff property located at Broad Street and School Lane.

e. Borough Manager Sara Jarrett-Eaton provided her report covering various updates across the Borough. Most of her time has been spent working on the all-consuming budget. She added that the administration staff were working on our health insurance renewal with the new broker. Our first Halloween party was a lot of fun – Christine already has ideas for next year.

6. Committee Reports

Public Outreach – Councilor Littlefield reported that the committee met to discuss a Newsletter for next year.

7. Public Comment

Andrew Lengyel- 14 Indian Field Lane expressed concerns that were raised at the HOA board meeting for their community. The leadership in the HOA asked concerned residents to attend the council meeting to request assistance from the borough in bridging communication with the developer.

Mary Montrose - 154 N. 2nd Street – shared that after her employer attended the Cranksgiving event, he said that Souderton has a WOW factor.

8. Business:

a. Approval for Advertising of the 2025 Souderton Borough Proposed Budget

Councilor Donna Rogers motioned to advertise the 2025 Souderton Borough Proposed Budget, seconded by Councilor Edward Huber. Motion passed Unanimously.

b. Appointment of delegate to the North Penn Water Authority to serve as the Borough of Souderton Delegate with a term running from January 1, 2025, through December 31, 2029.

Councilor Matthew Sholly motioned to appoint a delegate to the North Penn Water Authority to serve as the Borough of Souderton Delegate with a term running from January 1, 2025, through December 31, 2029, seconded by Councilor Daryl Littlefield. Motion passed Unanimously.

Second Public Reading, Public Hearing, & Discussion and Consideration for Approval of Proposed Ordinances
Motion to open the public hearing as made by Matthew Sholly and seconded by Councilor Daryl Littlefield to open the public meeting.

c. Ord. 24-811-13- Amendment of Chapter 581 regarding temporary parking and traffic regulations
John Torrente explained the details of the regarding temporary parking and traffic regulations.

Councilor Daryl Littlefield motioned to approve Ordinance 2024-811-13 as advertised, seconded by Councilor Donna Rogers. Motion passed Unanimously.

Motion to close the public hearing as made by Councilor Andy Richter and seconded by Councilor Stephanie Hall. Motion passed unanimously.

A Motion to adjourn the meeting was made by Councilor Matthew DiNenna and seconded by Councilor Matthew Sholly.

The general meeting adjourned at 7:35 p.m.

Respectfully Submitted,

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant