



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Andy Richter
Julie A. Munden
Matthew R. Sholly
Stephanie Hall
Donna M. Rogers

Mayor
Daniel L. Yocum

Borough Manager
Sara Jarrett-Eaton

BOROUGH COUNCIL WORK SESSION Tuesday, January 21, 2025 (7:00 pm)

Borough Council President Tracy Burke called the meeting to order at 7:02 PM.

1. Public Comment/Special Presentations

- NPWA Update –Ms. Cummings-Leight introduced herself as the Borough’s Representative to the NPWA board. She is a member of their finance committee. She discussed upcoming plans and changes to NPWA and reviewed their capital plans.

2. Sewer Items

- The monthly department report was provided to the council this evening. Plant Supervisor Tyler McCarthy will attend the February work session to answer any questions.

3. Public Works Items

- The monthly department report was provided to the council in their meeting packet. Public Works Director Steve Coll reviewed the various tasks taken on by the Public Works crew this month:
 - They have had 6 weather events – 4 were small.
 - Working on taking down holiday décor
 - 3 pipe breaks – Garfield, Adams, and West
 - Working with NPWA on a joint project on School Lane
 - New dump truck ordered. Will take over a year to procure.

4. Recreation Items

- Executive Assistant Christine Nicholas gave an update on our recreation programs. We have 3 successful fitness programs currently running. We will host 2 Medicare seminars – May 1st and October 16th have been scheduled. Little’s cafe is preparing for the summer season at our concession stand and we are very excited to start working with them. Borough Manager Sara Jarrett-Eaton informed that we would be staying with Bennington Pool Management under a new entity – Dynamic Aquatics. We have EHD insurance and Solicitor John Torrente working with us and Dynamic Aquatics on the contract. We look to start selling memberships on March 1st and we are now on a GIS program so there will be no waiting period when people register online.

5. Police Items

- The monthly department report was provided to the council in their meeting packet and Police Chief Brian Newhall reviewed the contents of the Annual report. Chief Newhall provide the Borough with checks received from the department's participation in local programs. The DCED grant will be depleted this month. \$1400 was donated to Keystone Opportunity Center for the department's "No Shave November" campaign.
- Proposed Handicap Parking space – Chief Newhall presented the information regarding the residents request and it was found necessary.

6. Administrative Items

- Borough Manager Sara Jarett-Eaton gave an overview of the administrative office's activities this month.
- Delinquent Utility Billing – Borough Manager Sara Jarrett-Eaton provided an update on the progress of collecting the sewer payments and the next steps of sending delinquent trash and sewer customers to Portnoff.
- Pension Ordinance – Borough Manager Sara Jarrett-Eaton reviewed the suggestions from her predecessor and after review with an Actuary presented the following suggestions:
 - COLA – change verbiage from "Shall" to "May."
 - Drop program – continue with program as it is no cost to us and people like it.
 - Change retirement benefits for non-uniform to 62 years of age and 10 years of service as opposed to 25 years of service.
 - Effective 1/1/25 any new hires receive 50% of earnings at time of retirement as opposed to 70%
- Recycling Grant Award (2023) - The award was in the amount of \$11,277.00 and included the new allocation system.

7. Requested Action Item:

- a. Utility Box Mural Approval- Spring 2025 Project

Borough Council has chosen to table this request until another time.

- b. Resolution 2025-4 Updated Signers on Nationwide Accounts

A motion was made by Councilor Edward Huber and seconded by Councilor Julie Munden to approve Resolution 2025-4 as presented. Motion passed.

- c. Authorization for Bid Advertisement

A motion was made by Councilor Matthew Sholly and seconded by Councilor Matthew DiNenna to approve the bid advertisements for WWTP Chemicals, Equipment Rental, Sludge and Mowing. Motion passed.

- d. Approval of Pool Management Proposal

A motion was made by Councilor Matthew DiNenna and seconded by Councilor Matthew Sholly to approve the Pool Management Proposal from Dynamic Aquatics (formally Bennington Pools). Motion passed.

e. North Penn Superfund Site - Holly Hill Park

Borough Council has chosen to table this request until they have more information. Solicitor John Torrente will follow up with the request.

With no further work session business, the meeting was adjourned at 9:00pm and entered into an Executive Session to discuss Police and Administrative Personnel.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant