



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Julie A. Munden
Stephanie Hall
Donna M. Rogers
Andrew Richter
Matthew R. Sholly
Stephanie Hall

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Souderton Borough Council Regular Meeting Minutes

March 3, 2025

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council, held on March 3, 2025 was called to order by Council President Tracy Burke at 7:00pm. President Burke stated that this evening's meeting will be recorded and provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Daryl was absent with prior notice. The following Borough Councilors and staff were present: Council President Tracy Burke, Councilor Matthew DiNenna, Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor Kay Weeder, Councilor Edward Huber, Councilor Donna M. Rogers, Councilor Andrew Richter, Councilor Matthew Sholly, Councilor Stephanie Hall, Jr. Councilor Gabriel Longenecker, Councilor Matthew Sholly Police Chief Brian A. Newhall, Public Works Director Steven Coll, Permits Clerk Laura McGuigan, and Executive Assistant Christine Nicholas

2. Consent Agenda

A motion was made by Councilor Julie Munden and seconded by Councilor Matthew DiNenna to approve the Consent Agenda to include the February 3, 2025 Regular Council meeting minutes, the February 18, 2025 Work Session meeting minutes and the bills for February & March. The motion was approved.

3. Presentations: First Ribbon Cutting January 11th for Broad Street Pizza

A. Souderton Connects – Jessica Cimini of Souderton Connects - Bands for Art Jam and 3rd Friday are booked along with some food trucks and vendors. Souderton Connects activities included hosting a Ribbon Cutting at Broad Street Pizza, Business Bytes at Brass Collar - QNB business fraud. New this year is the 1st ST. Patrick's Day Bar Crawl on Saturday March 15th starting at 2:00pm. BID Assessments will go out this month.

B. Indian Valley Public Library - Penny Price – Thanked the Borough for the Souderton newsletter.

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4. Administrative Reports

- a. Mayor Daniel Yocum - Earth Day clean up on April 26, 2025.
- b. Police Chief Brian Newhall: Reviewed chiefs report for February.
- c. Public Works Director Steven Coll summarized the activities of the Public Works Department. He reported that snow removal had 5 events in February with 6 inches of snow, 11 snow events totaling 15 inches since the beginning of the year.
- d. Borough Solicitor John Torrente submitted his report to council.
- e. Borough Manager Sara Jarrett-Eaton provided her report covering various updates across the Borough including:
 - Launched new accounting software today
 - Park Reservations are launched online and reservations are coming in rapidly.
 - Pool Memberships opened on Saturday - \$10,000 in sales.
 - PELRAS, Municipal Labor Law, conference was attended by Borough Manager, Chief Newhall and Sergeant Lukens
 - Rotary and the Borough are preparing to wrap up park project and host a renaming event in the fall. The Public Works Department is intending to be done all improvements by end of Spring.
 - Souderton, Telford, and Hatfield Borough's hosted the Montgomery County Borough's Association dinner last week at Generations. Borough Staff worked on the event in the absence of the Borough Manager and pulled off a great event and received many compliments.
 - Mowing Bid Results and review

5. Committee Reports – None at this time.

6. Public Comment

Phil Heller of 47 North Front Street and 2nd Street needs a handicapped spot for his wife.

Dan Houser 436 Central Avenue - Thanks to the police for what they do. Complemented what the Council and staff of Souderton do for this community.

7. Business

- a. Subdivision Approval Resolution #2025-05-451 Cherry Lane -

Councilor Stephanie Hall motioned to open the hearing on resolution #2025-05-451 Subdivision Approval Resolution 451 Cherry Lane, seconded by Councilor Donna Rogers. Motion passed Unanimously.

Councilor Stephanie Hall motioned to approve Resolution #2025-05-Subdivision Approval Resolution 451 Cherry Lane, seconded by Councilor Matthew Sholly. Motion passed Unanimously.

b. Handicap Parking Resolution 2025-06- 511 E. Broad Street

Councilor Matthew Sholly motioned to approve the Handicap Parking Resolution 2025-06- 511 E. Broad Street seconded by Councilor Andy Richter. Motion passed Unanimously.

Councilor Matthew Sholly motioned to open the hearing on Non-Uniform Pension Ordinance #2025-813-01, seconded by Councilor Edward Huber. Motion passed Unanimously.

Solicitor John Torrente reviewed the updates to the Pension Ordinance

c. Consideration for Approval - Non-Uniform Pension Ordinance #2025-813-01

Councilor Stephanie Hall motioned to approve the Non-Uniform Pension Ordinance #2025-813-01 seconded by Councilor Donna Rogers. Motion passed Unanimously.

d. 2025 Mowing Bid Consideration for Award

Councilor Andy Richter motioned to award the Mowing Bid for 2025/ 2026 with all alternates for award to Alderfer Landscaping, seconded by Councilor Stephanie Hall. Motion passed.

The general meeting adjourned at 8:05 p.m.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant