



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Andy Richter
Julie A. Munden
Matthew R. Sholly
Stephanie Costa
Donna M. Rogers

Mayor
Daniel L. Yocum

Borough Manager
Sara Jarrett-Eaton

BOROUGH COUNCIL WORK SESSION Monday April 21, 2025 (7:00 pm)

Borough Council President Tracy Burke called the meeting to order at 7:00 PM. Councilors Julie Munden and Andy Richter were absent with prior notice. Council President Burke will be away from April 26th to June 10th. Councilors Munden and Huber will take over in his absence.

1. Public Comment/Special Presentations – None at this time

2. Sewer Items- The monthly department report was provided to the council this morning. The second generator is being installed this week. Luke Miorelli started at WWTP on and is doing well. The Borough Manager and Wastewater Plant Supervisor are working on a Small Water and Sewer Grant application. The WWTP staff is currently working on the maintenance of the existing equipment.

3. Public Works Items- The monthly department report was provided to the council in their meeting packet. Borough Manager Jarrett-Eaton reviewed the report in Public Works Director Steve Coll's absence. In April, Public Works will be finishing the sculpture garden and the bathroom upgrades to help with the vandalism. In May, they will be working with an inmate program to work on Spring Maintenance. Councilor Hall asked questions about the inmates involved in the program. The Hometown Heroes banners are currently going up and the park path paving is the project to follow. Alderfer Landscaping started mowing contract last week. Mayor Yocum thanked Public Works for picking up the items from the Earth Day clean-up.

4. Recreation Items – It was reported that May 10th is our training day for the pool staff. They will be learning the new timeclock system and job expectations. They added that memberships have slowed since the early bird special ended. Recreation programs are currently running and popular. Next week is our Medicare seminar which has been widely advertised thanks to our local partners. Pavilion Rentals continue to be popular.

5. Police Items- The monthly department report was provided to the council in their regular meeting packet. Sergeant Lukens spoke about his 40-hour supervisory class that he found helpful, especially with

documentation policies. Mayor Yocum met one on one with all the officers last week and has a staff meeting with them tomorrow at 5:30pm

6. Administrative Items- Borough Manager Sara Jarrett-Eaton gave an overview of the administrative office's activities this month.

- The Borough Manager is at GFOA Training next week but available by phone/email.
- The Sludge and Equipment rental bids went out.
- Barry Isett started last week. They already found 85 U & O's that need to be closed out and are working on getting everything cleaned up. All new and problem projects will be handled by them and then in 60 days they will take over all our inspection from Codes.
- Borough Manager Jarret-Eaton gave municipal updates at recent Rotary and Chamber events.
- A discussion of group service projects quarterly to bring the staff together and build relationships within the community.

7. Requested Action Item:

- a. Review of Proposed Pension Ordinance & Authorization for Advertising

A motion was made by Councilor Matthew Sholly to Authorize the Advertising of the Proposed Pension Ordinance and seconded by Councilor Daryl Littlefield. The motion passed unanimously.

With no further work session business, the meeting was adjourned at 8:00pm and entered an Executive Session to discuss Personnel.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant