



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Julie A. Munden
Stephanie Costa
Donna M. Rogers
Andrew Richter
Matthew Sholly
Stephanie Costa

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Souderton Borough Council Regular Meeting Minutes

Monday, August 4, 2025

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council, held on August 4, 2025, was called to order by Council President Tracy Burke at 7:00pm. President Burke stated that this evening's meeting will be recorded. Council President Burke provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Andy Richter was absent with prior notice this evening. The following Borough Councilors and staff were present: Council President Tracy Burke, Mayor Daniel L. Yocum, Councilor Stephanie Costa, Councilor Donna M. Rogers, Councilor Julie Munden, Councilor Daryl Littlefield, Councilor Matthew Sholly, Councilor Ed Huber, Councilor Matthew DiNenna, Junior Councilor Gabriel Longenecker, Borough Manager Sara Jarrett-Eaton, Solicitor Kay Weeder, Police Sergeant Jeffrey C. Lukens, Public Works Director Steven Coll, Executive Assistant Christine Nicholas, and Permits Clerk Laura McGuigan.

2. Consent Agenda

A motion was made by Councilor Stephanie Costa and seconded by Councilor Matthew Sholly to approve the Consent Agenda to include the July 7, 2025 Council meeting minutes, and the bills for July & August. The motion was approved.

3. Presentations

A. Swearing in of Police Chief Jeffrey OBrien – Mayor Yocum thanked everyone for coming and summarized the process and testified to the success of the process in find Chief OBrien. Mayor Yocum swore in Chief Jeffrey OBrien for position of Chief of Police. Chief OBrien shared appreciation and reflection for the opportunity to lead the Souderton Police Department.

B. Souderton Connects – Jessica Cimini

Mrs. Cimini reported that Souderton Connects is at the halfway point for the 3rd Friday events. She shared recent events hosted by Souderton Connects and the upcoming meetings. The first public meeting for reauthorization is scheduled for August 14th in Council Chambers.

C. Indian Valley Public Library- Penny Price

Mrs. Price thanked Souderton Borough for use of Community Park for the Beerfest event. She also reported that the Dinner in White is scheduled for September 6th at Generations.

D. PSAB Mayor's Association and PSAB upcoming conference information was presented by a representative of the PSAB Mayor's Association- Mayor Thomas Hufnagle of Sellersville.

4. Administrative Reports

a. Mayor Daniel Yocum – Mayor Yocum reported that the Rotary dedication of the park will take place on September 13th.

b. Police Sergeant Jeffrey Lukens- Sergeant Lukens shared the July Police Department statistics.

c. Public Works Director Steven Coll- Mr. Coll presented his final report to Borough Council. Foreman Jason Kelly was present at the meeting and will take over as Director in September.

d. Katherine Weeder of Begley, Carlin & Mandio submitted the solicitors report to council within their packet.

e. Borough Manager Sara Jarrett-Eaton provided her report to council within their packet.

5. Committee Reports

Councilor Sholly announced that the Public Safety Committee will begin meeting again and have a meeting scheduled for the end of the month.

6. Public Comment

Phil Heller is requesting a handicap parking spot. The item is on the agenda for the August work session meeting.

7. Business

The meeting adjourned at 7: 30 p.m. with a motion from Councilors Sholly and Costa.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant