



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J. DiNenna
Daryl W. Littlefield
Andy Richter
Julie A. Munden
Matthew R. Sholly
Stephanie Costa
Donna M. Rogers

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Chief of Police

Jeffrey OBrien

BOROUGH COUNCIL WORK SESSION Monday, August 18, 2025 (7:00 pm)

Borough Council President Tracy Burke called the meeting to order at 7:00 PM. President Burke reminded members that the September council meeting will be held on Tuesday, September 2nd. Councilor Munden was absent with prior notice. Present were Councilors Burke, Huber, DiNenna, Costa, Littlefield, Rogers, Sholly, and Richter. Also present were Mayor Yocum, Solicitor John Torrente, Police Chief OBrien, Police Sergeant Lukens, Manager Sara Jarrett-Eaton, Public Works Director Steve Coll, and Foreman Jason Kelly.

1. Public Comment/Special Presentations- None

2. Sewer Items

- a. The monthly department report was provided to the council this evening.

3. Public Works Items

- a. The monthly department report was provided to the council in their meeting packet. Public Works Director Steve Coll reviewed the various tasks that were completed by the Public Works crew so far this month. Future Director Jason Kelly presented the upcoming projects for the remainder of the month and early next month.

4. Recreation Items – Borough Council and Borough Manager discussed the pool revenue and expenses holistically for the 2025 season. They discussed the plans for West Street Park including Pickleball, new fencing, and general sprucing up. Additionally, they discussed the renovations of the Community Park and the event on September 13th.

5. Police Items

- a. The monthly department report was provided to the council in their meeting packet. Chief OBrien reviewed his transition to Souderton Borough and his priority items moving forward. Chief OBrien commended his staff for their work over the weekend at multiple community events.
- b. Handicap Parking Spot – 26 N. Second Street- Chief OBrien presented the facts of the request. Borough Council had the opportunity to review a small map depicting the home and

proposed handicap location, the property records, and the Sergeant's comments. Chief OBrien stated that the spot could be dedicated to handicap safely and without creating significant hardship near the fire hydrant, across the street from the home. Chief OBrien offered a potential solutions for other off-street parking.

Motion to approve a handicapped parking spot near 26 N. 2nd Street and initiate the resolution for the September 2 council meeting was made by Councilor Littlefield. The motion was seconded by Councilor Richter. Opposed were Councilor Hall, DiNenna, and Sholly. The motion passed.

6. Administrative Items

- a. Borough Manager Sara Jarrett-Eaton gave an overview of the administrative office's activities this month.
- b. Discussion of IT Services- **Motion to approve the IT provider from Premier Technologies to Ridge Support Technologies by Councilor Sholly and seconded by Councilor DiNenna. The motion passed unanimously.**
- b. Weeds- The Councilor, Mayor, and manager engaged in discussion regarding code enforcement. Mayor Yocum expressed his concerns with the current enforcement measures. The Borough Manager requested that if council wished to amend the code enforcement standards, to change the ordinance. Council did not wish to amend the ordinance at this time.

7. Executive Session – Personnel and Litigation- Adjourned into Executive Session at 8:29 p.m.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

County of Montgomery, Pennsylvania Incorporated 1887

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