



Borough Council

Tracy W. Burke, President
Edward M. Huber, Vice President
Matthew J DiNenna
Stephanie Costa
Daryl W. Littlefield
Julie A. Munden
Stephanie Hall
Donna M. Rogers
Andrew Richter
Matthew R. Sholly

Mayor

Daniel L. Yocum

Borough Manager

Sara Jarrett-Eaton

Police Chief

Jeffrey OBrien

Souderton Borough Council Regular Meeting Minutes

Monday, October 6, 2025

1. Opening of the Meeting

The Regular Meeting of Souderton Borough Council, held on October 6, 2025, was called to order by Council President Tracy Burke at 7:00pm. President Burke stated that this evening's meeting will be recorded. Council Vice President Edward Huber provided the Invocation, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Stephanie Costa, Councilor Matthew DiNenna, Junior Councilor Gabriel Longenecker, and Councilor Daryl Littlefield were absent with prior notice this evening. The following Borough Councilors and staff were present: Council President Tracy Burke, Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor John Torrente, Councilor Edward Huber, Councilor Julie Munden, Councilor Donna Rogers, Councilor Andy Richter, Councilor Matthew Sholly, Police Chief Jeffrey OBrien, Public Works Director Jason Kelly, Executive Assistant Christine Nicholas, and Permits Clerk Laura McGuigan.

2. Consent Agenda

A motion was made by Councilor Munden and seconded by Councilor Rogers to approve the Consent Agenda to include the September 2, 2025, Council meeting minutes and September 15, 2025, Work Session minutes, and the bills for September & October. The motion was approved.

3. Presentations

A. Souderton Connects – Jessica Cimini

Mrs. Cimini reported that Souderton Connects has its last 3rd Friday next week with lots of great vendors and performers planned. She added that the beautification committee has their Brick Books activity running now until the end of the year. Mrs. Cimini reported that Reauthorization had final meeting and the voting period has begun and business have until 11/3 to object.

B. Indian Valley Public Library- Penny Price - Nothing specific but programming and Beerfest and Dinner in White have occurred, and wine festival will be in February. Thank you for your continued support of the library.

4. Administrative Reports

a. Mayor Daniel Yocum – Thank you to the Borough and Public Works for all the help with Rotary Park event. He announced Cash Bingo at the firehouse in the coming weekend, and the Annual Penny Auction is on Saturday, November 8th.

b. Chief of Police Jeffrey OBrien – Chief OBrien highlighted the activities, primarily traffic stops and community events. He also reported a robbery that Officer Lawson handled completely. Chief OBrien added that a medical emergency occurred in park and complimented the Public Works Staff who paid attention and may have saved a life.

c. Public Works Director Jason Kelly – Director Kelly reported on the several projects in September with 850 hours in Parks and Recreation, Pool and General Highway.

d. John Torrente of Begley, Carlin & Mandio submitted the solicitors report to council within their packet.

e. Borough Manager Sara Jarrett-Eaton provided her report to council. Preliminary Budget has been completed, and copies have been provided to council. There will be a meeting next week to review. Items of note included the transition to Ridge Support Technologies last week, the hire a police administrative assistant from county dispatch who will be starting on October 20th and the 2nd edition of the newsletter was mailed.

5. Committee Reports

Public Safety Report – Councilor Sholly thanked the manager and the police for their assistance at Rt. 113 safety concern.

6. Public Comment

Steve Blank, 102 E. Summit Street shared concern over the use of e-bikes. He added that they travel at a high rate of speed and do not stop and he is afraid that someone is going to get injured. Councilor Sholly mentioned about future legislation regarding e-bikes. Chief OBrien spoke of using social media to identify the rules of e-bikes.

7. Business

No Business

The regular meeting adjourned at 7: 30 p.m. with a motion from Councilor Sholly.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Executive Assistant