

Borough of Souderton

Civil Service Commission Meeting

December 4, 2025

Attendees:

Chief Jeffrey O'Brien, Souderton Police Department

Michael Pipe, Chair

Richard Gruss, Vice Chair

Tammy Dagostino, Secretary

Timothy Boyle, Alternate

No Public Attendees – No Public Comment

Meeting was called to order at 6:00 PM on the above date by Chair Michael Pipe.

Michael Pipe asked for motion to approve the minutes of November 13, 2025. A motion was made by Richard Gruss and seconded by Tammy Dagostino. The minutes were approved unanimously.

The proposed changes to the Rules and Regulations of the Civil Service Commission for the Borough of Souderton, Montgomery County, PA were discussed. Mike Pipe will determine if a computer at Indian Valley Public Library has MS Word or an equivalent word processor to thoroughly review and finalize all documentation more efficiently.

A question was raised regarding the need for a Civil Service Commission Solicitor. A small stipend would be made available to the Commission, and it was agreed that a Solicitor for the Civil Service Commission would be in the best interest of all parties concerned. A motion to identify candidates for the position was passed unanimously.

The need to file (by May 1, 2026) a Statement of Financial Interest Form for 2025 with the Borough Manager was addressed by Mike Pipe. A link to the form was emailed to each commission member.

A proposed date was set for the next meeting on Thursday, January 8, 2026 at 6:00 PM. This meeting will serve as the Reorganizational Meeting for 2026.

The meeting was adjourned at 6:32 PM.

Respectfully submitted by Tammy Dagostino