



Borough Council

Julie Munden
Daryl Littlefield
Stephanie Costa
Donna Rogers
Matthew Sholly
Andy Richter
Stephanie Cross
Daniel Bencsik
Stacy Dill

Mayor
Daniel L. Yocum

Borough Manager
Sara Jarrett-Eaton

Chief of Police
Jeffrey OBrien

BOROUGH COUNCIL WORK SESSION Monday, March 16, 2026 (7:00 pm)

Borough Council President Julie Munden called the meeting to order at 7:00 PM. Present were Councilors Bencsik, Costa, Rogers, Munden, Littlefield, Richter, and Cross and Mayor Yocum. Also present were Solicitor John Torrente, Chief OBrien, Sergeant Lukens, Wastewater Plant Supervisor Tyler McCarthy, Manager Sara Jarrett-Eaton, and Public Works Director Jason Kelly. Absent were Councilors Sholly and Dill.

1. Sewer Items- The monthly department report was provided to the council in their meeting packet. Wastewater Treatment Plant Supervisor Tyler McCarthy presented report to council and answered questions that council had.

2. Public Works Items - The monthly department report was provided to the council in their meeting packet. Public Works Director Jason Kelly presented the upcoming projects for the remainder of the month and early next month.

3. Recreation Items – Council members, Mayor Yocum, and the Borough Manager discussed a proposed Memorandum of Understanding between Souderton Borough and the Souderton-Telford Rotary for continued maintenance and park use of the newly renovated Rotary Park.

Councilor Costa made a motion to approve a memorandum of Understanding between Souderton Borough and the Souderton-Telford Rotary for future maintenance and park use with memorandum language agreeable to both organizations. The motion was seconded by Councilor Littlefield and passed by unanimous vote.

4. Police Items- The monthly department report was provided to the council in their meeting packet. Chief OBrien provided departmental updates and upcoming events.

5. Administrative Items-

a. DEP Consent and Settlement Approval

Councilor Cross made a motion to approve the proposed Consent and Settlement Agreement between the Commonwealth of Pennsylvania, Department of Environmental Protection, the

Pennsylvania Fish and Boat Commission, and Souderton Borough retroactive to March 3, 2026, and to authorize the Borough Manager to enter into the agreement on behalf of Borough Council. The motion was seconded by Councilor Richter and passed unanimously.

b. Audit RFP Results and Auditor Appointment

Borough Councilors and the Borough Manager discussed the submitted responses to the Audit RFP for the 2025, 2026, and 2027 audit terms.

Councilor Rogers made a motion to appoint dunlapSLK as the Souderton Borough Auditor for the 2025, 2026, and 2027 audit terms per their submitted proposal. The motion was seconded by Councilor Costa and passed unanimously.

c. Resolution for Approval of Conditional Use Decision

Councilor Littlefield made a motion to approve Resolution 2026-09 approving the written Conditional Use Decision for the Taco Bell project. The motion was seconded by Councilor Costa and passed unanimously.

The meeting adjourned at 7:50 p.m. into executive session to discuss personnel and litigation. Council adjourned from executive session with no action being taken at 8:53 p.m.

Respectfully Submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary

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