

Borough of Souderton

Civil Service Commission Meeting

Date: April 2, 2026

Call to Order:

The April 2, 2026 meeting of the Civil Service Commission was called to order at 6:00 PM by Commission Chair Michael Pipe.

Commission members present:

Michael Pipe, Chair

Richard Gruss, Vice Chair

Tammy Dagostino, Secretary

Timothy Boyle, Alternate

Also in attendance:

Sara Jarrett-Eaton, Souderton Borough Manager/Secretary

Chief Jeffrey OBrien, Souderton Borough Police Department

Approval of minutes from March 12, 2026 meeting:

A motion to approve the minutes of the March 12, 2026 meeting was made by Commissioner Dagostino and seconded by Commissioner Gruss. The motion was approved unanimously.

Public comment:

No comments.

Appointment of Commission Solicitor:

A motion to appoint Grim, Biehn & Thatcher as Solicitor to the Souderton Borough Civil Service Commission was made by Commissioner Dagostino and seconded by Commissioner Gruss. The motion was approved unanimously.

Setting of Date for Next Meeting:

Borough Manager Jarrett-Eaton began a discussion of the need to expedite the process of getting the updated rules and regulations reviewed by the commission solicitor, adopted by the Commission, and sent to Borough Council for approval. She recommended that the Lateral Candidate related text be removed from the proposed rules and regulations and sent to the Commission Solicitor for review. She also recommended that the commission schedule its next meeting for Thursday, April 16, 2026. There was unanimous agreement among members of the commission to accept both of these recommendations. The next meeting of the commission was set for Thursday, April 16, 2026 at 6:00 PM.

Adjournment:

A motion to adjourn was made by Commissioner Dagostino; the meeting was adjourned at 6:25 PM without objection.

Respectfully submitted by Michael Pipe