



1) **Call to Order**

The regular meeting of the Souderton Planning Commission was called to order at 7:00 pm. The Planning Commission Members in attendance were Edward Huber, Andrew Schlosser, Calvin Munden, and Jeffrey Gross. The meeting was also attended by Borough Manager Sara Jarrett-Eaton, Borough Solicitor John Torrente of Begley, Carlin and Mandio, and Matt Lubitz of the Montgomery County Planning Commission.

2) **Approval of Minutes**

Chairman Edward Huber asked for a motion to approve the November 5, 2025, minutes. Commissioner Schlosser made a motion to approve the minutes as submitted and it was seconded by Commissioner Munden. The minutes were approved unanimously.

3) **Business**

A. **Reorganization**

The commissioners held their annual reorganization of officers.

- Mr. Gross nominated Mr. Huber to serve as President. The nomination was seconded by Mr. Schlosser and passed unanimously.
- Mr. Gross nominated Mr. Schlosser to serve as Vice President. The nomination was seconded by Mr. Munden and passed unanimously.
- Mr. Schlosser nominated Mr. Gross to serve as secretary. The nomination was seconded by Mr. Munden and passed unanimously.

B. **Zoning Ordinance Review**

The commissioners and Mr. Lubitz discussed the off street parking provisions, zoning districts, environmental regulations, and floodplain.

The commission adjourned the meeting at 7:42 p.m.

Respectfully submitted,

Sara E. Jarrett-Eaton

Sara E. Jarrett-Eaton, Borough Secretary