



**Borough Council**

Stephanie Costa, President  
Daryl Littlefield, Vice President  
Dante DeAnnuntis  
Donna Rogers  
Matthew Sholly  
Andy Richter  
Stephanie Cross  
Daniel Bencsik  
Stacy Dill

**Mayor**

Daniel L. Yocum

**Borough Manager**

Sara Jarrett-Eaton

**Police Chief**

Jeffrey OBrien

**Souderton Borough Council Regular Meeting Minutes**

Tuesday, September 8, 2026

**1. Opening of the Meeting**

The Regular Meeting of Souderton Borough Council held on September 8, 2026, was called to order by Council President Stephanie Costa at 7:00pm. Council President Costa provided a moment of silence, which was followed by the Pledge of Allegiance to the Flag. Borough Secretary Sara E. Jarrett-Eaton noted that Councilor Dante DeAnnuntis and Councilor Matthew Sholly were absent with prior notice. The following Borough Councilors and staff were present: Mayor Daniel L. Yocum, Borough Manager Sara Jarrett-Eaton, Solicitor Sean Gresch, Councilor Stephanie Costa, Councilor Daryl Littlefield, Councilor Matthew Sholly, Councilor Donna M. Rogers, Councilor Stacy Dill, Councilor Daniel Bencsik, Councilor Stephanie Cross, Police Chief Jeffrey OBrien, Public Works Director Jason Kelly, Assistant to the Manager, Christine Nicholas, and Permits Clerk Laura McGuigan.

**2. Consent Agenda**

**A motion was made by Councilor Bencsik seconded by Councilor Littlefield to approve the Consent Agenda to include August 3, 2026, Council Meeting Minutes and August 17, 2026, Work Session minutes, September 2, 2026, Special Council Meeting minutes and the bills for August 2026 & the recurring bills for September 2026. The motion was approved.**

**3. Presentations**

**A. Key to the Borough Presentation to Jesse's BBQ – Mayor Dan Yocum**

Mayor Yocum stated the Jesse's has helped to put Souderton on the map. They had a tough start getting through COVID and a flood but with their hard work they have gone above and beyond being a small business in a small town. For 5 years, Jesse's has hosted a benefit concert for Perseverance Fire Company and should be recognized for their community spirit and support. Jesse thanked the Mayor for his support and Dan Biros of the fire company provided appreciation for Jesse's and their support.

**B. Souderton Connects – Jessica Cimini** – Mrs. Cimini stated the current updates:

- Be Well Souderton Wellness Fair – The event produced a good turnout and programs by Sunroot Wellness and St. Luke's were well received.
- Scarecrow Contest has started
- A façade grant was awarded on Sept. 2 to Something Better Inc.
- Oktoberfest beer crawl runs from noon to 10 p.m. on Sept. 26. with a Craftery Market at Branch Creek Taphouse
- The theme for the Holiday Parade will be announced soon.

**C. Indian Valley Public Library- Dr. Alexander Grande** – Dr. Grande provided the following updates:

- September is National Library Card month.
- IVPL will host a "Ruff, Ruff and Read" program where children read books to therapy dogs, on Sept. 26.

**4. Administrative Reports**

**a. Mayor Daniel Yocum –**

- There will be a 9/11 event in Rotary Park this weekend.
- Hope Festival will be held September 18, 19 & 20, 2026

**b. Chief of Police Jeffrey OBrien –**

- Officers have been a presence at school bus stops as classes resumed this month.
- The Civil Service Commission will meet on Wednesday, September 9, 2026
- The Police hiring process is now conducting background checks on eligible officers

**c. Public Works Director Jason Kelly** – Mr. Kelly was not in attendance but submitted his monthly report to council.

**d. Sean Gresh of Begley, Carlin & Mandio** – Mr. Gresh who was filling in for Mr. Torrente highlighted the Conditional Use application for 105 N. Main Street.

**e. Borough Manager Sara Jarrett-Eaton** – Borough Manager Jarrett-Eaton reported that the pool season closed on Sept. 7<sup>th</sup> and preliminary budget work will be discussed at the Sept. 21 council work session. We are in the process of hiring a new receptionist after Stephanie Jameson's resignation and highlighted some of the Fall Recreation Programs that the Borough is offering.

## **5. Committee Reports**

**Outreach and Economic Development** – A Coffee with Councilors event has been scheduled for Saturday, October 17<sup>th</sup> from 10:00am to 11:00am at Broad Street Grind located at 117 E. Broad Street, Souderton.

## **6. Public Comment** - No Public Comment

## **7. Business**

### a. Consideration for Award – Solid Waste Collection Contract

**A motion to Award a three year Agreement for the Collection, Transportation and Disposal of Household Waste and Recyclables commencing in 2027 to Solid Waste Services Inc. d/b/a/ J.P. Mascaro with two (2) one (1) year options at the discretion of the Borough as outlined in the following bid submission by J.P. Mascaro & Sons, all of which are hereby incorporated by reference: (1) Bid Alternate Number 1 Attachment C-2 for manual collection including one bulk item per week; (2) attachment C-5 covering the price for an additional 96 gallon wheeled trash container; (3) a three (3) year with two (2) one (1) year option for both a 30 cubic yard roll off container and a roll off container price for Solid Waste and Recyclables at for (4) Borough owned locations was made by Councilor Daryl Littlefield and seconded by Councilor Andy Richter. The motion passed.**

### b. Consideration For Advertisement - Stormwater Ordinance

**A motion to approve the Advertisement of the proposed Stormwater Ordinance was made by Councilor Dan Bencsik and seconded by Councilor Daryl Littlefield. Motion passed unanimously.**

### c. Approval of 2027 Minimal Municipal Obligation for Non-Uniform and Uniform Pension Plans

**A motion to approve the 2027 Minimal Municipal Obligation for Non-Uniform and Uniform Pension Plans with any needed adjustments at the advice of Girard Pension Consultants was made by Councilor Stacey Dill and seconded by Councilor Dan Bencsik. Motion passed unanimously.**

d. Approval to Advertise the Request for Proposals for the Library Grant Funded HVAC project

**A motion to approve the Advertisement of the Requests for Proposals for the Library Grant Funded HVAC project contingent on the final form being acceptable to the Borough Solicitor and Borough Manager was made by Councilor Stephanie Cross and seconded by Councilor Dan Bencsik. Motion passed unanimously.**

e. Approval of the MOU between Souderton Borough Police Department and Vietgroup Empowers regarding a Grant Opportunity.

**A motion to approve the Memorandum of Understanding between Souderton Borough Police Department and Vietgroup Empowers, contingent on a final form acceptable to the Borough Solicitor and Borough Manager was made by Councilor Dan Bencsik and seconded by Councilor Stephanie Cross. Motion passed unanimously.**

f. Resolution 2026-20 Berkheimer Authorization for Reports for EIT/LST

**A motion to approve Resolution 2026-20 was made by Councilor Donna Rogers and seconded by Councilor Daryl Littlefield. Motion passed unanimously.**

**A motion was made by Councilor Daryl Littlefield and seconded by Councilor Dan Bencsik to adjourn the meeting at 7:41pm**

Respectfully Submitted,

*Sara E. Jarrett-Eaton*

Sara E. Jarrett-Eaton, Borough Secretary

Transcribed by: Christine Nicholas, Assistant to the Manager