Borough of Souderton
31 West Summit Street
Souderton PA 18964
215-723-4371

RESIDENTIAL RENTAL INSPECTION CHECKLIST

This checklist is a guideline that the inspector will be following. Any corrections required will be noted on this list along with a re-inspection time.

**Basement, story below grade**
- Sewer hook-ups (sump pump not connected to sanitary sewer)
- Heater and flue maintenance
- Electrical panel and service sealed and closed
- GFCI outlets within 6’ of water and exterior
- Stairway illumination with switch at top and bottom of stairs
- Two means of egress for below grade level sleeping rooms (stairs to first floor and one direct to outside either egress window or door)

**Story above grade**
- Smoke detector in each bedroom and in hallway outside of sleeping room, one each floor
- Carbon Monoxide Alarms, required outside of sleeping rooms, attached garages and where fossil fuels appliances are located
- Fire Extinguisher in each unit
- Occupancy of unit (bedroom/70sf for first plus 50sf for each additional person)
- Exposed incandescent light bulbs in closets within 12” of shelves
- Fire separation between units, no holes in walls
- Egress doors (working condition and kept closed and not blocked)
- Egress windows functioning and in good repair
- No exposed wires and outlet/switch covers installed
- GFCI outlets within 6’ of water and exterior
- No leaks in plumbing fixtures
- Secure and required water closet fixtures
- Required interior railings
- Unit maintenance and sanitary conditions
- Deadbolt thumb latch (key lock on inside not permitted)

**Exterior maintenance**
- Required exterior railings and barriers
- Property Maintenance (trash, paint, gutters and downspouts, structure in good repair)
- Emergency services access
- Apartment No. posted on exterior (min. 4”)
- Rental License posted on interior common area
- Sidewalks in good repair
- Required parking area per unit