

BOROUGH OF SOUDERTON LANDLORD/TENANT REGISTRATION

Registration Information for Calendar Year _____(Date)

Annual Fee: \$ 40.00 Registration + \$12.00 Inspection Fee per residential unit
(Inspection is required once every three years)

A Business License is required for each Commercial Unit.

I. Rental Property Address: _____

II. Owner and Property Management Information

Owner Name: _____ Property Manager: _____

Mailing Address: _____ Mailing Address: _____

Email Address: _____

Telephone No: _____ Telephone No: _____

Emergency No: _____ Emergency No: _____

Emergency Contact: _____ Emergency Contact: _____

III. Property Information

Number of Residential Rental Units: _____ Number Commercial Units: _____

Storage Areas and Location: _____ Laundry Areas and Location: _____

Location of Off-Street Parking Areas: _____

**Provide Information for each rental unit, use additional sheets as necessary. Print or Type:
Please include the total number of occupants in each unit and the names of all occupants 18 years of age and older.**

Unit Address: _____(i.e.: 123 2nd St., Apt 1)

Describe Unit (i.e. 2 bedroom, 1 bathroom apartment, living room and kitchen):

Total Number of Occupants? _____

Tenant Information: Please include then names of occupants 18 years and older _____

Unit Telephone Number: _____

Cell Phone/Emergency Contact Number: _____

Unit Address: _____ (i.e.: 123 2nd St., Apt 1)

Describe Unit (i.e. 2 bedroom, 1 bathroom apartment, living room and kitchen):

Total Number of Occupants? _____

Tenant Information: Please include then names of occupants 18 years and older _____

Unit Telephone Number: _____

Cell Phone/Emergency Contact Number: _____

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