

**Regular Borough Council Meeting**

**November 1, 2021**

The regular monthly meeting of Souderton Borough Council, held on the above date, was called to order by President Brian Goshow at 7:00 p.m. Council President Brian Goshow noted that this meeting is being recorded and will be available to view through the Borough website. The Borough Council meeting was attended by the following members and staff:

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|------------------------------------|-----------------------------------|
| President Brian Goshow             | Councillor Edward Huber           |
| Vice-President Julie Munden (Zoom) | Mayor John R. Reynolds            |
| Councillor Donna Rogers            | Junior Councillor Nick Mancini    |
| Councillor Ned Leight              | Solicitor Charlotte Hunsberger    |
| Councillor Richard Godshall        | Borough Engineer Melissa Prugar   |
| Councillor Daniel Yocum            | Borough Manager P. Michael Coll   |
| Councillor Matt Mscichowski        | Police Chief Brian Newhall        |
| Councillor Daryl Littlefield       | Public Works Director Steven Coll |

The meeting began with an invocation by Councillor Edward Huber, followed by the Pledge of Allegiance.

Consideration was given to the minutes of the October 4, 2021 Regular Borough Council Meeting. A motion was made by Councillor Richard Godshall, seconded by Councillor Matt Mscichowski, to approve the minutes of the October 4, 2021 Regular Borough Council meeting as presented. The motion was approved.

Consideration was then given to the minutes of the October 18, 2021 Borough Council Work Session. A motion was made by Councillor Richard Godshall, seconded by Councillor Daryl Littlefield, to approve the minutes of the October 18, 2021 Borough Council Work Session meeting as presented. The motion was approved.

Consideration was then given to the minutes of the October 25, 2021 Borough Council Budget Work Session. A motion was made by Councillor Matt Mscichowski, seconded by Councillor Richard Godshall, to approve the minutes of the October 25, 2021 Borough Council Budget Work Session meeting as presented. The motion was approved.

Under correspondence, Borough Manager Michael Coll circulated a letter from the North Penn Goodwill Service informing Borough Council that their supplier of Christmas Trees was unable to provide sufficient quantities of trees for this holiday season. They had no choice but to cancel this annual fundraiser for this season, but requested the use of the Municipal Parking Lot on December 4, 2021 to host a Toys for Tots campaign.

Borough Engineer Melissa Prugar of Boucher and James, Inc., reported that this has been a rather busy year for the Borough. The Towne Gate Commons development is

moving forward and the Borough is engaged in a number of capital improvement projects such as the Railroad Avenue Parking Lot improvement project, Chestnut Street Parking Lot improvement project and the Community Park improvement project. Boucher and James has been serving as the Borough Engineer for over 24 years and they hope to continue to serve as the Borough Engineer.

Christina DiVergigelis of Souderton Connects reported on the up and coming holiday events planned for Souderton Borough. The Souderton Tree Lighting will be held on Friday, December 3 at the Main Street plaza. The Public Works Department is working on securing a tree. The Souderton Holiday Parade will be held on Saturday, December 4, 2021. A meeting will be scheduled shortly with Souderton Police, the Public Works crew and Souderton Fire Police to prepare and coordinate for this event. President Brian Goshow expressed his appreciation to the members of Souderton Connects and encouraged the community to support the businesses in downtown Souderton Borough during this holiday season.

Mayor John Reynolds noted that tomorrow is Election Day. This will be a very important municipal election for Souderton Borough. Souderton will be electing a new Mayor and several new members of Borough Council. This election will result in the largest changeover of Borough Council members along with the election of your next Mayor. The January, 2022 Reorganization meeting will be interesting with the appointment of a new President of Borough Council.

Mayor Reynolds reflected on his tenure with Souderton Borough Council, which included 10 years as a member of Borough Council, 15 years as Mayor and one year as a member of the Souderton Zoning Hearing Board. Mayor Reynolds noted that he did not come to Borough Council with an agenda, but he came to serve with a responsibility of community. Mayor Reynolds believes that the Souderton Police Department is in a good position, possibly better than 15 years ago when he began his term as Mayor. For the newly elected members, Mayor Reynolds commented that they please emerge themselves in patience. The greatest contribution is to do what is best for the community. Mayor Reynolds concluded noting that it was a sincere pleasure to serve.

Police Chief Brian Newhall will provide the monthly report of police department activities at the coming work session. The Department is engaged in a few large cases. Both of the new police cars are now in service. The Souderton Police Department was engaged in a very successful food donation program.

The Borough Solicitor reported that they prepared the documentation for a Tax Anticipation Loan. The Solicitor received the formal Complaint and Preliminary Injunction with regard to the trash collection contract. The Solicitor met with the attorney representing Whitetail Disposal. The Solicitor reviewed the bid documentation and the responsive bids. They prepared Preliminary Objections and Brief to the Complaint which was filed with the

Court. The Hearing is scheduled for Monday, November 22, 2021. The Borough Solicitor reviewed the Police Contract and correspondence from the Police Officers concerning the interpretation of vacation days with the new 12 hour shift schedule. The Borough Solicitor also reviewed information concerning a Variance application filed with the Souderton Zoning Hearing Board concerning the Leidy property on Lincoln Avenue.

Public Works Director Steven Coll circulated his monthly report to Borough Council. All planned paving work is now complete. The paving project on Diamond Street was modified to paving the base course only since a potential utility leak was uncovered. The utility issue will be evaluated and necessary repairs completed. Final wearing surface will be paved in the early part of 2022. Repairs to the East Chestnut Street storm water box culvert has been completed and the sidewalk top will be completed in a few days. Borough forces started to remove some of the trees in the Community Park ahead of the parking lot project. A new brush chipper will need to be purchased, brush collection will be completed with a rental unit until a new machine is delivered.

Borough Manager Michael Coll reviewed the meeting schedule. The next Borough Council work session meeting will be held on Monday, November 15, 2021. The Souderton Planning Commission will be meeting on Wednesday, November 3, 2021 to further review a residential townhouse development at the corner of N. Second Street and E. Reliance Road. The next meeting of Borough Council will be on December 6, 2021, which will be the last formal meeting of Borough Council for this calendar year.

The Agenda for the November 1, 2021 Borough Council meeting includes an appointment to the Souderton Planning Commission and an appointment to the Souderton Industrial Development Authority. Following the review and recommendation of the Borough Engineer, a motion is recommended to accept the dedication of public improvements associated with the Berkeley Court Phase 2A development. The developer will then be required to submit a maintenance bond for the next eighteen months. The Borough Manager formally presented the 2022 Budget and the 2022 Real estate Tax ordinance for review. The 2022 Budget and Tax Ordinance have been modified pursuant to the discussions and recommendations from the Special Budget Work Session that was held on October 25, 2021. The primary revision was to set the fee for the municipal trash collection service at \$107.00 per quarter beginning January 1, 2022 and the proposed tax rate increase was reduced accordingly. Souderton Borough will still be below the median real estate tax level for Montgomery County Boroughs. The 2022 Budget will be advertised for formal consideration at the December 6, 2021 Borough Council meeting.

Councillor Richard Godshall noted the exhibit that was included in the 2022 Budget documentation which breaks down the total annual Real Estate Property Taxes between the Borough, Montgomery County and the Souderton Area School District. Only 20% of the total annual real estate tax obligation per property goes to Souderton Borough.

Councillor Daniel Yocum noted a few fundraising activities for the Perseverance Volunteer Fire Company through the Souderton Auxiliary.

Vice-President Julie Munden reported that the Communications Committee will be holding in-person Borough Council office hours this coming Saturday, October 16, 2021 in the lobby of the Souderton Municipal Building beginning at 11:00 am through 1:00 pm.

Julie Munden expressed appreciation to the local Girl Scout Troops 7775 and 7553 for their work on a project to clean up around the Souderton Municipal Building on Saturday, October 30, 2021. Approximately 15 girl scouts participated in the cleanup project.

Council President Brian Goshow noted that the annual Souderton Cranksgiving Bike Ride and Food Drive will be held on Saturday, November 13, 2021 starting from the Main Street Parking Lot.

Consideration was given to paying the bills for the month of October, 2021.

GENERAL FUND

Altek Business Systems, Inc.	\$151.96	Comcast	\$215.33
Bell Mechanical LLC	210.50	Copes Garage, Inc.	162.86
Bow Wow Waste Products	263.97	David A. Freed	134.95
Clemens Uniform Rental	133.94	DB Firearms	2,993.95
Comcast	365.73	Donald D. Bergey	642.70
Copes Garage, Inc.	4,218.84	Fred Beans	45,879.00
Delta Dental/Gettysburg Benefit	1,338.32	George Allen Portable Toilets	146.00
FP Finance Program	359.00	Georges Tool Rental	946.72
Fromm Electric Supply Corp	54.72	Highway Materials, Inc.	153.84
George Allen Portable Toilets	266.50	Home Depot	148.67
Good Plumbing Heating A/C, Inc.	291.23	Independence Blue Cross	17,468.71
Highway Materials, Inc.	1,277.94	Lawson Products, Inc.	564.13
Home Depot	8.48	Mary E. Gladwell	220.00
Lansdale Police Department	300.00	Maryjane Yoder	170.22
Motorola Solutions	9,041.91	Metlife/Brighthouse/GASB	8,624.53
Nationwide Trust Co.	67,275.00	Montg. Co. Planning Comm.	4,725.00
Nationwide Trust Company	45,561.12	Moyer Indoor/Outdoor	2,552.66
Nationwide Trust Company	3,679.92	Nationwide Trust Company	986.28
NetCarrier Telecom, Inc.	298.67	Nationwide Trust Company	929.06
North Penn Water Authority	346.47	Nationwide Trust Company	981.44
PA Chiefs of Police Assoc.	467.50	North American Benefits Co.	828.79
PECO Energy	28.55	PA Department of Transportation	20.00
Pennsylvania One Call System	77.38	Ready Refresh	118.48
PPL Electric Utilities	1,146.00	Richter Drafting/Office Supply	180.79
PPL Electric Utilities	198.35	SEPTA	7,600.62
Something Better, Inc.	1,375.00	Steven R. Coll	298.56
Souderton Firemens Relief Assoc.	34,312.37	Suburban Propane	317.40
Sudz In A Bucket	22.00	Synatek	80.00

Univest VISA	\$15.95	The Renew Community	\$80.00
Univest VISA	185.86	Trumbauers Lawn & Rec, Inc.	221.87
Univest VISA	217.79	Univest VISA	67.98
Verizon	73.49	Univest VISA	100.93
Verizon Wireless	397.74	Univest VISA	100.00
21 <sup>st</sup> Century Media	305.27	Unum Insurance Company	1,130.40
Altek Business Systems	2,099.00	Waste Management	47,142.69
Barnside Farm Compost Facility	176.80	Wayne L. Black	121.94
Clemens Uniform Rental	182.88	Total General Fund	\$323,782.65

### SEWER FUND

Bearing & Drive Solutions	\$456.60	Clemens Uniform Rental	\$138.69
Bergeys Electric, Inc.	121.98	Environmental Service & Equip.	6,021.16
Clemens Uniform Rental	92.46	EPWPCOA, Inc.	120.00
Comcast	138.39	EVOQUA Water Technologies	3,543.15
D. L. Beardsley Ltd.	94.50	Fisher Scientific	478.16
Delta Dental/Gettysburg Benefit	379.52	Hach Company	770.00
Derstine Company, Inc.	3,775.00	Hajoca Corporation	2,705.71
EVOQUA Water Technologies	6,987.40	Home Depot	239.82
Home Depot	68.17	Independence Blue Cross	4,081.92
J. P. Mascaro & Sons	4,533.90	J. P. Mascaro & Sons	2,348.37
NAPA Auto Parts	8.29	Metlife/BrightHouse/GASB	276.84
Nationwide Trust Company	2,069.96	Moyer Indoor/Outdoor	316.32
NetCarrier Telecom, Inc.	113.89	NAPA Auto Parts	4.78
North Penn Water Authority	104.41	North American Benefits Co.	254.20
PPL Electric Utilities	502.74	NYCO Corporation	92.81
Robert E. Little, Inc.	232.98	PPL Electric Utilities	12,591.43
Suburban Water Testing Labs	1,589.56	Precision Solutions, Inc.	356.50
Univar Solutions USA, Inc.	1,582.50	Richard D. Nelson	372.90
Univest VISA	117.34	Scott A. Seifert	16,884.00
USA Blue Book	2,125.24	Univar Solutions USA Inc.	5,428.50
Verizon	79.01	Unum Insurance Company	257.72
Analytical Laboratories, Inc.	115.00	USA Blue Book	19.00
Bergeys Electric, Inc.	260.00	Wise Electric	1,125.00
C & B Iron, Inc.	5,092.00	ZEP Manufacturing Company	131.23
CE Power	4,900.00		
Cintas First Aid & Safety	125.51	Total Sewer Fund	\$94,224.56

### POOL FUND

Airgas National Carbonation	\$84.36	PECO Energy	\$607.72
Comcast	167.46	PPL Electric Utilities	1,108.67
Fellmans Pool Service, Inc.	1,407.29	Suburban Water Testing Labs	70.00
Fromm Electric Supply Corp	37.90	Moyer Indoor/Outdoor	206.75
NetCarrier Telecom, Inc.	86.38	Rescue Stat	180.80
North Penn Water Authority	1,592.99	Total Pool Fund	\$5,550.32

CAPITAL RESERVE FUND

County Line Landscape Nursery	\$895.00	Landis Block & Nycecrete Co	\$143.26
R & W Concrete Construction	16,533.98	Naceville Materials	188.85
County Line Landscape Nursery	895.00	P. K. Moyer & Sons, Inc.	880.00
Display & Sign Center, Inc.	190.00	Phillips & Donovan	9,672.60
EC Fence & Iron Works, Inc.	1,750.00	TRM- Telford Recycling Material	1,380.00
Gouldey Welding & Fabrication	74.50		
Hoover Steel, Inc.	6,225.85	Total Capital Reserve Fund	\$38,829.04

LIQUID FUELS FUND

Home Depot	\$41.94	Established Traffic Control	\$180.00
PPL Electric Utilities	871.98		
PPL Electric Utilities	6,023.72	Total Liquid Fuels Fund	\$7,117.64

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Ned Leight, to approve the payment of bills for the month of October, 2021 as presented. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Ned Leight, to approve the payment of recurring bills for the month of November, 2021 as presented. The motion was approved.

President Brian Goshow opened the meeting for public comment. There being no public comment, President Goshow moved to the business items beginning with the appointment to the Souderton Planning Commission.

A motion was made by Councillor Donna Rogers, and seconded by Councillor Edward Huber, to appoint Calvin Munden, 220 Montgomery Avenue, Souderton, Pennsylvania to serve as a member of the Souderton Planning Commission for a five year term through July 2, 2026. The motion was approved by a vote of 8 ayes, 0 nays and 1 abstention by Councillor Julie Munden.

A motion was made by Councillor Ned Leight, and seconded by Councillor Richard Godshall, to appoint Andrew Landis to serve as a member of the Souderton Industrial Development Authority for a five year term through August 4, 2026. The motion was approved.

A motion was made by Councillor Edward Huber, and seconded by Councillor Daryl Littlefield, to accept dedication of the required public improvements for the Berkeley Court Phase 2A development and requiring the submission of a Maintenance Bond in the amount of \$185,854.41 to guarantee the improvements for the next eighteen (18) months through May 1, 2023. The motion was approved.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Matt Mscichowski, to authorize the advertisement of the 2022 Budget Resolution and the 2022 Real Estate Tax Ordinance for formal consideration at the December 6, 2021 Borough Council meeting. The motion was approved.

There being no further business the meeting was adjourned at 8:04 pm.

Respectfully submitted,

P. Michael Coll, Secretary