

Regular Borough Council Meeting (Virtual)

February 1, 2021

The Regular Monthly Meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Council President Brian Goshow noted that due to weather conditions this meeting is being conducted virtually through Zoom. The meeting is being recorded and will be available to view through the Borough website. President Goshow conducted a roll call with the following members present:

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| President Brian K. Goshow | Mayor John R. Reynolds |
| Vice-President Julie Munden | Junior Councillor Nick Mancini |
| Councillor Donna Rogers | |
| Councillor Ned Leight | |
| Councillor Matt Mscichowski | Solicitor Charlotte Hunsberger |
| Councillor Daryl Littlefield | Borough Manager P. Michael Coll |
| Councillor Edward Huber | Police Chief Brian Newhall |

Absent from the meeting were Councillors Richard Godshall and Daniel Yocum.

Consideration was given to the minutes of the January 4, 2021 Regular Borough Council Meeting. A motion was made by Councillor Matt Mscichowski, seconded by Councillor Daryl Littlefield, to approve the minutes of the January 4, 2021 Regular Monthly Borough Council meeting as presented. The motion was approved.

Consideration was then given to the minutes of the January 18, 2021 Borough Council Work Session. A motion was made by Councillor Matt Mscichowski, seconded by Councillor Donna Rogers, to approve the minutes of the January 18, 2021 Borough Council Work Session meeting as presented. The motion was approved.

Police Chief Brian Newhall recently circulated the December police report directly to Borough Council members. He noted that Borough Council will see some modifications in the report format. Chief Newhall and the officers are in the process of cleaning out the police department offices and discarded and unnecessary items stored in the basement. The Borough arranged for a roll off dumpster to dispose of these items. Preparations will be made to have a mobile shredding company discard dated police records and they will also assist the administrative offices purge some of their dated records as well. Chief Newhall and Councillor Julie Munden visited the food pantry. The Police Department assisted with informing residents of the recent snow emergencies and the clearing of the posted snow emergency routes. Chief Newhall is working on setting up a telephone contact for non-emergency calls over the weekend and evening hours when the administrative offices are closed.

Borough Manager Michael Coll reviewed the meeting schedule. The Souderton

Planning Commission will be meeting on Wednesday, February 3, 2021, primarily discussing the Berkeley Court development plans. The next meeting of Borough Council will be the monthly work session meeting on Monday, February 15, 2021. The Borough Offices will be closed during the day on February 15 for the Presidents' Day Holiday, but the work session meeting will be held in the evening beginning at 7:00 pm.

The Agenda for the February 1, 2021 Borough Council meeting presents an Ordinance to establish the annual salary for the elected tax collector position beginning January 1, 2022 through December 31, 2025. The Ordinance provides for a 1% increase in the salary for each year of the four year term. The Ordinance also provides for an increase in certification fees for the next four year term. The Ordinance will be advertised for formal consideration at the March 1, 2021 Borough Council meeting.

Councillor Daryl Littlefield reported that the Communications Committee will begin hosting Borough Council Office Hours beginning Saturday, February 20, 2021 during the hours of 11:00 am and 1:00 pm. The Borough Council Office Hours will be conducted virtually through Zoom.

Borough Manager Michael Coll reported that the Audio and Video upgrades for the Council Chambers is now in progress. A deposit has been forwarded to the company for the purchase of the specified equipment. Installation is planned for the month of March.

Councillor Julie Munden reported that she received a draft of the new Indian Valley Chamber of Commerce newsletter which included four articles for Souderton Borough. The newsletter is very well done and will be distributed throughout the Indian Valley area very shortly.

Council President Brian Goshow reported on the recent meeting with the Indian Valley Regional Planning Commission. The Regional Planning Commission discussed working on ways to educate the public on the benefit of maintain street trees in a community. Planning Commission members noted a number of street trees that are removed from various developments over time without replacement.

Consideration was given to paying the bills for the month of January, 2021.

GENERAL FUND

Galco Business Communications	\$99.50	Verizon	\$73.21
IV Chamber of Commerce	215.00	Advanced Disposal	38,006.92
James P. Leary	336.59	Brian A. Newhall	44.00
North Penn Water Authority	259.57	Clemens Uniform Rental	196.70
PA State Assoc of Boroughs	150.00	Copes Garage, Inc.	3,537.49
PSAB- CDL Testing Program	75.00	D. L. Beardsley, Ltd.	39.15
Postmaster, Lansdale	744.28	Davidheisers, Inc.	36.00
Postmaster, Lansdale	240.00	Galco Business Communications	286.90

Steven R. Coll	148.50	Home Depot	634.09
Univest VISA	\$15.89	Inter County Investigations, Inc.	\$2,400.00
Univest VISA	324.76	Lawson Products, Inc.	186.37
Airgas National Carbonation	80.34	Metlife- Group Benefits	6,613.50
Boucher and James, Inc.	3,544.20	Moyer Indoor/Outdoor	1,175.99
Clemens Uniform Rental	96.68	Nationwide Trust Company	2,045.85
Comcast Cable	533.18	NetCarrier Telecom, Inc.	386.62
CPR Heart Starters, Inc.	112.00	North Penn Water Authority	60.07
Delta Dental/Gettysburg Benefit	1,096.12	PA Assoc Municipal Admin	150.00
Freedom Systems Corp	3,150.00	PA One Call System	56.00
Fromm Electric Supply Corp	283.54	Perkiomen Watershed Conserv	1,000.00
George Allen Portable Toilets	156.00	Plasterer Equipment Co., Inc.	1,788.29
Home Depot	43.73	Police Chiefs Assoc Montg Co	150.00
Independence Blue Cross	17,091.96	PPL Electric Utilities	325.45
K J Door Services, Inc.	241.50	Richter Drafting Office Supply	286.33
Moyer Indoor/Outdoor	1,736.06	Robert E. Little, Inc.	302.33
NetCarrier Telecom, Inc.	306.44	Scott A. Seifert	3,520.00
North American Benefits Company	1,055.21	Shelly Enterprises USLBM, LLC	7.23
Pa DEP	50.00	Something Better, Inc.	750.00
PECO Energy	319.15	Souderton-Telford main Streets	5,937.50
PPL Electric Utilities	2,785.18	Steven R. Coll	302.86
PPL Electric Utilities	109.97	Suburban Propane	180.29
Propet Distributors, Inc.	275.00	Synatek	660.00
Sudz In A Bucket, Inc.	11.00	The Verdin Company	580.00
Towne Answering Service	550.00	Univest Bank & Trust Company	400.00
Univest VISA	235.99	Univest VISA	33.90
Univest VISA	367.92	Univest VISA	65.00
Unum Insurance Company	1,079.22	Verizon	74.05
Verizon Wireless	354.50	Wise Electric	305.00
Altek Business Systems, Inc.	159.46	Total General Fund	\$111,030.53

SEWER FUND

North Penn Water Authority	\$108.93	Verizon	\$65.52
Chemsearch	180.00	CCP Industries, Inc.	1,723.35
Cintas First Aid & Safety	43.42	Clemens Uniform rental	99.97
Clemens Uniform Rental	45.23	Derstine Company, Inc.	520.00
Comcast Cable	138.39	EVOQUA Water Technologies	7,089.75
Delta Dental Gettysburg Benefit	379.52	Fretz Enterprises	390.00
Empire Scale Corporation	270.00	Hajoca Corporation	606.42
Environmental Resource Assoc.	1,061.72	Hangley Aronchick Segal Pudlin	6,237.00
EVOQUA Water Technologies	4,304.45	Home Depot	260.35
Home Depot	709.27	J. P. Mascaro & Sons	2,936.50
Independence Blue Cross	5,347.83	Metlife- Group Benefits	184.56
J. P. Mascaro & Sons	732.30	Moyer Indoor/Outdoor	391.51
Jesse Baro, Inc.	2,677.51	Moyer Instruments	640.00
NAPA Auto Parts	25.96	NetCarrier Telecom, Inc.	114.23
North American Benefits Co	311.15	North Penn Water Authority	88.01
Pa DEP	125.00	NYCO Corporation	15.26
PPL Electric Utilities	696.53	Perkasie Regional Authority	1,437.50
Reuter & Hanney, Inc.	1,530.00	PPL Electric Utilities	17,895.13
Shelly Enterprises USLBM, LLC	1.48	Richter Drafting Office Supply	90.62

Suburban Water Testing Labs	1,809.70	Rodney Shoemaker Plumbing	102.00
Univar USA, Inc.	\$3,876.75	Salvatore DeSimone	\$99.99
Univest VISA	220.00	Verizon	80.17
Unum Insurance Company	263.49		
USA Blue Book	1,119.65	Total Sewer Fund	\$67,046.12

POOL FUND

CAPITAL RESERVE FUND

Boucher and James, Inc.	\$3,828.24	Naceville Materials	\$96.33
P. K. Moyer & Sons, Inc.	3,785.55		
Landis Block Nycecrete Co	1,117.29	Total Capital Reserve Fund	\$8,827.41

LIQUID FUELS FUND

PPL Electric Utilities	\$6,341.50	PPL Electric Utilities	\$169.41
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A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Donna Rogers, to approve the payment of bills for the month of January, 2021 as presented. The motion was approved.

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Daryl Littlefield, to approve the payment of recurring bills for the month of February, 2021 as presented. The motion was approved.

President Goshow opened the meeting for public comment as follows:

Charl Wellener, 18 N. Hunsberger Lane, expressed appreciation to the Communications Committee for their work on the upgrades in Council Chambers. She questioned if the upgrades will be capable of making the entire Borough Council visible on Zoom. The Borough Manager responded that the upgrades will include a camera above the entrance doors to Council Chambers which is designed to provide a wide angle view of Borough Council.

There being no further public comment, President Brian Goshow moved to the business portion of the agenda.

Borough Council discussed the proposed Ordinance to establish the annual salary for the elected tax collector for the next four year term beginning January 1, 2022. The proposed ordinance is based on a written request from our current tax collector to provide a 1 % increase in the annual salary for each of the four years. The request also included an increase in the tax certification fees.

A motion was made by Councillor Matt Mscichowski and seconded by Councillor Julie Munden to authorize the advertisement of the proposed Ordinance to establish the annual salary of the elected tax collector for formal consideration at the March 1, 2021 Borough Council meeting. The motion was approved.

There being no further business the meeting was adjourned at 7:35 pm.

Respectfully submitted,

P. Michael Coll, Secretary