

Regular Meeting (Held By Zoom Virtual Conference)

May 4, 2020

The Regular Monthly Meeting of Souderton Borough Council, held on the above date through Zoom virtual conferencing given the COVID-19 emergency declaration, was called to order by President Brian K. Goshow at 7:18 p.m. Council President Brian Goshow noted that the start of the meeting was delayed due to technical issues with some members of Borough Council accessing the meeting. Council President Goshow conducted a roll call with the following members present:

President Brian K. Goshow	Councillor Edward Huber
Vice-President Julie Munden	Mayor John R. Reynolds
Councillor Donna Rogers	
Councillor Richard Godshall	Solicitor Charlotte Hunsberger
Councillor Daniel Yocum	Borough Manager P. Michael Coll
Councillor Matthew Mscichowski	Public Works Director Steven R. Coll
Councillor Daryl Littlefield	Police Chief James P. Leary

Absent from the meeting was Borough Councillor Ned Leight. Council President Brian Goshow noted that Vice-President Julie Munden is co-hosting the meeting and she is working with inviting members of the public into this meeting. There are four (4) requests from the public to join the meeting and journalist Bob Keeler of the Souderton Independent and Montgomery News has also been invited into the meeting. Council President Brian Goshow noted that this virtual conference will be recorded and posted to the Souderton Borough website for public viewing.

Consideration was given to the minutes of the April Regular Borough Council Meeting and two Special Meetings held during the month of April. The minutes were considered separately, as follows:

A motion was made by Councillor Matt Mscichowski, seconded by Councillor Richard Godshall, to approve the minutes from the April 6, 2020 Regular Monthly Borough Council meeting through virtual conferencing as presented. President Brian Goshow conducted a roll call vote with the motion passing by unanimous vote of the attending members.

A motion was made by Councillor Richard Godshall, seconded by Councillor Matt Mscichowski, to approve the minutes from the April 13, 2020 Special Borough Council meeting through virtual conferencing as presented. President Brian Goshow conducted a roll call vote with the motion passing by unanimous vote of the attending members.

A motion was made by Councillor Richard Godshall, seconded by Councillor Matt Mscichowski, to approve the minutes from the April 27, 2020 Special Borough

Council meeting through virtual conferencing as presented. President Brian Goshow conducted a roll call vote with the motion passing by unanimous vote of the attending members.

Borough Manager Michael Coll reported that no correspondence was received concerning this meeting. Members of the public requesting an invitation to this meeting were forwarded to Vice-President Julie Munden.

Mayor John Reynolds reported that he formally signed a Proclamation last week designating May 3, 2020 as “Bells Across Pennsylvania Day.” This was an initiative from the Pennsylvania State Mayors Association to recognize our first responders, healthcare workers and employees of essential businesses for their efforts during this COVID-19 emergency. The official Proclamation is as follows:

PROCLAMATION
BELLS ACROSS PENNSYLVANIA DAY
MAY 3, 2020

Whereas, on March 6, 2020, Governor Tom Wolf proclaimed the existence of a disaster emergency in response to the COVID-19 pandemic, ultimately requiring all Pennsylvania residents to shelter in place; and

Whereas, despite all of the efforts of state, county and municipal governments to mitigate the effects of this pandemic, to date, over 33,232 Pennsylvanians have been afflicted with COVID-19 and 1,204 Pennsylvanians have died from it; and

Whereas, in every municipality, there have been emergency medical personnel, firefighters, police officers, and employees of grocery stores, pharmacies and other life-sustaining businesses who have braved the viral elements, at the expense of themselves and their families, to maintain essential services to the general public sheltering in place and are deserving of recognition as “hometown heroes”; and

Whereas, elected officials across the Commonwealth have joined together to promote a statewide expression of *gratitude* to these hometown heroes, *solidarity* with other Pennsylvanians on the frontlines of the COVID-19 battlefield and *determination* that their municipal businesses and civic-life will thrive once again; and

Whereas, since days of the American Revolution, the bell has served as an instrument for expressing communal gratitude, camaraderie and resolve, and is a means well-suited for Pennsylvanians sheltering in place to demonstrate such values.

Now, therefore, I John R. Reynolds, Mayor of the Borough of Souderton in concert with the Borough Council of the Borough of Souderton, hereby proclaims:

Sunday, May 3, 2020 as Bells Across Pennsylvania Day

and calls upon all residents and churches at 7:00 p.m. for three minutes to honor their hometown heroes, rally with other Pennsylvanians on the frontlines of the COVID-19 battlefield and show resolve to restore their local businesses and civic life to their former prominence.

Proclaimed this 28th day of April, 2020

Mayor Reynolds noted that he and several residents participated in this event.

Police Chief James Leary reported that the monthly report for April is in progress and will be distributed at a later date. The Souderton Police Department remains fully operational and the Officers are performing their duties as required during this COVID-19 emergency. Police Chief Leary further noted that the department has sufficient supplies of PPE. Mayor John Reynolds added that two full time officers were exposed to COVID and Chief Leary promptly scheduled both officers for testing. Both officers tested negative.

Borough Solicitor Charlotte Hunsberger reported that they assisted in the final draft of the lease agreement for the Swimming Pool Concession Stand. The Solicitor further updated Borough Council on recent legislative actions concerning the conduct of virtual meeting during this emergency declaration.

Public Works Director Steven Coll reported that the public works department worked through the month of April with a rotating two man crew, approximately six hours each day. As of May 4, 2020 the department returned to a full crew and normal eight hour days. The crew concentrated on curbside leaf collection, mowing and installation of veteran banners. This week crews are working on brush collection, street sweeping and mowing.

Steven Coll, reporting as Emergency Management Coordinator, noted that the Montgomery County website continues to be the best source of information concerning the status of the COVID-19 emergency. The County continues to host daily afternoon briefings. This Friday, May 8 the Governor will move 24 counties in the northwestern part of the state to a yellow designation, while all counties in the Southeast will remain in a red designation for at least another two weeks. PPE supplies for all of our first responders appear to be sufficient.

Borough Manager Michael Coll reported that as of May 4, 2020 the Borough Office will resume normal operations. The lobby is now open to the public with

restrictions to wear masks and limit the size of the party to one representative. The lobby was rather busy today with utility payments, permit processing and a few tax collector inquiries. A plexi-glass screen has been installed over the counter, hand sanitizing stations have been installed in the lobby area and staff has been equipped with masks. We expect to continue this practice at least through the month of May. The Borough Manager noted that there is no formal business scheduled for this meeting.

Consideration was given to paying the bills for the month of April, 2020.

GENERAL FUND

Postmaster, Lansdale	\$772.80	PA One Call System	\$71.40
21 st Century Media News	2,031.02	PPL Electric Utilities	1,273.13
Advanced Disposal	37,934.04	PPL Electric Utilities	151.73
Altek Business Systems, Inc.	511.51	Styer Associates	1,550.00
Clemens Uniform Rental	91.12	Suburban Propane	154.78
Code Inspections, Inc.	466.75	Terri Nilo	80.00
Comcast	665.75	Trumbauers Lawn & Rec, Inc.	103.08
Cope's Garage, Inc.	1,062.98	Univest Bank and Trust Co.	2,200.00
Delta Dental/Gettysburg Benefit	1,264.66	Univest VISA	15.95
GALCO Business Comm.	161.90	Univest VISA	15.89
General Code	1,195.00	Univest VISA	83.78
George Allen Portable Toilets	229.00	Unum Insurance Company	984.79
Independence Blue Cross	16,536.11	Verizon	74.34
James P. Leary	336.59	Verizon Wireless	366.20
Metlife	6,254.19	Galls, Inc.	227.73
Montg Co Planning Commission	4,677.75	McDonald Uniform Company	1,444.66
Moyer Indoor/Outdoor	2,082.72	North Penn Water Authority	36.24
NAPA Auto Parts	14.99	Richter Drafting Office Supply	688.04
Nationwide Trust Company	1,929.53	RR Donelley	19.90
NetCarrier Telecom, Inc.	355.40	Sudz In A Bucket, Inc.	22.00
North American Benefits Co.	1,004.41	Univest VISA	413.55
Old Dominion Brush	722.13	Witmer Public Safety Group	236.51
PECO Energy	122.41	Total General Fund	\$90,636.46

SEWER FUND

Advanced Disposal	\$135.00	North American Benefits Co.	\$314.05
Clemens Uniform Rental	43.42	PPL Electric Utilities	16,669.23
Comcast	89.51	Richard D. Nelson	52.00
Delta Dental/Gettysburg Benefit	474.40	S C Engineers, Inc.	4,603.25
EVOQUA Water Technologies	3,698.40	Suburban Water Testing Labs	2,236.06
Independence Blue Cross	3,542.71	Univar USA, Inc.	4,250.75
J P Mascaro & Sons	612.30	Unum Insurance Company	258.20
Jesse Baro, Inc.	1,152.67	Verizon	78.56
Metlife	138.42	Clemens Uniform Rental	86.84
Milton & Beverly Stover	957.50	North Penn water Authority	127.41
Moyer Indoor/Outdoor	49.14	Shelly Enterprises-USLBM, LLC	2.98
NetCarrier Telecom, Inc.	153.01	Total Sewer Fund	\$39,725.81

POOL FUND

Airgas National Carbonation	\$78.00	PECO Energy	\$54.01
Comcast	160.21	PPL Electric Utilities	420.88
Moyer Indoor/Outdoor	214.60	North Penn Water Authority	26.30
NetCarrier Telecom, Inc.	135.40	Total Pool Fund	\$1,089.40

CAPITAL RESERVE FUND

Lane- King of Prussia	\$10,480.00	Univest Capital	\$3,155.23
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LIQUID FUELS FUND

PPL Electric Utilities	\$843.47	Signal Control Products, Inc.	\$42.00
PPL Electric Utilities	5,738.01	Total Liquid Fuels Fund	\$6,623.48

A motion was made by Councillor Richard Godshall, and seconded by Councillor Matt Mscichowski, to approve the payment of bills for the month of April, 2020 as presented. Council President Brian Goshow conducted a roll call vote with the motion passing by unanimous vote of the attending members.

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Richard Godshall, to approve the payment of recurring bills for the month of May, 2020 as presented. Council President Brian Goshow conducted a roll call vote with the motion passing by unanimous vote of the attending members.

President Brian K. Goshow noted that there are members of the public who expressed interest in making public comment and asked Vice-President Julie Munden to open the meeting for them to make comments. Two residents requested an opportunity to comment as follows:

Charl Wellener, 18 N. Hunsberger Lane, expressed her appreciation to Borough Council and Vice-President Julie Munden for providing her with an invitation into the meeting. Charl Wellener further commented that she is hoping that Borough Council will resume discussion and planning to make Borough Council meetings available to the residents through live streaming.

Adam Rich, 55 N School Lane, expressed appreciation to Borough Council for inviting him into the meeting. Adam Rich inquired into the status of the Souderton Planning Commission meetings and any further progress on the completion of the Berkeley Court development. Adam Rich further noted that several trees have died within the development, suggesting that the Planning Commission might want to consider alternative tree species. Borough Manager Michael Coll replied that the Planning Commission is unable to meet given the current restrictions, however, School Lane

Development did complete and submit plans for the remainder of the development. The plans have been forwarded to the Borough Engineer and the Montgomery County Planning Commission for review and comment. The goal is to have some issues resolved ahead of the availability for the resumption of Planning Commission meetings. The Borough Manager also noted that the Planning Commission does not specify the type of trees or landscaping to be provided, that is usually addressed by the developers landscape consultants. However, the Planning Commission did make a series of revisions to the Subdivision and Land Development Ordinance that will now permit the planting of smaller caliper sized trees. The larger caliper trees previously required are difficult to get established. Residents are always welcome to contact the Borough Office with any concerns associated within the development.

Mayor John Reynolds again expressed his appreciation to Borough Council and staff for their efforts in continuing the operations of the Borough during these extraordinary times.

Councillor Donna Rogers expressed her appreciation to the Borough Manager, staff and Councillor Julie Munden for setting up access to the Borough Council meetings by the public.

Council President Brian Goshaw noted that Borough Council will hold a Special Meeting to review Emergency Management and other staff reports beginning at 7:00 pm on Monday, May 11, 2020 via Zoom virtual conferencing.

There being no further business the meeting was adjourned at 7:53 pm.

Respectfully submitted,

P. Michael Coll, Secretary