

The Regular Meeting of Souderton Borough Council, held on Monday, December 3, 2018, was called to order by President Brian K. Goshow at 7:00 p.m. Members of Borough Council present at the regular meeting included the following:

President Brian K. Goshow	Councillor Edward Huber
Vice-President D. Jeffrey Gross	Junior Councillor Michael Jones
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor Richard Godshall	
Councillor Daniel Yocum	Solicitor Charlotte Hunsberger
Councillor Matt Mscichowski	Borough Manager P. Michael Coll
Councillor Julie Munden	Police Chief James P. Leary
Councillor Richard Halbom	Public Works Director Steven R. Coll

The Invocation was given by Borough Manager/Secretary P. Michael Coll, followed by the Pledge of Allegiance to the Flag.

Consideration was given to the minutes of the November 5, 2018 Regular Borough Council Meeting and the November, 2018 Work Sessions. A motion was made by Councillor Richard Halbom, seconded by Councillor Richard Godshall, to approve the minutes as presented. The motion was approved.

Mayor John Reynolds commented on the Holiday Parade which was very well attended. The tree lighting event later in the evening was well attended for the weather conditions.

Police Chief James Leary noted that the monthly statistical and narrative reports will be distributed to Borough Council at the next available Work Session. Chief Leary is evaluating the crossing guard posts as we move into the 2019 Budget year.

Borough Solicitor Charlotte Hunsberger distributed their monthly report. All documentation for the 2019 Tax Anticipation loan had been filed. The Borough Solicitor expects to complete settlement in December for the transfer of the rear lot on N. Main Street from RVP, II to the Borough.

Public Works Director Steven Coll distributed his monthly report to Borough Council. Crews will focus on completing leaf collections in the coming weeks. Leaf collection has been a challenge with weather conditions and the completion of a few scheduled projects.

Borough Manager Michael Coll noted that this will be the last formal meeting of Souderton Borough Council for the 2018 calendar year. The Souderton Planning Commission will be meeting on Wednesday, December 5, 2018, with a number of presentations expected. The next regular meeting of Souderton Borough Council will be held on Monday, January 7, 2019.

Borough Manager Michael Coll reviewed the agenda items scheduled for consideration. Representatives for the proposed North End Market at 140-142 N. Main Street are present in the audience. The Souderton Planning Commission and Montgomery County Planning Commission have reviewed and recommend approval of this redevelopment project. The Borough has been working with our insurance broker and employees to develop a new high deductible health insurance program, with a Health Savings Account and Health Reimbursement Arrangement. Resolutions have been prepared to formally establish a Section 125 Cafeteria Plan, HSA and Health Reimbursement Arrangement. Advanced Disposal will begin their three year trash collection contract on January 1, 2019. Staff is working with both J. P. Mascaro and Advanced Disposal on the transition. A Resolution has been prepared for formal

consideration which sets forth the trash collection fees beginning January 1, 2019. The fee for standard service will remain at \$60.00 per quarter. The Resolution eliminates the optional bag service program from any new customers and increased the quarterly fee from \$7.50 to \$20.00 for existing accounts. The increased fee will include the delivery of 5 trash bags in January and 5 trash bags in July of each year. Additional bags can be purchased at a rate of \$5.00 per bag. A Resolution has been prepared by the Borough Solicitor to formally authorize the execution of the \$250,000 Tax Anticipation Loan for the 2019 calendar year. The funds should be released on January 2, 2019. The 2019 Budget has been advertised for formal consideration along with the Real Estate Tax Ordinance. The Budget was presented at the November Borough Council meeting and has not been revised since its initial presentation. During the development of the 2019 Budget, Borough Council requested a review of the sewer capacity fees for new connections to the sewer system. The Borough Engineer has recommended an increase from the current fee of \$5,540 per edu to \$8,618 per edu. The Souderton Planning Commission has been working in conjunction with our County Planner in the development of an Outdoor Dining Ordinance. A draft of the outdoor dining regulations has been recommended for formal consideration of Borough Council.

Consideration was given to paying the bills for the month of November, 2018.

GENERAL FUND

Barry Isett & Associates	\$1,251.25	Verizon Wireless	\$279.52
Blooming Glen Quarry	140.00	21 st Century Media- Philly	629.26
Boucher & James, Inc.	3,727.88	Advance Auto Parts	18.02
Bow Wow Waste Products	149.98	Association of Mayors of PA	70.00
Clemens Uniform Rental	102.00	Barry Isett & Associates, Inc.	325.00
Cope's Garage, Inc.	724.89	Beatrice Kaizar	111.99
D. L. Beardsley Ltd.	344.85	Bell Mechanical	361.25
David A. Freed	116.95	Blooming Glen Quarry	210.00
Donald D. Bergey	550.41	C & S Lawn and Landscape	500.00
Eagles Peak Spring Water	54.42	Clemens Uniform Rental	92.10
Ecybro Trucking	500.00	Commonwealth Precast, Inc.	936.00
Freedom Systems Corp	2,095.00	Cope's Garage, Inc.	2,586.79
Fretz Enterprises	7.95	D. L. Beardsley, Ltd.	112.50
Fromm Electric Supply Corp.	61.36	Davidheisers, Inc.	18.50
George Allen Portable Toilets	227.00	Eagles Peak Spring Water, Inc.	39.87
Georges Tool Rental	273.60	Fredericks Flowers	175.00
Gouldey Welding & Fabrication	483.25	Freedom Systems Corp	4,050.00
Hajoca Corporation	33.78	George Allen Portable Toilets	377.00
Highway Materials, Inc.	2,310.76	Gouldey Welding & Fabrication	1,022.30
Home Depot	140.48	H & K Materials	2,351.19
Indian Creek Foundation	441.00	Independence Blue Cross	16,723.65
Indian Valley Regional Planning	3,000.00	Indian Creek Foundation	441.00
James P. Leary	280.19	Indian Valley Appraisal Co	4,500.00
Independence Blue Cross	30,887.44	J. P. Mascaro & Sons	37,270.67
Landis Block Nycecrete Company	436.50	James P. Leary	280.19
Lawson Products, Inc.	612.84	Kaler Motor Company	136.58
McDonald Uniform Company	316.33	Lane-King of Prussia	525.00
Metlife	11,007.39	Lansdale Police Department	1,200.00
Montg. Co. Planning Commission	4,583.25	Law Office Aaron Moyer	5,795.00
Moyer Indoor/Outdoor	1,932.04	Maryjane Yoder	39.00
Nationwide Trust Company	3,760.56	McDonald Uniform Company	1,194.13
North American Benefits Co.	988.77	Metlife	7,317.46
North Penn Water Authority	26.44	Moyer Indoor/Outdoor	5,831.40
Nyco Corporation	6.53	N. F. Landis and Son, Inc.	149.99
PECO Energy	1,313.86	Naceville Materials	494.98
Pennboc Region 1	65.00	Nationwide Trust Company	1,950.13
Perkasie Regional Authority	625.00	North American Benefits Co.	988.77
Petty Cash	197.38	Old Dominion Brush	107.11
PPL Electric Utilities	737.54	P. K. Moyer & Sons, Inc.	4,600.00
Richter Drafting Office Supply	203.12	PA DCED	229.50
SEPTA	6,955.64	PA DCED	234.00
Shelly Enterprises USLBM, LLC	21.85	PA State Assoc of Boroughs	190.00
Suburban Propane	830.97	PA State Assoc of Boroughs	1,111.00
Synatek	120.00	PA One Call System	111.74
Trumbauers Lawn & Rec, Inc.	115.92	PPL Electric Utilities	211.70

Univest VISA	\$400.00	Ralph H. Colflesh, Jr., Esquire	\$1,015.00
Unum Insurance Company	966.79	Robert W. Hurley, RPR	180.00
Verizon Wireless	120.03	Scott A. Seifert	1,320.00
VIMCO	1,280.00	Security Service Co., Inc.	764.61
21 st Century Media-Philly	221.75	Shelly Enterprises-USLBM, LLC	35.11
Blooming Glen Quarry	300.00	Souderton Area School District	94.67
Clemens Uniform Rental	118.44	Souderton-Telford Main Streets	5,937.50
Comcast Cable	508.71	Suburban Propane	441.47
Delta Dental	1,212.22	Sudz in a Bucket, Inc.	38.50
H & K Materials	570.73	The Harrison Group, Inc.	510.00
Home Depot	589.34	TRM-Telford Recycling Mat	170.00
NetCarrier Telecom, Inc.	350.07	Trout Brothers	11,708.00
PPL Electric Utilities	867.88	Univest Insurance, Inc.	831.00
Shelly Enterprises-USLBM, LLC	21.99	Univest VISA	199.00
Trumbauers Lawn & Rec, Inc.	630.29	Unum Insurance Company	966.79
Verizon	70.74	Total General Fund	\$221,101.29

SEWER FUND

Clemens Septic Services	\$625.00	Suburban Water Testing Labs	\$3,237.58
Clemens Uniform Rental	40.95	Verizon	70.70
EVOQUA Water Technologies	3,473.00	All Industrial Safety Products	16.20
Fromm Electric Supply Corp.	5.67	Bearing & drive Solutions	195.00
Gouldey Welding & Fabrication	1,343.80	Cintas First Aid & Safety	161.14
Hach Company	729.00	Clemens Uniform Rental	122.85
Hajoca Corporation	484.50	Coyne Chemical	4,441.19
Irvin G. Tyson & Son, Inc.	1,262.00	EVOQUA Water Technologies	4,367.70
Jesse Baro, Inc.	3,107.45	Farm Burea Garage, Inc.	3,299.65
Independence Blue Cross	7,563.95	Independence Blue Cross	4,106.78
L/B Water Service, Inc.	2,474.71	J. P. Mascaro & Sons	480.00
Mary M. Koehler	278.58	Jesse Baro, Inc.	874.01
Metlife	276.84	JWC Environmental	2,274.19
Moyer Indoor/Outdoor	261.71	L/B Water Service, Inc.	3,212.50
North American Benefits Co.	257.86	Landis Block Nycecrete Co	21.75
Perkasie Regional Authority	625.00	Lawson Products, Inc.	573.70
PPL Electric Utilities	13,028.29	Mary M. Koehler	278.58
Pyrz Water Supply Co., Inc.	480.00	Metlife	207.63
Richter Drafting Office Supply	26.60	Moyer Indoor/Outdoor	292.27
S C Engineers, Inc.	218.30	National Filter Media	446.57
Schaners Wastewater Products	2,474.83	North American Benefits Co.	257.86
Shelly Enterprises-USLBM, Inc.	2.91	PA Dept of Labor & Industry	144.00
Univar USA, Inc.	4,988.50	PPL Electric Utilities	14,598.57
Unum Insurance Company	244.44	Richter Drafting Office Supply	181.92
USA Blue Book	377.33	Shelly Enterprises-USLBM, LLC	9.52
Xylem Dewatering Solutions, Inc.	3,200.62	The Harrison Group, Inc.	110.00
Clemens Uniform Rental	81.90	Univar USA, Inc.	5,635.00
Comcast cable	84.90	Unum Insurance Company	244.44
Delta Dental	321.47	Xylem Dewatering Solutions, Inc.	2,935.62
EVOQUA Water technologies	3,483.35	Youngs	109.90
Jesse Baro, Inc.	1,153.75		
NetCarrier Telecom, Inc.	155.06	Total Sewer Fund	\$106,039.09

POOL FUND

North Penn Water Authority	\$278.64	American Red Cross	\$70.00
PECO Energy	51.83	Bell Mechanical	97.00
PPL Electric Utilities	265.58	Commonwealth of PA	35.00
Airgas National Carbonation	57.00	Moyer Indoor/Outdoor	174.00
Comcast Cable	80.87	Univest VISA	10.04
Davidheisers, Inc.	50.00		
NetCarrier Telecom, Inc.	134.19	Total Pool Fund	\$1,304.15

CAPITAL RESERVE FUND

Boucher & James, Inc.	\$4,646.34	Bell Mechanical	\$290.00
Shelly Enterprises-USLBM, LLC	37.51	Fromm Electric Supply Corp.	283.21
Souderton Business Imp. Dist.	10,688.75	Trout Brothers, Inc.	960.00
Wise Electric	878.71	Wise Electric	1,691.36
Home Depot	265.84		
Univest Capital	3,155.23	Total Capital Reserve Fund	\$22,896.95

LIQUID FUELS FUND

Landis Block Nycecrete Co	\$27.50	Armour & Sons Electric, Inc.	\$280.41
Lane-King of Prussia	3,377.00	Highway Materials, Inc.	9,879.98
PPL Electric Utilities	6,206.44	P. K. Moyer & Sons, Inc.	9,826.00
U S Municipal Supply, Inc.	177.39	PPL Electric Utilities	182.61
PPL Electric Utilities	741.85	Total Liquid Fuels Fund	\$30,699.18

A motion was made by Councillor Ned Leight, seconded by Councillor Matt Mscichowski, to authorize payment of the bills for the month of November, 2018, as presented. The motion was approved.

President Brian Goshow opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Daniel Houser, 436 Central Avenue, commented that nearly 100 volunteers assisted with the Generations annual Reindeer Run, with over 250 participants. He appreciated the hospitality of the community in supporting this annual event and the efforts of the Souderton Police Department and the Souderton Fire Police unit. Daniel Houser complimented Chief Leary for his assistance with the annual Main Streets Holiday Parade. Chief Leary was instrumental in assisting Main Streets with marshals to assist police and fire police through the parade route. Later in the evening approximately 100 people attended the annual Christmas Tree lighting downtown. Weather was certainly challenging for this event.

There being no further public comment, President Goshow moved to the business portion of the agenda, with the first item being approval of the North End Market redevelopment project.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Ned Leight, to approve the development plans, last revised November 19, 2018, for the proposed North End Market, 142 N. Main Street, Souderton Borough. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Julie Munden, to adopt Resolution No. 2018-07 approving a Health Reimbursement Agreement effective December 1, 2018. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Richard Halbom, to adopt Resolution No. 2018-08 approving a Section 125 Cafeteria Plan and associated Health Savings Account benefit effective December 1, 2018. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Ned Leight, to adopt Resolution No. 2018-09 establishing fees for municipal curbside collection of solid waste and recycling. The motion was approved.

Councillor Daniel Yocum noted that he will abstain from any discussion concerning the matter of the Tax Anticipation Loan given his employment with Univest Bank and Trust Company.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Richard Godshall, to adopt Resolution No. 2018-10 authorizing the execution of a \$250,000 Tax Anticipation Loan through Univest Bank and Trust Company for the 2019 calendar year. The motion was approved by a vote of 8 yeas and one abstention from Councillor Daniel Yocum.

A motion was made by Councillor Ned Leight, and seconded by Councillor Matt Mscichowski, to adopt Resolution No. 2018-11 establishing and approving the annual Budget of the Borough of Souderton for the 2019 calendar year. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Edward Huber, to enact Ordinance No. 18-738-03 establishing Real Estate Tax Rates for the 2019 calendar year. The motion was approved.

A motion was made by Councillor Richard Halbom, and seconded by Councillor Edward Huber, to authorize the preparation and advertisement of an Ordinance increasing sewer capacity fees for new connections to the sanitary sewer system for formal consideration at the January 7, 2019 Regular Borough Council Meeting. The motion was approved.

A motion was made by Councillor Jeffrey Gross, and seconded by Councillor Edward Huber, to authorize the preparation and advertisement of an Ordinance establishing regulations for Outdoor Dining facilities for formal consideration at the January 7, 2019 Regular Borough Council Meeting. The motion was approved.

There being no further business, the meeting was adjourned at 7:30 pm.

Respectfully Submitted,

P. Michael Coll, Secretary