

## Regular Borough Council Meeting

June 6, 2011

The Regular Meeting of Souderton Borough Council, held on Monday, June 6, 2011, was called to order by Vice President Andrew Schlosser at 7:30 p.m. Members of Borough Council present at the regular meeting included the following:

Vice-President Andrew C. Schlosser	Junior Councillor Brian Barr
Councillor Ned D. Leight	Mayor John R. Reynolds
Councillor D. Jeffrey Gross	
Councillor Steven J. Toy	Solicitor Robert R. Bricker
Councillor Preston Miller	Borough Manager P. Michael Coll
Councillor Richard Halbom	Police Chief James P. Leary
Councillor Edward Huber	

The Invocation was given by Mayor John R. Reynolds, followed by the Pledge of Allegiance to the Flag.

Vice-President Andrew Schlosser noted that today, June 6 is D-Day and if anyone has an opportunity to visit the beaches of Normandy it is an unbelievable site and a trip worth taking.

Consideration was given to the minutes of the May 2, 2011 Regular Borough Council Meeting and May Work Sessions. A motion was made by Councillor Steven Toy, seconded by Councillor Preston Miller, to approve the minutes of the May 2, 2011 Regular Borough Council Meeting and May 2011 Work Sessions as presented. The motion was approved.

Under correspondence, Mayor John Reynolds read a letter of appreciation from Police Chief David Duffy of the Upper Gwynedd Township Police Department thanking Chief James Leary and Sergeant Kurt Scherzberg for attending a meeting of their department on June 1<sup>st</sup> where they provided information and training on a recent homicide that occurred in Souderton Borough. Their presentation was very informative and beneficial to the department. Chief Duffy noted that the Souderton Police Department did an outstanding job in this investigation and his department has gained valuable information and training for their officers.

Police Chief James Leary reviewed his monthly statistical and narrative summary reports to Borough Council. There were no further questions of the Chief.

The Borough Solicitor's report for the month of May, 2011 was distributed to Borough Council. The Borough Solicitor noted that they recorded a previously approved plan of subdivision concerning the Souderton Community Pool property and reviewed a plan of consolidation for the remaining parcels making up the pool complex.

Borough Manager Michael Coll reported that the agenda includes three items of consideration. The first item is the consideration of bids for the Broad Street Storm Sewer Improvement Project. This project calls for the construction of a concrete floor within an existing 54 inch metal arch culvert. The distance is approximately 1,000 feet along West Broad Street, extending from Adams Avenue to Hunsberger Lane. Four bids were received, with three of the four bids well below our original estimate. The project is funded through a Community Development Block Grant. The low bid is from Ettore Ventressca and Sons who completed a number of jobs in the Borough, most recently certain phases of the Main Street Streetscape Project. A recommendation has been made to accept their bid for this project. The second item for consideration is the bids for the disposal of dewatered sludge and grit. We were very disappointed that no bids were submitted for land application of sludge, mainly because the sludge is only 18 percent versus the recommended 20 percent dry cake. Under 20 percent, the sludge must be applied to the land within six hours, causing complications for the haulers. The good news is that the landfill disposal cost is cheaper than last year's price. A recommendation has been made to award J. P. Mascaro with the contract to landfill dispose both dewatered sludge and grit for the next year. Separate bids for grit disposal are now not required and should be rejected. The last item for consideration is the posting of a 15 mph Speed Limit Sign in Duke Alley for a trial period per Mayor's order.

Consideration was given to paying the bills for the month of May, 2011.

GENERAL FUND

Bergey's, Inc	\$77.50	Fire Protection Services, LLC	\$356.00
Cole Information	373.95	Freedom Systems Corp	40.70
Comcast Cable	45.95	HISI	5,211.00
Cope's Garage, Inc	787.91	Independence Blue Cross	18,188.68
Country-Fair Cleaners	240.25	Indian Creek Foundation	94.00
Freedom Systems Corp	180.50	Keystone Health Plan East	8,493.42
Fromm Electric Supply Corp	14.60	Keystone Health Plan East	200.10
Keystone Health Plan East	200.10	Kopp equipment Sales	132.00
Lansdale Police Department	150.00	Landis Block & Concrete	18.90
Metlife	232.63	Lawson Products, Inc	221.49
Metlife	2,342.90	Montgomery Newspaper	298.97
Montgomery County Community College	100.00	Moyer & Son, Inc	121.10
Nextel Communications	121.17	Netcarrier Telecom, Inc	323.05
North Penn water Authority	29.45	North American Benefits	1,023.81
PECO Energy	96.37	PA One Call System	24.90
Plasterer Equipment Co., Inc	150.00	Petty Cash Fund	162.87
PPL Electric Utilities	230.94	PPL Electric Utilities	14.22
Professional Pool Solutions	195.00	PPL Electric Utilities	43.21
Propet Distributors, Inc	172.90	Richter Drafting & Office Supply	95.29
Richter Drafting & Office Supply	6.30	Rodney Shoemaker Plumbing, Inc	45.00
SEPTA	400.00	Shelly Enterprises, Inc	1.85
Souderton Ambulance Assoc	240.24	Suresource	147.93
Trumbauers Lawn & Rec, Inc	165.43	Tees Plus Screen Printing	126.64
UNIVEST VISA	318.26	Telford Press Printers	174.09
UNIVEST VISA	241.90	The Home Depot	100.56
Verizon Wireless	43.01	The Partnership TMA	355.00
AT & T	35.50	The Reporter	314.00
Blooming Glen Quarry	409.19	Trumbauers Lawn & Rec, Inc	295.21
Ches-Mont Disposal, Inc	158.84	UNIVEST VISA	818.92
Clemens Uniform Rental	10.44	UNIVEST VISA	100.00
Clemens Uniform Rental	41.05	Ven-Mar Sales, Inc	98.02
Cope's Garage, Inc	1,068.25	Verizon	54.50
County Line Landscape Nursery	3,434.34	Weldon Auto Parts	36.34
Daniel L. Beardsley, LTD	296.99		
David Freed	100.89		
Farm & Home Oil Company	1,797.82	Total General Fund	\$69,363.88

SEWER FUND

Bergey's, Inc	\$305.86	J. P. Mascaro & Sons	\$4,327.79
Comcast Cable	45.95	K J Door Services, Inc	411.00
Detlan Equipment, Inc	26.49	Keystone Health Plan East	2,564.70
Hach Company	562.45	Landis Block & Concrete	88.80
Hajoca Corporation	226.66	Markey Paper & Packaging, Inc	60.55
Harry B. Miller Co	3,515.31	Moyer & Son, Inc	381.51
Metlife	59.14	NetCarrier Telecom, Inc	137.36
Pollu-Tech, Inc	1,960.50	North American Benefits	320.63
Postmaster, Lansdale	919.49	North Penn Water Authority	50.00
Suburban Water Testing Labs	28.00	PPL Electric Utilities	19.57
The Home Depot	38.49	PPL Electric Utilities	17,482.91
Water Environment Fed	133.00	Rodney Shoemaker Plumbing	60.00
Bergey's Electric, Inc	15.95	S C Engineers	5,138.18
Carquest	7.82	Shelly Enterprises, Inc	4.60
Ches-Mont Disposal, Inc	97.68	Siemens Industry, Inc	2,005.02

CHL Systems	850.95	Suburban Water Testing Labs	87.00
Cintas First Aid & Safety	68.31	Sunair Co	1,563.84
Clemens Uniform Rental	45.34	Suncoast Research Labs, Inc	2,160.00
PA Dept Environmental Protection	500.00	Sureflow Technologies, LLC	419.00
D R Cordell & Assoc, Inc	160.00	Univar USA, Inc	3,420.94
Deltronics Corporation	143.25	USA Blue Book	409.57
Fisher Scientific	117.41	Ven-Mar Sales, Inc	723.30
HISI	1,191.00	Verizon	29.37
Independence Blue Cross	4,683.54		
Independence Blue Cross	211.75		
Independence Blue Cross	124.70	Total Sewer Fund	\$76,417.68

#### CAPITAL RESERVE FUND

Rams Welding & Fabrication	\$6,230.00	Prestige Fence Company	\$30,938.60
Penn Builders, Inc	2,018.70	Rahns Construction Material	225.00
Adcock	8,255.80	Shelly Enterprises, Inc	3.69
Boucher & James, Inc	1,401.25	Shelly Enterprises, Inc	5.64
Ecybro Trucking	220.00	Susan J. Kern	1,065.00
Fromm Electric Supply Corp	1.50	Telford Press Printers	2,243.00
Highway Materials, Inc	97.44	The Home Depot	31.24
John Deere Credit	12,132.03	VIMCO	2,058.00
Landis Block & Concrete	20.95	Wade Associates	2,657.50
Landis Block & Concrete	17.15		
Naceville Materials	253.76	Total Capital Reserve	\$95,836.22

#### SEWER CAPTAL FUND

#### LIQUID FUELS FUND

Established Traffic Control	\$70.43	Landis Block & Concrete	\$11.60
George's Tool Rental	133.00	M & M Stone Company	215.00
Glasgow, Inc	70.00	PPL Electric Utilities	100.49
Hajoca Corporation	1,809.45	PPL Electric Utilities	13.96
Highway Materials, Inc	110.47	Total Liquid Fuels	\$4,714.29

A motion was made by Councillor Preston Miller, seconded by Councillor Richard Halbom, to authorize payment of the bills for the month of May, 2011, as presented. The motion was approved.

Mayor John Reynolds noted to Borough Council that the 125<sup>th</sup> Celebration Committee has been formed and is actively meeting every other week. The committee is looking to kick off the event this year with the Holiday Parade in December and is planning a series of events throughout 2012.

Vice-President Andrew Schlosser opened the floor to the audience who may wish to address Borough Council on any topic or matter of concern.

Michael Grazdik, 136 Main Street, Apt 2, Souderton commented on concerns and questions surrounding the incident involving the death of Skyler Kaufman, noting that some residents feel that the Souderton Police dropped the ball on this investigation. Mayor John Reynolds responded that the matter remains under investigation and that the public records are now maintained by the Montgomery County District Attorney and are not available to any member of the public. Mayor Reynolds noted that he was called to the scene by Chief Leary and arrived at approximately 9:30 pm. At that time Chief Leary fully informed the Mayor of the severity of the crime. Mayor Reynolds noted that the crime scene was appropriately secured and the perpetrator taken into custody within a very short period of time, noting that the Souderton Police Department was very professional in their conduct during this tragic and horrific event. At the direction of the District Attorney, no further information is available at this time.

There being no further public comment, Vice President Schlosser moved to the business portion of the agenda. The first item is consideration of bids for the Broad Street Storm Sewer Improvement Project. Borough Manager Michael Coll presented a tabulation of the bids received

for the project as follows:

**BROAD STREET STORM SEWER IMPROVEMENT PROJECT**  
May 26, 2011

Ettore Ventresca & Sons	\$130,688.00
Doli Construction Corporation	\$157,810.00
Pedrick Site Work	\$178,580.00
Mar-Allen Concrete	\$478,506.00

A motion was made by Councillor Richard Halbom, and seconded by Councillor Steven Toy, to award the contract for the Broad Street Storm Sewer Improvements project to Ettore Ventresca & Sons at a total contract price of \$130,688.00. The motion was approved.

The next item for consideration is the bids for the disposal of dewatered sludge and grit from the Souderton Waste Water Treatment Plant. Borough Manger Michael Coll presented a tabulation of the bids that were received on June 6, 2011 as follows:

**Landfill Disposal Sludge & Grit**  
June 6, 2011

Bidder	Land Application Dewatered Sludge	Landfill Disposal Dewatered Sludge	Landfill Disposal Grit Screenings
Solid Waste Services, Inc. d/b/a J. P. Mascaro & Sons 2650 Audubon Road Audubon, PA 19403	No Bid	\$100.34 per ton	\$11,552.0 per mo
Waste Management of PA 444 Oxford Valley Rd, Suite 220 Langhorne, PA 19047	No Bid	\$104.90 per ton	\$445.00 per mo
Synagro Central, LLC 7014 E Baltimore Street Baltimore, MD 21224	No Bid	No Bid	No Bid

A motion was made by Councillor D. Jeffrey Gross, and seconded by Councillor Preston Miller, to reject all bid proposals for land application of dewatered sludge and landfill disposal of lime stabilized grit and to award the bid for landfill disposal of dewatered sludge to Solid Waste Services, Inc., 2650 Audubon Road, Audubon, PA at a cost of \$100.34 per ton as ordered through July 1, 2012. The motion was approved.

A motion was made by Councillor Ned D. Leight, and seconded by Councillor Richard Halbom, to authorize the posting of a 15 mph speed limit along Duke Alley for a 90 day trial period per Mayor's order. Councillor Steven Toy recommended that the motion be revised to post a 15 mph speed limit for all alleys within the Borough. Borough Solicitor Robert Bricker noted that an ordinance will have to be enacted and backed by an engineering study to fully enforce the speed limit after the initial 90 day period pursuant to the State Vehicle Code. Chief Leary discussed issues surrounding studies to back the posting of further alleys. Vice President Andrew Schlosser recommended that Borough Council consider just this alley this evening and further discuss posting the other alleys at our next work session. There being no further discussion, the original motion was approved.

There being no further business, the meeting was adjourned at 8:00 pm.

Respectfully Submitted,

P. Michael Coll, Secretary

# WORK SESSION MINUTES AND COMMITTEE REPORTS

## ***Public Works Work Session – June 13, 2011 (7:00 pm- 9:00 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Ned Leight, Jeffrey Gross, John Young, Steven Toy, Richard Halbom and Edward Huber.

Staff Attendees: Borough Manager Michael Coll.

### **1. Sanitation Committee**

- a) The May, 2011 Discharge Monitoring Report was filed with no exceptions to permit discharge limits.
- b) I have been in correspondence with a resident on Cherry Lane in Hilltown Township about the potential to receive public sewer service from Souderton Borough. Unfortunately, the property is at the far end of Cherry Lane near the Old Bethlehem Pike. Souderton Borough would have to install the entire sewer main in order to provide service, but since we are outside of our municipal border we will not be able to force others in Hilltown Township to connect. Souderton Borough can charge a front footage assessment to those who desire to connect in addition to the capital capacity fee, but we may not recover the sewer main expense for many years, if at all. The overall cost for the main extension for the limited number of future connections may make an onsite system more attractive to the homeowner. Borough Council discussed and concurred with this opinion, but requested the Borough manager to inform Hilltown Township about this matter.

### **2. Highway Committee**

- a) Borough Manager Michael Coll reported that the push to open the Souderton Community Pool has consumed all available public works crew time, acknowledging that there are a number of maintenance issues that have not been addressed. Towards the end of the month, the Borough will free up crew time to address alley maintenance, potholes and other related concerns.
- b) Authorization will be requested at the Tuesday, July 5 Borough Council meeting to advertise bids for an in-place paving contract. The focus of the project will be to pave the final wearing course on N Fourth Street from Summit Street to Reliance Road and on East Summit Street from Second Street to Fourth Street. Depending on the bids, we will consider adding one additional street, possibly Harrison Avenue. The project will be funded through the Liquid Fuels Fund and funding must be preserved to finance some remaining road maintenance and patching projects.
- c) The contract for the Broad Street Storm Sewer Improvement project will be fully executed shortly. A pre-construction meeting is scheduled for July 7<sup>th</sup>. The bid came in well under budget and the Borough is considering adding some additional work to address associated storm drainage problems between Adams Avenue and Franklin Avenue.

### **3. Sidewalk Committee**

- a) Think Green completed the blue stone plaza in front of Uninvest and installed all of the street trees and the Borough installed the hanging flower baskets. Some sections of the irrigation system were not completed until early June. The delay in watering caused the loss of some baskets and one tree. These items will be replaced. Two street lights in the plaza still need to be completed, but most of the system is now fully operating.

Borough forces will return to Main Street to complete the parking area and begin work on completing the intersection pavers at Lumber Street and at Chestnut Street in time for the Univest Grand Prix.

We will also prepare bills for the sidewalk construction to the respective property owners. The billing was delayed to allow the project to get closer to completion.

#### **4. Recreation Committee**

- a) A number of community residents and the grandparents of Skyler Kaufman attended the work session to present and discuss a proposal to reconstruct the Chestnut Street Playground in memory of Skyler Kaufman. The group is working with Dave Haddaway of Designed for Fun, Incorporated based in Doylestown. Dave Haddaway developed a conceptual reconstruction plan to remove the old equipment and gazebo and replace these items with a climbing structure, new seating area and a memorial to Skyler Kaufman. The green modular equipment and swing set will remain.

The representatives noted that the community must come together and help build this project. Material costs will be raised through local businesses and all site work and engineering will be donated. Harleysville Insurance has expressed interest in sponsoring the project. The estimated costs of the project is \$161,517 with the goal of beginning the project in the spring of 2012 and have it completed by the first anniversary of the tragic death of Skyler Kaufman.

Members of Borough Council expressed there appreciation to the group for presenting this very important community project and fully endorsed the group to proceed.

- b) Borough Manager Michael Coll updated Borough Council on the status of the swimming pool construction project. Crews will make a final push to complete and open the leisure pool on Monday, June 20. Vincent Pools will plaster the competition pool on Sunday, June 19. The competition pool will open later in the week pending approval by the State Department of Health.

Borough Manager Michael Coll noted that he developed a system of vouchers for those who purchased memberships to the pool from April through June 20. The vouchers will be worth \$5.00 and can be used towards the purchase of daily memberships for guests or they may be used towards the purchase of food items from the concession stand. The initial membership rates will be maintained through July 31<sup>st</sup>. A half price membership will then be available for the month of August through the close of the season.

The Borough Manager also discussed option to purchase chaise lounges for the pool. A molded white plastic chair is the most economical, but there are sling and vinyl strap chairs available. Borough Council desired to look into a slightly better chair, preferring either the sling or vinyl strap. The Borough Manager will research the suppliers and look for the best quote.

#### **5. Property Committee**

- a) The new LED Display sign for the Community Park has been installed and is operating.

#### ***Administrative Work Session – June 20, 2011 (7:00 pm-8:10 pm)***

Council Attendees: Mayor John Reynolds, Brian Goshow, Jeffrey Gross, Steven Toy, Preston Miller, and Edward Huber. Junior Councillor Brian Barr.

Staff Attendees: Chief James P. Leary, Borough Manager Michael Coll.

## **1. Police Committee**

- a) Chief Leary noted the recent press release from the Montgomery County District Attorney concerning the efforts of the Montgomery County Drug Task Force intercepting drug dealers from Colorado at the Wings Field. The Souderton Police Department aided in this investigation.
- b) Chief Leary noted that fraud events are increasing throughout the Community. Many are internet schemes that are extremely difficult to investigate since many originate from other countries. Officer David Gale is conducting educational seminars to raise awareness particularly to the elderly about these fraud schemes. Montgomery County has requested the Souderton Police Department to spear head this effort. Presentations have been made at Generations, Montgomery County Fire Academy in Conshohocken and the next session is scheduled at Valley Vista. Chief Leary noted that he is planning on kicking off a Citizens Police Academy on St. Patrick's Day in 2012.

## **2. Administrative Committee**

- a) Borough Manager Michael Coll reported that our new secretary Mary Jane Souder began work at the Borough Office on June 13<sup>th</sup>. She has adapted very well over the first week.
- b) Brian Goshaw reported on activities to date from the 125<sup>th</sup> Anniversary Celebration Committee. The committee is considering the initial kick-off to coincide with the Holiday Parade in December 2011. A suggestions was made to consider installing an ice skating rink in the Community park for the winter. Over the Memorial Day Holiday, the Committee is considering a Community Picnic in conjunction with the grand re-opening celebration for the new Souderton Community Swimming Pool. Around the July 4<sup>th</sup> Holiday, the committee is looking at a Parade, possibly linked to Concert Sundaes along with a possibility of a fireworks display. August will feature the National Night Out event in the Community Park joined with a car show and possibly a special event in the pool. September will feature the Uninvest Grand Prix with a discussion of a block party competition. The committee is discussing a pumpkin carving event in October and the closing event will then coincide with the Holiday Parade in December 2012.

## **3. Development Committee**

- a) The Souderton School District placed the old high school property out for sealed bids. Superintendent Fred Johnson reported that no bids were received. His latest message was that the School District is considering dividing up the property, which causes concern to the Borough since the division of the parcels may negatively affect the ability to utilize the mixed use overlay district. The Borough will reach out to the School District for more clarification on how they intend to divide the parcels for the next attempted sale.
- b) Committee members were copied information from the recent seminar hosted by Souderton-Telford Main Streets concerning the potential of developing a Business or Neighborhood Improvement District. Ultimately this could become a source of financing to maintain the Main Streets program. The Main Streets Executive Board is currently working on developing proposed parameters for a future meeting later this fall.

## **4. Finance Committee**

- a) Styer Associates presented a draft of the 2010 Financial Statements. The draft is under review and the management letter is being prepared to finalize the statements for distribution to Borough Council.