

Special Borough Council Meeting**January 14, 2008**

A duly advertised Special Meeting of Souderton Borough Council was called to order, on the above date, at 7:00 pm by Council President John Young with the following members present:

President John Young	Councillor Jonathan Gardenier
Vice-President Andrew Schlosser	Councillor Ray Yothers
Councillor Ned D. Leight	Councillor Edward Hunsicker
Councillor D. Jeffrey Gross	Mayor John R. Reynolds
Councillor Brian Goshow	Borough Manager P. Michael Coll
Councillor Katherine Grubb	

The advertised purpose of the special meeting was to award the contract for the Streetscape Planning Project, Phase 3. Souderton Borough prepared and advertised a request for proposals for professional services to develop a comprehensive Streetscape Plan as part of a TCDI planning assistance grant through the Delaware Valley Regional Planning Commission. The deadline for receipt of proposals was 5:00 pm on Monday, November 26, 2007. A total of six (6) proposals were received on or before the advertised deadline and are tabulated as follows:

DePallo Design & Planning, LLC	715 hours	\$66,225.00
320 Fayette Street, Conshohocken, PA	Expenses	<u>7,500.00</u>
Assoc: Showalter Engineering Associates	Total Cost	\$73,725.00
Pennoni Associates, Inc.	792 hours	\$90,052.00
3602 Horizon Dr., Suite 160, King of Prussia, PA	Expenses	<u>1,500.00</u>
Assoc: SiTE Associates, Inc	Total Cost	\$91,552.00
Langan Engineering & Environmental Services	568 hours	\$93,720.00
2700 Kelly Rd, Suite 200, Warrington, PA	Expenses	<u>5,000.00</u>
Assoc: Taggart Associates	Total Cost	\$98,720.00
McMahon Associates, Inc.	900 hours	\$128,100.00
860 Springdale Drive, Suite 200, Exton, PA	Expenses	<u>3,063.00</u>
Assoc: Campbell Thomas & Company	Total Cost	\$131,163.00
Ott Consulting, Inc.	1,432 hours	\$128,850.00
4647 Saucon Creek Rd, Suite 103, Center Valley, PA	Expenses	<u>11,000.00</u>
	Total Cost	\$139,850.00
Hunt Engineering Company	1,578 hours	\$140,000.00
22 East King Street, Malvern, PA	Expenses	-
Assoc: Kise, Straw and Kolodner (streetscape)	Total Cost	\$140,000.00
Schiller and Hersh Assoc (lighting)		

The proposals were reviewed and discussed by Souderton Borough Council at a work session on Monday, December 17, 2007. The proposals were evaluated on the basis of experience, project team, proposed project tasks, hours and cost. Committee members decided to select Pennoni Associates, McMahon Associates and Hunt Engineering for further consideration and requested the Borough Manager to obtain additional information from each firm, as necessary to have each firm quoting on a consistent scope of work.

All three firms returned revised proposals by the January 3rd deadline. Each firm was given an opportunity to revise the scope of work to be more consistent with the other firms. The revised quotations are as follows:

Hunt Engineering	\$ 78,850.00
McMahon Associates	\$110,893.00
Pennoni Associates	\$117,052.00

Hunt Engineering incorporated a significant amount of work in their original proposal

that was premature to the required scope of work for this planning project. The unnecessary tasks were deleted and they became extremely competitive to the other firms. Hunt will continue with the same project team and the same basic project tasks as originally proposed. McMahon also removed some unnecessary initial tasks from their scope of work. Pennoni added more survey work to be consistent with the other firms and further removed SiTE associates from their project team to remove any conflict of interest with Borough Council member Andrew Schlosser.

Considerable discussion was held among members of Borough Council regarding the qualifications of each firm and scope of work for this project. Borough Council also discussed the desire to extend the project scope along Main Street from Summit Street to Reliance Road and along East Broad Street from School Lane to County Line Road. Borough Council also noted the need to increase or add other priority planning tasks to the scope of work to ensure the use of all funds awarded under the planning assistance grant as administered through the Delaware Valley Regional Planning Commission.

A motion was made by Councillor Ned D. Leight, seconded by Councillor Andrew Schlosser, to award the contract for the Streetscape Planning Project, Phase 3, to Hunt Engineering Company based on their revised proposal dated January 3, 2008. The motion was approved by a vote of 8 yeas and 1 nay, with the dissenting vote cast by Councillor Katherine Grubb.

There being no further business, the special meeting was adjourned at 7:35 pm.

Respectfully Submitted,

P. Michael Coll
Borough Secretary