

Borough of Souderton

31 West Summit Street

Souderton, Pa. 18964

215.723.4371

Fax 215.723.5569

POOL PERMIT PROCEDURES

A pool permit is required for construction of all types of pools and renovation to existing pools.

Location of Property – Complete address including city, state and zip code must be provided on all applications.

Complete every section.

Plot Plan – Show all dimensions of entire property (length x width and square feet of entire lot). Identify streets adjacent to property. Place all buildings, with size dimensions (length and width) indicated, within property lines and indicate whether existing or proposed. Indicate front yard, side yard, and rear yard setbacks by showing the distance from deck to property lines on all sides. The property owner is responsible for the accuracy of this plot plan. On-lot sewage disposal systems and/or any easements/deed restrictions must be indicated.

Sign and date application. If property resident is not the owner of the property, a notarized statement indicating the owner's approval of the proposed construction must be submitted with the application. Provide phone numbers where property owner/resident and contractor may be reached. Contractors making application must be registered with the township prior to starting construction.

PLANS AND SPECIFICATIONS

Two (2) copies of all plans and specifications must be submitted with all applications for pool permit. Cross Section Drawings, giving structural details as outlined below, must be included.

All pools require additional fence and electrical permits and must comply with the IBC pool codes.

In Ground Pool applications must include plans in compliance with storm-water regulations.

In Ground Pool applicants must complete and sign the attached Storm-water Management and Best Management Practices Operations and Maintenance Agreement.

A. DIMENSIONS – Show all dimensions of proposed pool – width and length. Give overall site plan showing all dimensions including pool deck and filter systems.

B. GRADING - Show proposed grading around new pool area. Include proposed contour.

ADDITIONAL INFORMATION

FEES – Permit fees must be submitted with the permit application. If paying by check, please make check payable to "Borough of Souderton".

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REVIEW – The application will be reviewed by the Code Enforcement and Zoning Departments for compliance with all Borough codes and ordinances.

PERMIT GRANTED – Work may not start until a permit has been approved and granted. The permit cards are to be displayed so as to be visible from the street.

PLUMBING AND HVAC – All plumbing, electrical, heating and air conditioning contractors and/or their personnel must provide a Certificate of Insurance verifying Worker's Compensation coverage, and Federal or State Employer Identification Number (EIN). In addition, each contractor must obtain the appropriate permits for the work to be done.

ELECTRICAL REQUIREMENTS

- 1) GFCI (ground fault circuit interrupter) protected receptacle required between 6 and 20 feet from pool.
- 2) Pool pump receptacle must be twist lock, GFCI protected with an in-use cover located minimum 6 feet from pool.
- 3) Conduit for pool pump shall be minimum 18" cover.
- 4) Pool pump receptacle shall be mounted on a post usually 4" x 4" pressure treated.
- 5) Pool pump motor needs to be bonded to pool with a #8 solid copper wire.
- 6) Pool pump receptacle feed wires shall be individual conductors in PVC or metal (rigid or intermediate). All wiring methods must have an insulated copper ground conductor not smaller than #12. UF cable not allowed.
- 7) All metal within 5 feet of inside wall of pool shall be bonded to the pool with #8 solid cooper.
- 8) Bonding connectors shall be stainless steel, brass, copper or copper alloy.
- 9) The pool pump motor shall be listed and labeled for swimming pool use.
- 10) If the pool ladder is metal, it must be bonded to the pool.
- 11) A minimum 9 square inch conductive plate shall be installed in contact with the water. The plate must be included in the bonding network. This plate can be satisfied with a metallic fill pipe or a metal filter basket.

Any questions regarding these electrical or bonding requirements, please contact Borough of Souderton

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INSPECTIONS – Call the Borough Office (215-723-4371) at least 24 hours in advance to schedule each inspection. Responsibility for notification for inspections at the various stages of construction lies with the applicant and/or contractor. If the appropriate inspections are not requested, uninspected work will not be granted final approval.

I - LOCATION OF PROPERTY

Address: _____

City: _____ State: _____ ZIP: _____

II - IDENTIFICATION – To be completed by all applicants

APPLICANT Name: _____ Phone: _____

Company: _____

Address: _____

City: _____ State: _____ Zip Code: _____

OWNER Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

CONTRACTOR Company: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

State License Number: _____ Expiration Date: _____

DESIGN PROFESSIONAL Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

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POOL OR SPA PERMIT APPLICATION

TECHNICAL SECTION

A. IDENTIFICATION- APPLICANT WHEN MAKING CHANGES TO THE PLANS OR WHEN CHANGING CONTRACTORS OR CHANGING DRAWINGS THIS OFFICE MUST BE NOTIFIED

BLOCK _____ LOT _____

WORK SITE LOCATION _____

OWNER IN FEE _____

ADDRESS _____

TELEPHONE _____ CELL _____

CONTRACTOR _____

ADDRESS _____

TELEPHONE _____ CELL _____

LIC NO _____

FE EMP NO _____

B. MISCELLANEOUS CHARACTERISTICS

ABOVE GROUND	RESIDENTIAL	COMMERCIAL
IN GROUND		
SPA OR HOT TUB		
WIDTH	LENGTH	TOTAL SQUARE FOOTAGE
120 VOLT	240 VOLT	
WIDTH	LENGTH	

POOL SIZE _____

ELECTRICAL VOLTAGE _____

PAVEMENT AREA _____

FENCE

HEIGHT	LENGTH	SELF LOCKING GATES
		MAXIMUM HEIGHT 6'

FENCE MATERIAL

PLASTIC	WOOD
METAL	MASONRY
STONE	BRICK

TYPE OF FENCE

PICKET	STOCKADE
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C. TECHNICAL SITE DATA

DESCRIPTION OF WORK

ESTIMATED COST

JOB SUMMARY (Office Use Only)

PLAN REVIEW
 NO PLANS REQUIRED
 JOINT PLAN REVIEW REQUIRED

BUILDING
 MECHANICAL
 FIRE
 PLUMBING

ELECTRIC
 ACCESSIBILITY

D. CERTIFICATION IN LIEU OF OATH
I HEREBY CERTIFY THAT I AM THE (AGENT OF) THE OWNER OF RECORD
AND AM AUTHORIZED TO MAKE THIS APPLICATION AND PERFORM THE
WORK LISTED ON THIS APPLICATION

PRINTED NAME _____

SIGNATURE _____ DATE _____