



Civil Service Commission
January 29, 2024

A meeting of the Souderton Civil Service Commission was called to order at 5:02PM on the above date by Chair Richard Gruss. The Commission Members in attendance included the following Eric Boynton, Richard Gruss, Michael Pipe, and Tammy Dagostino, Alternate Member. Also in attendance was Borough Manager Stacy E. Crandell, and Police Chief Brian A. Newhall.

Chair Richard Gruss asked for motion for the approval of the December 14, 2023 Minutes. A motion by Chair Richard Gruss and seconded by Eric Boynton was made. The motion was passed unanimously.

Chief Brian Newhall went over the process the Borough followed to get a list together which included the written and oral examination scores. Chief Newhall asked for the Commission to certify the hiring list so that the Borough can continue to move towards the Council approval. A motion by Chair Richard Gruss and seconded by Vice-Chair Michael Pipe to approve and certify the hiring list. The motion to approve and certify the hiring list was passed unanimously.

Vice-Chair Michael Pipe explained that the Civil Service Commission should be providing an annual report to the Council. He drafted up an example for the commission to review. In addition, Mr. Pipe explained that they are supposed to meet on the 1st Tuesday in February to reorganize. Since the reorganization took place in October and due to a personal conflict, the Commission is going to move this meeting to the 2nd Tuesday (February 13th) at 5PM to discuss the annual report.

There being no further business, the meeting was adjourned at 5:23PM.

Respectfully submitted,

Stacy E. Crandell

Stacy E. Crandell, Borough Manager/Secretary